

The Annual Quality Assurance Report (AQAR) of the IQAC 2014-15

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Gurukul Mahila Arts and Commerce College

1.2 Address Line 1

Jubilee,

Address Line 2

Bokhira,

City/Town

Porbandar.

State

Gujarat

Pin Code

360575

Institution e-mail address

gurukulac@yahoo.co.in

Contact Nos.

0286 2245561

Name of the Head of the Institution:

Dr. Jayeshkumar A. Bhatt

Tel. No. with STD Code:

0286 2245561

Mobile:

9825759355

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2007	5 YEARS
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Saurashtra University, Rajkot

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	00
2.4 No. of Management representatives	00
2.5 No. of Alumni	00
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	00
2.8 No. of other External Experts	01
2.9 Total No. of members	10
2.10 No. of IQAC meetings held : 02	
2.11 No. of meetings with various stakeholders:	No. 06 Faculty 02
	Non-Teaching Staff 02 Students 02 Alumni 00 Others 02
2.12 Has IQAC received any funding from UGC during the year?	Yes No
If yes, mention the amount	00 √

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Monitoring of best practices
- Planning and implementation of academic calendar
- Promotion towards research
- Women empowerment

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Prepared academic calendar	Followed it strictly
Counselling and coaching for career awareness	Conducted classes for entry into services
Fulfilment of social obligation	Various events were held through NSS

* Attach the Academic Calendar of the year as Annexure. (A-1)

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

1. Provide the details of the action taken:

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	02	0	0	02
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	02	0	0	02
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	00
Annual	00

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

We are following syllabus framed by affiliated University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	01	10	00	00

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	12	00	00	00	00	00	00	00	12

2.4 No. of Guest and Visiting faculty and Temporary faculty

06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	00	00
Presented papers	00	1	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT/ Audio visual tools, Dramatisation, CCE

2.7 Total No. of actual teaching days during this academic year

230

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University rules

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS members: 05

2.10 Average percentage of attendance of students

83

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com. Sem-6	79	27.85	53.16	7.6	00	88.61
B.A. Sem-6	46	13.04	36.96	6.52	00	56.52
B.A. (Home Sc.) Sem-6	13	46.15	53.85	00	00	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through academic calendar, CCE according to Uni. Guidelines

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	02
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	11	00	00
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encourages participation in conferences/ seminars/ workshops/ FDP etc. and motivates for publications.

3.2 Details regarding major projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	07	00
Non-Peer Review Journals	03	00	00
e-Journals	00	00	00
Conference proceedings	00	00	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from N.A.

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

00

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 00 State level 00

National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 00 State level 00

National level 00 International level 00

3.23 No. of Awards won in NSS:

University level 00 State level 00

National level 00 International level 00

3.24 No. of Awards won in NCC:

University level 00 State level 00

National level 00 International level 00

3.25 No. of Extension activities organized

University forum 00 College forum 00

NCC 00 NSS 09 Any other 00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Women empowerment rally (Suraksha Setu)
- Representation at Kutiyana S. M. Jadeja College. NSS District level event
- Representation at VRG College for Women empowerment event
- Rifle shooting with Suraksha Setu
- Elocution competition event organised by JCI
- Cleanliness mission (Saptah by Govt of Gujarat)
- Event with prohibition department
- Old age home visit
- Swami Vivekanand birth ceremony celebration

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	180.5sq.m.	00		180.5sq.m.
Class rooms	12	00		00
Laboratories	05	00		00
Seminar Halls	02	00		00
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	65	21		86
Value of the equipment purchased during the year (Rs. in Lakhs)	1662350	617600	UGC	2279950
Others	00	00		00

4.2 Computerization of administration and library

“Acharya” software is installed for Student administration and accounting purpose in office.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18671	379899	00	00	18671	379899
Reference Books	47095	807231	160	23685	47255	830916
e-Books	00	00	00	00	00	00
Journals	00	00	01	1170	01	1170
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	63	3	2	0	3	1		
Added	31	0	8	0	0	0		
Total	94	3	10	0	3	1		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

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4.6 Amount spent on maintenance in lakhs :

i) ICT	00
ii) Campus Infrastructure and facilities	00
iii) Equipments	0.37855
iv) Others	00
Total :	0.37855

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC monitors support services of students regarding various scholarships and guides them whenever they need any help.

5.2 Efforts made by the institution for tracking the progression

Institution keeps records of outgoing students for further studies through Transfer Certificate.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
636	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%

Women

No	%
00	00

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
132	33	04	404	00	573	135	47	06	448	00	636

Demand ratio 249:260

Dropout % 10.06%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

WE are running 'coaching classes for entry into services' under Career Counselling and Development Cell.

No. of students beneficiaries

182

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

We are running 'coaching classes for entry into services' under Career Counselling and Development Cell, Conducting various seminars on career counselling etc, conducting model examination for placement.

No. of students benefitted

382

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	01

5.8 Details of gender sensitization programmes

Women empowerment rally and various events.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	258	913015.00
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students 00

5.13 Major grievances of students (if any) redressed: No grievances

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: To uplift girls from their mofussil, almost illiterate background and train them smartly enough to meet the fast approaching challenges of global competence.

MISSION : Time-tested traditions + Tide of Talent = Modern India

6.2 Does the Institution has a management Information System

Yes, Institution has installed 'Acharya' software for student management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We are bound to follow the curriculum designed by our affiliating University. Our HODs are members of BOS.

6.3.2 Teaching and Learning

Use of ICT/ Audio visual tools, Dramatisation. Also following academic calander.

6.3.3 Examination and Evaluation

As per University rules under CCE we are having 30% internal exams and assessment and 70% external exams and assessment.

6.3.4 Research and Development

Encourages participation in conferences/ seminars/ workshops/ FDP etc. and motivates for publications.

6.3.5 Library, ICT and physical infrastructure / instrumentation

We are having one central library with more than 50000 books, book bank, 03 computer labs, Audio visual hall, Auditorium and sports ground.

6.3.6 Human Resource Management

We are following academic calendar and lesson plans.

6.3.7 Faculty and Staff recruitment

As per UGC and government rules

6.3.8 Industry Interaction / Collaboration

-

6.3.9 Admission of Students

As per University and government rules

6.4 Welfare schemes for

Teaching	00
Non teaching	00
Students	Various kinds of government scholarships

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? NO

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

CCE, Barcode stickers on answer books, Central Assessment, Checking squads etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

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6.12 Activities and support from the Parent – Teacher Association

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6.13 Development programmes for support staff

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6.14 Initiatives taken by the institution to make the campus eco-friendly

We are having big ground with tree plantation, minimise use of plastic etc.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Our management has been committed for the holistic development of the girls from moffusil area for many decades.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Keeping in mind the recommendations given by NAAC the college has taken following steps:

- Established hi-tech computer laboratories
- Initiated Audio-Visual Hall for ICT enabled teaching learning process
- Updated Food and Nutrition laboratory of Home Science department
- Promotion for research based activities
- Renovated Administration office and Automation of administrative work through “Acharya” software

The strength of the students has been increased due to above steps taken by the institute. Apart from this the college has also planned out various activities which can be helpful in moulding their holistic development. They are such as NSS activities, sports activities, knowledge based activities, cultural events, self-defence activities, creativity, art and craft events etc. Everything was set in academic calendar and at the end of the year the expected events completed successfully.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Value education & preservation of vedic culture
2. Holistic grooming through multidimensional activities

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Cleanliness awareness programmes
- Sanitation awareness programmes (“Shauchalaya abhiyan”)
- Tree plantation and awareness programmes
- Save birds programmes
- Save water programmes
- Avoid use of plastics

7.5 Whether environmental audit was conducted? Yes No


7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

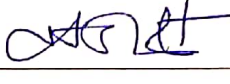
8. Plans of institution for next year

The college has analysed the hindrances faced by the student during 2014-15 in their overall career development and set certain specific activities and teaching plan which can generate concrete outcome.

Name DR. N. D. TANK

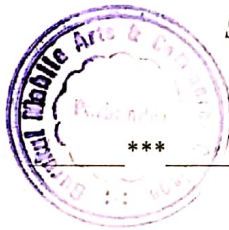
Name DR. J. A. BHATT





Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



Gurukul Mahila Arts and Commerce College, Porbandar
Saptadhara Activities-2014-2015 (KCG)

Month	No	Dhara	Activities
July	1	Geet Sangit Nrutya	Guruvandana on 12/07/2014
	2	Samudayik seva	College Decoration 26/07/2014
	3	Gyandhara	Gyanvardhak saptah 14/07/2014 to a week
	4	Rang Kala Kaushalya	Demo on Origami & woolen work by Rajasthan Hastkala Mahavidyalaya on 16/07/2014
	5	Geet sangit Nrutya	Talent Morning on 26/07/2014
	6	Natya	Talent Morning on 26/07/2014
August	1	Samudayik Seva	Mahila sasaktikaran Rally by Porbandar Police Suraxa Setu on 01/08/2014
	2	Samudayik Seva	Firing Practice to girls by Porbandar Police on 11/08/2014
	3	Geet sangit Nrutya	Patriotism celebration on 14/08/2012
	4	Gyan	Student welcome event by KCG on 06/08/2014
	5	Khel kud Yog	Indoor Games on 07/08/2014
	6	Rangkala Kaushalya	Cartoon & Poster Making on 04/08/2014
September	1	Geet Sangit	Indian Sari Paridhan on 06/09/2014 Navaratri Festival on 25/09/2014
	2	Samudayik Seva	Teacher's Day Celebration on 03/09/2014
	3	Gyandhara	Elocution by JCI Porbandar on 10/09/2014
			Research Paper Presentation Week from 29/07/2014 onwards
	4	Sarjanatmak	Story writing, Hand writing, on 10/09/2014 & 012/09/2014
	5	Samudayik	Cleanliness week from 25/09/2015 onwards
6	Rangkala kaushlya	Rangoli, Aarti, Kodiya Sangar, Garba sangar, Dandiya Sangar on 23/09/2014 to 25/09/2014	
October	1	Sarjanatmak	Essay Writing & Slogan Writing by The Porbandar Dist. Prohibition deptt on 04/10/2014
	2	Samudayik	Work at kolikhada village on the anti gutakha campaign during 04/10/2014 to 09/10/2014
	3	Gyandhara	Vachan Pakhvadiya from 01/10/2014 to 15/10/2014

November	1	Vacation as well as University Examination	
December	1	Samudayik	Cleanliness movement on 03/12/2014
	2	Sarjanatmak	Essay wruting on Vivekanand on 24/12/2014 18/01/2013
	3	Gyandhara	Book Review on 15/12/2014
January	1	Sarjanatmak	Translation on 15/01/2015
	2	Samudayik	Awareness programme at kolikhada /vllage from 07/01/02015 to 13/01/2015
	3	Natya	Drama performance on 28/01/2015 Ad Mad shaw on Voter Awareness on 25/01/2015
	4	Geet Sangit Nrutya	Performance on Patriotism on 28/01/2015
	5	Khelkud And Yog	Athletics Week from 19/01/2015 to 23/01/2015
	6	Rangkala Kaushlya	Drawing event on Gandhi Nirvan Din held by Govt. of Gujarat on 30/01/2015
February	1	Gyan	Examination Preparation Guidance 18/02/2015
	2	Samudayik Seva	Cleanliness on 20/02/2015
	3	Rangkala Kaushlya	Salad Decoration and Toys Making from Vegetables on 05/02/2015 Events on Mahendi, Poster, rangoli at Team Feast at swaminarayan MBA college on 24/02/2015
	4	Natya	Ad mad Shaw practice on 24/02/2015
	5	Sarjanatmak	Essay Writing by M H Com. College ,ahmedabad on 12/02/2015

**Gurukul Mahila Arts and Commerce College, Porbandar
2014-15**



મતદારોએ લેવાની પ્રતિજ્ઞા

અમે, ભારતના નાગરિકો, લોકશાહી તંત્રમાં શ્રદ્ધા રાખીને આથી પ્રતિજ્ઞા લઈએ છીએ કે અમે અમારા દેશની લોકતાંત્રિક પરંપરાઓની અને મુક્ત, ન્યાયી તેમજ શાંતિપૂર્ણ ચૂંટણીઓની ગરીમા જાળવીશું તેમજ દરેક ચૂંટણીમાં નિર્ભયતાપૂર્વક અને ધર્મ, વંશ, જ્ઞાતિ, જાતિ, ભાષા કે અન્ય કોઈપણ પ્રકારના પ્રલોભનથી પ્રભાવિત થયા સિવાય મતદાન કરીશું.

