

2018-19

Gurukul Mahila Arts
& Commerce
College, Porbandar
(Gujarat) India

[The Annual Quality Assurance Report (AQAR) of IQAC]

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The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

July 1, 2018 to June 30, 2019)

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution Gurukul Mahila Arts & Commerce College

- Name of the Head of the institution : **Dr Anupam R. Nagar**
- Designation: **Principal**
- Does the institution function from own campus: **Yes**
- Phone no./Alternate phone no.: **0286-2245561/0286-2212055**
- Mobile no.: **9979881990**
- Registered e-mail: **gurukulac@yahoo.co.in**
- Alternate e-mail : **gurukulmahilacollege@gmail.com**
- Address : **Bokhira Vistar, Jubilee**
- City/Town : **Porbandar**
- State/UT : **Gujarat**
- Pin Code : **360575**

2. Institutional status:

- Affiliated / Constituent: **Affiliated**
- Type of Institution: Co-education/Men/Women **Women**
- Location : Rural/Semi-urban/Urban: **Rural**
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing:
Grants-in aid/ UGC 2f and 12 (B)
- Name of the Affiliating University: **Bhakt Kavi Narsinh Mehta University**
- Name of the IQAC Co-ordinator : **Dr. Jayesh A. Bhatt**
- Phone no. : **0286-2245561**
- Alternate phone no. **0286-2212055**
- Mobile: **09825759355**
- IQAC e-mail address: **gurukulac@yahoo.co.in**
- Alternate Email address: **gurukulmahilacollege@gmail.com**

3. Website address: www.gurukulmahilacollege.com

Web-link of the AQAR: (Previous Academic Year):

[http:// www.gurukulmahilacollege.com/AQAR2018-19.doc](http://www.gurukulmahilacollege.com/AQAR2018-19.doc)

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

Weblink: <http://gurukulmahilacollege.com/academic-calendar-2018-19/>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B+	-	2007	from:2007 to: 2012
2 nd	B	2.83	2019	from:2019 to: 2024

6. Date of Establishment of IQAC: DD/MM/YYYY: 15.06.2008

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
AAA	18.01.2019/One-Day	539/22

8. Provide the list of funds by Central/ State Government

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. : N.A.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Gurukul College	Nibhav Grant	Commissioner of Higher Education	2018	80000

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC (Details uploaded at <http://gurukulmahilacollege.com/iqac/>)

10. No. of IQAC meetings held during the year: 06

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website <http://gurukulmahilacollege.com/>.

Yes/No **Yes**

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No ✓

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Institution of Awards (Gold-medals & Saptadhara Awards)
- * Constitution of College-Task Force
- * Organization of Parents-Alumni Interface Meets
- * Organisation of 12 short-term/add-on and 03 skill-based courses
- * MoUs with five NGOs.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To start new programmes	Application to initiate an English Medium Division in Commerce Faculty was submitted to the affiliating University.
2. To initiate short-term/add-on/skill-based courses	As many as 12 short-term/add-on and 03 skill-based courses were initiated this year.
3. To make efforts to arrange campus interviews	Over 150 students participated in the campus placement drive initiated by the Commissioner of Higher Education
4. To continue efforts for collaboration with NGOs	As many five NGOs have tied up with the College for various activities related to Health, Hygiene, Environment, Skill-development, sharing of academic resources etc.

14. Whether the AQAR was placed before statutory body? Yes /No: Yes
Name of the Statutory body: IQAC Date of meeting(s): 29.01.2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
Yes/No: Yes (AAA) Date: 18.01.2019

16. Whether institutional data submitted to AISHE: Yes/No: Yes
Year: 2018-19 Date of Submission: 23.01.2019

17. Does the Institution have Management Information System?
Yes ✓ No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

The Institution has adopted the **Acharya Student Management and Accounting Software** and is being primarily used for:

- (i) Maintaining student records (Admission, Enrollment)
- (ii) Preparation of Bonafide Certificate.
- (iii) Exam seat number/Result details from FY to TY
- (iv) Preparation of Pay-Bill
- (v) Preparation of Day-to-day accounts

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution adopts the curriculum provided by the Bhakt Kavi Narsinh Mehta University. The Academic Calendar is prepared towards the close of the on-going academic year for the next academic year after receiving inputs from teachers and heads of the departments. The plan is finalized by the Principal and this sets the tone for the academic exercise to be initiated. The lesson plan includes the papers to be taught and number of hours to be allotted for various topics. Emphasis is given to assignments, project work, presentation, group-discussion, seminars and teaching using ICT aids. The institution provides necessary infrastructure to encourage teachers to employ innovative techniques apart from traditional teaching methods. Educational visits are also organized. The college encourages subject-experts & professionals to come and guide the students with the latest developments in their respective areas. Each department sets its own programme objectives and outcomes that match with the Institution's vision and mission statement.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurs hip	Skill development
Graphic Designing	-	04/08/2018 to 13/11/2018	-	Skill development
Sewing Machine	-	13/08/2018 to 13/11/2018	Employability	-
Fashion Designing	-	13/08/2018 to 13/11/2018	Employability	Skill development
Value Education	-	20/12/2018 to 04/01/2019	Employability	Skill development
Preparation Of Competitive Exam	-	01/07/2018 to 30/09/2018	Employability	Skill development
Sports	-	15/08/2018 to 15/11/2018 & 01/07/2018 to 27/02/2019	Employability	Skill development
Ccc	-	04/07/2018 to 30/08/2018	Employability	Skill development
Tally.Erp9	-	27/12/2018 to 14/03/2019	Awareness	-
Vaidik Mathematics	-	28/12/2018 to 15/03/2019	Employability	Skill development

Study Of Share Market	-	29/12/2018 to 16/03/2019	Employability	Skill development
Scope	-	15/08/2018 to 15/11/2018 & 01/07/2018 to 27/02/2019	Employability	Skill development
English Proficiency Programme	-	03/07/2018 to 08/10/2018	Employability	Skill development

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year: NONE

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
-	-	-	-

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
B.A. English	UG	-	2011-12	UG	-
B.A. Hindi	UG	-	2011-12	UG	-
B.A. Gujarati	UG	-	2011-12	UG	-
B.A. Home-Science	UG	-	2011-12	UG	-
B.A. Economics	UG	-	2017-18	UG	-
B.Com. Accountancy	UG	-	2011-12	UG	-
B.Com. Computer-Science	UG	-	2011-12	UG	-
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

No of Students	Certificate	Diploma Courses
10	Graphic Designing	-
44	Sewing Machine	-
08	Fashion Designing	-
07	Value Education	-
34	Preparation Of Competitive Exam	-
34	Sports	-
17	CCC	-
22	Tally Erp9	-
44	Vaidik Mathematics	-
06	Study Of Share Market	-
219	Scope	-
11	English Proficiency Programme	-
206	Environmental Studies	-















1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
---------------------	----------------------	-----------------------------

Graphic Designing	04/08/2018	10		
Sewing Machine	13/08/2018	44		
Fashion Designing	13/08/2018	08		
Value Education	20/12/2018	06		
Preparation Of Competitive Exam	01/07/2018	34		
Sports	15/08/2018	34		
CCC	04/07/2018	17		
Tally.Erp9	27/12/2018	22		
Vaidik Mathematics	28/12/2018	44		
Study Of Share Market	29/12/2018	06		
Scope	15/08/2018	219		
English Proficiency Programme	03/07/2018	11		
1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title		No. of students enrolled for Field Projects / Internships		
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
The feedbacks obtained from the above-mentioned stake holders were submitted to the Arya Kanya Gurukul Management. The Principal discussed in detail about the feedback obtained from the various stake holders and as a result the following decisions were taken: (1) Teaching/learning process to be enriched by introduction of short-term programmes (2) Provision of gold medals for college toppers (3) Organization of seminars at least once in a year (4) PTA meetings to be conducted every year (5) Introduction of preparatory classes for competitive examinations. (6) Appointment of coach to encourage sports & games activities (7) To coordinate with the Municipality officer to adjust their bus timings as per the college schedule. (8) Introduction of dress-code from the academic year 2018-19. (9) Jungle-area to be cleaned for preparation of Tracks and various sporting activities. (10) To have more tree plantations in the campus and preparation of a Garden immediately in front of the College.				

Curricular Aspects

 <p style="text-align: center;">PROSPECTUS</p>	 <p style="text-align: center;">CCC COURSE</p>	 <p style="text-align: center;">COMMERCE STUDY CIRCLE</p>
 <p style="text-align: center;">SKYPE SESSION</p>	 <p style="text-align: center;">CHART-MAKING COMPETITION</p>	 <p style="text-align: center;">NSQF PROGRAMME</p>
 <p style="text-align: center;">BKNMU IQAC MEET</p>	 <p style="text-align: center;">PREPARATION FOR COMPETITIVE EXAMINATIONS</p>	 <p style="text-align: center;">ENTRY INTO SERVICES CC</p>
 <p style="text-align: center;">QUIZ COMPETITION</p>	 <p style="text-align: center;">VEDAM</p>	 <p style="text-align: center;">ACHIEVEMENT IN SPORTS</p>
 <p style="text-align: center;">HOME-SCIENCE STUDY-CIRCLE</p>	 <p style="text-align: center;">MUSIC COMPETITION</p>	 <p style="text-align: center;">GYANA DHARA</p>

CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1. 1 Demand Ratio during the year					
Name of the Programme	Number of seats available		Number of applications received	Students Enrolled	
B.A. & B.Com.	130 + 130 =260		254	206	
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	539	-	11+11=22	-	02
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
22	13	Yes	02	01	CS & LCD Projector; Youtube lectures; television; Skype sessions
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
With the singular aim of encouraging and promoting leadership qualities among the students the institution has introduced the Mentor-mentee system wherein Class-representatives are nominated by the Core Subject teacher for every department at the FY, SY & TY levels. These students are referred as Mentors and each one of them has a proportionate number of students as Mentees. These students form a part of the Students' Council (College-task-force) who among others assist the faculties in the smooth coordination of various academic and administrative committees of the college.					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
539		22		1:5	
2.4 Teacher Profile and Quality					
2.4.1 Number of full time teachers appointed during the year					
No. of sanctioned positions	No. of filled positions		Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	11		12	11 (Visiting)	10
2.4.2 Honours and recognitions received by teachers					
(received awards, recognition, fellowships at State, National, International level from Government, recognised					

<i>bodies during the year)</i>			
<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
-	-	-	-
2.5 Evaluation Process and Reforms			
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year			
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination
B.A. & BCom.	-	2/4/6/2018-19	27.03.2019
Date of declaration of results of semester-end/ year- end examination			
6 th Sem results declared in April 2019 (almost under a months' time)			
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)			
<p>Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Comprehensive Continuous Evaluation (CCE) Internal System as per Bhakt Kavi Narsinh Mehta University guidelines. Students are made aware of the evaluation process during the Induction programmes at the beginning of the semester. In addition the Institute insists on a systemic approach and hence the following practices have been adopted:</p> <ol style="list-style-type: none"> Academic Calendar with CCE Internal Exam dates. Teaching Plan with evaluation procedures. All answer books to be returned back to the students. Introduction on-line submission of assignments. Display of important dates on the College Notice Board. Result Analysis by the Department after every CCE Test. 			
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)			
<p>Yes. Academic Calendar is prepared and adhered to for conduct of Examination and other related matters. In addition,</p> <ol style="list-style-type: none"> Basic eligibility for evaluation process is made known to students through notice boards and class counselling. The schedules of internal assessments are communicated to students and faculty at the beginning of the semester through institute Brochure & Academic Calendar. Institute notifies evaluation process and related documentation on the notice board; through College Brochures and Circulars of the University. Staff meetings are conducted periodically to review the evaluation process. Display of all Internal-test marks on the College Notice-Board. 			
2.6 Student Performance and Learning Outcomes			
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)			
http://gurukulmahilacollege.com/programme-outcomes-programme-specific-outcomes-and-course-outcomes-for-all-programme-offered-in-gurukul-mahila-college-of-arts-commerce/			
2.6.2 Pass percentage of students			
Program me Code	Programme name	Number of students appeared in the final year examination	Pass Percentage
		Number of students passed in final semester/year	

			examination	
4102005	B.A.	50	29	58%
4102005	B.A. (H-Sc.)	12	08	66.67%
4102005	B.Com.	73	46	63.01%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) <http://gurukulmahilacollege.com/iqac/>

Gurukul Mahila Arts and Commerce College, Porbandar
National Assessment and Accreditation Council (NAAC)
Student Satisfaction Survey

A) Please confirm this is the first and only time you answer this survey.
a) Yes ☒ b) No ☐

B) Age:- 20 C) College Name: Gurukul Mahila Arts and Commerce College, Porbandar
D) Gender: a) Female ☒ b) Male ☐ c) Transgender ☐

E) What degree program are you pursuing now?
a) Bachelor's ☒ b) Master's ☐ c) MPhil ☐
d) Professional ☐ e) Other: ()

Que.	Ans.
1	4
2	4
3	4
4	3
5	4

Que.	Ans.
6	4
7	2
8	3
9	4
10	4

Que.	Ans.
11	4
12	4
13	4
14	4
15	4

Que.	Ans.
16	3
17	4
18	4
19	1
20	3
21	

Sign of the student: [Signature]

(1) Teachers are very co-operative
(2) Maximum use of mlti media is needed.

Gurukul Mahila Arts and Commerce College, Porbandar
National Assessment and Accreditation Council (NAAC)
Student Satisfaction Survey

A) Please confirm this is the first and only time you answer this survey.
a) Yes ☒ b) No ☐

B) Age: 19 C) College Name: Gurukul Mahila Arts and Commerce College, Porbandar
D) Gender: a) Female ☒ b) Male ☐ c) Transgender ☐

E) What degree program are you pursuing now?
a) Bachelor's ☒ b) Master's ☐ c) MPhil ☐
d) Professional ☐ e) Other: ()

Que.	Ans.
1	4
2	4
3	4
4	3
5	4

Que.	Ans.
6	
7	2
8	4
9	4
10	4

Que.	Ans.
11	4
12	4
13	4
14	4
15	3

Que.	Ans.
16	4
17	4
18	4
19	2
20	3
21	

Sign of the student: [Signature]

1) શ્રીગણેશની પ્રતિજ્ઞાના આચાર્ય
મુવિધાત રીતે ચાલી

Teaching-Learning and Evaluation

 <p style="text-align: center;">EXPERIENTIAL LEARNING</p>	 <p style="text-align: center;">PRACTICAL LEARNING</p>	 <p style="text-align: center;">VEDIC LEARNING</p>
 <p style="text-align: center;">LEARNING THROUGH SEMINARS</p>	 <p style="text-align: center;">PARTICIPATION IN CONFERENCES</p>	 <p style="text-align: center;">UNIVERSITY EXAMINATION</p>
 <p style="text-align: center;">TRAINING IN ESSAY WRITING</p>	 <p style="text-align: center;">EDUCATIONAL VISIT TO BAHART MANDIR</p>	 <p style="text-align: center;">PEER LEARNING</p>
 <p style="text-align: center;">LEARNING THROUGH SPORTS</p>	 <p style="text-align: center;">MENTORING THROUGH CRs</p>	 <p style="text-align: center;">SDP</p>
 <p style="text-align: center;">FDP</p>	 <p style="text-align: center;">CHART-MAKING ON SOCIAL ISSUES</p>	 <p style="text-align: center;">WOMEN EMPOWERMENT PROGRAMME</p>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students Research Projects (other than compulsory by the College)	0	0	0	0
International Projects	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
Folk Literature of Porbandar District	Arts faculty		05.01.2019	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
-	-	-	-	-
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
-	-		-	
Name of the Start-up	Nature of Start-up		Date of commencement	
-	-		-	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center) N.A.				
Name of the Department		No. of Ph. Ds Awarded		
English (Dr. A. R. Nagar)		01 (Deepak P. Dhruv: Reg. No. 4482)		

3.3.3 Research Publications in the Journals notified on UGC website during the year						
Department		No. of Publication		Average Impact Factor, if any		
National	English	01		https://scholar.google.co.in/citations?user=Gtcb6-AAAAAJ&hl=en		
International	English	01		https://scholar.google.co.in/citations?user=Gtcb6-AAAAAJ&hl=en		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
English			01			
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
-	-	-	-	-	-	-
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	ISSN/h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Interpreting the Reader-Response Way: Understanding Contemporary Literary Theory	Dr. Anupam R. Nagar	Poetcrit	June 2018			
The Concept of Translation in Western and Indian Traditions	Dr. Anupam R. Nagar	Journal of Education & Culture Studies	Vol. 2, No. 4, Dec. 2018	2573-0401/ h-Index: 3	Citations 31: 24	Principal, Gurukul Mahila Arts & Commerce College, Porbandar
Interpreting G A N D H I – the Word	Dr. Anupam R. Nagar	College News	Jan-Mar 2019- No. 68	-		Principal, Gurukul Mahila Arts & Commerce College, Porbandar
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level		National level	State level		Local level

Attended Seminars/ Workshops	-	★02	-	02
Presented papers	02	★01	-	-
FDP	-	-	-	22

★ Dr. Anupam R. Nagar, participated and presented a paper in the 20th National Conference of AICP, Orgd. By N.S. Patel Arts College, Anand, Gujarat on 9th – 11th March, 2019. He presented a paper titled as **Interpreting G A N D H I – the Word.**

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Yoga Day	NYK, Wadokai Karate Academy, Porbandar	11	500
Voter awareness	Govt of Gujarat, SWIPE	5	350
Youth Red Cross MOU	Youth Red Cross	02	200
Guidance and MOU with NGO Saheli	Saheli NGO, Bagvadar	02	200
Quiz on Rashtriya Sushasan Day	Govt Of India	02	36
15 th August Celebration	GMC	12	350
2 nd October Gandhi Jayanti celebration	GMC	12	450
Exhibition on anti drug awareness	Prohibition Department, Porbandar	02	140
Dist Level Youth Parliament	NSS Gujarat and Govt Of India	05	33
Sapath for Votting	Govt of Gujarat NSS	12	510
26 th January celebration	NYK and GMC	12	510
Personality Development workshop	NYK	02	40

3.4.2 Awards and recognition received for extension activities from Government and other recognized
















bodies during the year					
Name of the Activity		Award/recognition		Awarding bodies	No. of Students benefited
-		-		-	-
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year					
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities	
Cleanliness Drive	NSS	Cleanliness of College Campus	09	200	
Swachchha ta pakhvada	NSS and Govt of Gujarat	College,Tourist places,adopted village,street clean campaign	02	100	
Slogan Writing	Prohibition Department, Porbandar	Slogan of abuse of Drugs	02	53	
Gaynac Awareness	Dr Maya Gadher	Talk	02	250	
Blood Donation and Blood Grouping	Red Cross society porbandar and NSS	Blood Donation and Grouping	08	260	
NSS Camp	NSS GMC	Cleanliness ,Village awareness,School visit,Sanitation awareness,Votting Awareness etc	02	100	
Save Bird Abhiyan	Prakruti the Youth, GTPL, NSS	Sapath and Motivation	02	450	
3.5 Collaborations					
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year					
Nature of Activity		Participant	Source of financial support		Duration
-		-	-		-
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year					
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details		Duration (From-To)	Participant
Educational	Educational Tour (Dept. of English)	Dept. of English, Bhakt Kavi Narsinh Mehta University, Junagadh			14+02

Educational	Educational Tour (Dept. of Gujarati & Hindi)	Bahauddin Arts College, Junagadh		20+03
Educational	Education Tour (Dept. of Home-Science)	Shri Bosamia College, Jetpur		20+03

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
The Prakruti, The Youth	01.09.2018	Awareness	200
Saheli Gram Udog	01.09.2018	Exhibition	50
Youth Red Cross Society	01.09.2018	Health & Hygiene	200
Om Computers	01.09.2018	Training	250
Saurashtra Cement	01.09.2018	Training	150

Research, Innovation and Extension

 <p>DIST. SEMINAR: 05.01.2019</p>	 <p>NSS WITH RED CROSS TEAM</p>	 <p>BOOK RELEASE OCT 2018</p>
 <p>RED RIBBON CLUB RALLY</p>	 <p>AWARENESS RALLY</p>	 <p>AWARENESS RALLY</p>
 <p>TREE PLANTATION</p>	 <p>THALASSEMIA AWARENESS</p>	 <p>TEAM NSS</p>
 <p>SAFAI ABHIYAAN</p>	 <p>EDU. VISIT TO BKNM UNIVERSITY</p>	 <p>SPORTS WEEK COMPETITONS</p>
 <p>EDUCATIONAL VISIT TO BHARAT MANDIR</p>	 <p>GEET-SANGEET-NRITYA DHARA</p>	 <p>NSQF : SKILL-BASED COURSES</p>

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development			
-			-			
Note: All infrastructure/renovation related work is taken care of by the Arya Kanya Vidyalaya Trust. In the year 2018-19 around 10,000/- (approx) was spent on College Building Colour work & Renovation.						
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities			Existing		Newly added	
Campus area			4 acres (approx)		-	
Class rooms			13		01	
Laboratories			05		-	
Seminar Halls			02		-	
Classrooms with LCD facilities			01		-	
Classrooms with Wi-Fi/ LAN			01		-	
Seminar halls with ICT facilities			01		-	
Video Centre			01		-	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.			0		-	
Value of the equipment purchased during the year (Rs. in Lakhs)			0		-	
Others (Canteen)			-		01	
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS}						
Name of the ILMS software		Nature of automation (fully or partially)		Version		Year of automation
Library Management Software		Partial		-		March 2018
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books (Book-Bank)	20718	630787.75/-	34	3254/-	20752	634041.75/-
Reference Books	4905	426631.75/-	34	3254/-	4939	429885.75/-
e-Books	100	-	100	-	-	-
Journals	-	-	-	-	-	-
e-Journals	100	-	100	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computer s	Comp uter Labs	Internet	Browsin g Centres	Com puter Cent res	Office	Departmen ts	Available band width (MGBPS)	Others Principal' s Office/St aff-room
Exist ing	93	02	Yes	05	02	04	07	20mbps	02
Adde d	-	-	-	-	-	-	-	-	-
Total	93	02	Yes	05	02	04	07	20mbps	02
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
20 MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
Recording Facility & Lecture Capturing System (CCTV)					https://www.youtube.com/channel/UCco-2Y1FbvTiJkAWcTxtJJA?view_as=subscriber				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed			Date of launching e - content	
-		-			-			-	

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
-	-	-	
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) : http://gurukulmahilacollege.com/infrastructural-and-playground-facilities/			

Infrastructure and Learning Resources

		
PRAYER HALL	PRINCIPAL'S CHAMBER	ADMINISTRATIVE OFFICE
		
STAFF COMMON ROOM	COMPUTER LABORATORY 01	AUDIO-VISUAL ROOM
		
INDOOR GAMES	OUTDOOR GAMES	YOGA
		
EXPERT SESSION WITH DABBAWALA	COMPUTER LABORATORY 02	LIBRARY
		
UDISHA	THEATRE TRAINING	CLASSROOM

CRITERION V - STUDENT SUPPORT AND PROGRESSION					
5.1 Student Support					
5.1.1 Scholarships and Financial Support					
	Name /Title of the scheme	Number of students	Amount in Rupees		
Financial support from institution	Individual	02	2980		
Financial support from other sources					
a) State	Post-Metric Govt. Scholarship	270	As the Govt. has introduced DBT the scholarship amount is directly deposited into the students Savings Account. Hence details are not available.		
b) National/ International	-	-	-		
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved	
(i) Preparatory Course for Competitive Examinations		2018-19	53	Institution	
(ii) Skill-Development		2018-19	150	UGC: NSQF	
(iii) Remedial Coaching		2018-19	50	Individual	
(iv) Language Laboratory (DELL)		2018-19	206	KCG:SCOPE	
(v) Yoga & Meditation		2018-19	539	UGC/CHE/ University	
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018-19	SUCEAT & Preparatory Training for Competitive Examinations (SF)	53	113	-	-
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
03		03		15 days to a month	
2018-19		Need of Washrooms		Renovation work was carried out in May 2018 and three more terminals were added	

		on the first floor
2018-19	Need of Yagna/Havan Kund	Prepared in November 2018
2018-19	Clearing of Jungle Area	Clearing completed in October 2018

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
-	-	-	-	-	-

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
BCom. (2018-19)					
1	VAN DIVYA GOVINDVAN	B.Com.- COMP.SC	Computer Sc	SMT SHANTABEN R.HERMA B.ED COLLEGE, SATAPAR	B.ed
2	HALIYA MANUBEN DEVA	B.Com.- COMP.SC	Computer Sc	SHRI K.H.MADHVA NI ARTS & COMMERCE COLLEGE, PORBANDAR	M.COM
3	BHADRECHA RICHA MAHESHBHAI	B.Com.- Accounts	Accounts	Registrar Saurashtra University, Rajkot	M.COM
4	JOSHI DHARA PRAKASH	B.Com.- Accounts	Accounts	Registrar Saurashtra University, Rajkot	M.COM
5	KHODA KINJAL KAMLESHBHAI	B.Com.- Accounts	Computer Sc	Registrar Saurashtra University,	P.G.D.C.A.

				Rajkot	
6	MAHETA CHETNABAHE DIPAKBHAI	B.Com.- COMP.SC	Computer Sc	D.D.K.M.Law College, Porbandar	LL.B.
7	ODEDRA SNEHA RAMESHBHAI	B.Com.- COMP.SC	Computer Sc	SHRI K.H.MADHVA NI ARTS & COMMERCE COLLEGE, PORBANDAR	M.COM
8	KHAKHAS SHITAL RANUBHAI	B.Com.- Accounts	Accounts	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	M.COM
9	CHUDASAMA POONAMBEN NATUBHAI	B.Com.- Accounts	Accounts	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	M.COM
10	GODHANIYA RAMBHI BHOJABHAI	B.Com.- Accounts	Accounts	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	M.COM
11	MADHVI JANVI DHANJI	B.Com.- COMP.SC	Computer Sc	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	M.COM
12	KHUNTI SONAL MERAMANBHAI	B.Com.- COMP.SC	Computer Sc	SHRI K.H.MADHVA NI ARTS & COMMERCE COLLEGE, PORBANDAR	M.COM
13	BUNDHELIYA VISHWA PRAKASHBHAI	B.Com.- Accounts	Accounts	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	M.COM
14	BAPODARA POOJA RAJKUMAR	B.Com.- COMP.SC	Computer Sc	DR.V.R.GODH ANIYA	M.COM

				COLLEGE, PORBANDAR	
15	DABHI MINALBEN JETHABHAI	B.Com.- Accounts	Accounts	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	M.COM
16	MODHAVADIYA NEETA DINESHBHAI	B.Com.- Accounts	Accounts	Registrar Saurashtra University, Rajkot	M.COM
17	MADLANI CHANDNI MAHESHBHAI	B.Com.- COMP.SC	Computer Sc	D.D.K.M.Law College, Porbandar	LL.B.
18	KUCHHADIYA PUSHPABEN VIRAMBHAI	B.Com.- COMP.SC	Computer Sc	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	M.COM
19	AGRAVAT PRIYABEN KIREETBHAI	B.Com.- Accounts	Accounts	SHRI K.H.MADHVA NI ARTS & COMMERCE COLLEGE, PORBANDAR	M.COM
20	RAICHURA ROSHANI MUKESHBHAI	B.Com.- Accounts	Accounts	SHRI K.H.MADHVA NI ARTS & COMMERCE COLLEGE, PORBANDAR	M.COM
21	RANAVAYA JAYABEN BHURA	B.Com.- Accounts	Accounts	Registrar Saurashtra University, Rajkot	M.COM
22	SUNDAVADARA JASU VEJABHAI	B.Com.- Accounts	Accounts	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	M.COM
23	KUCHHADIYA	B.Com.-	Computer Sc	R.G.T.COLLE	B.ed

	MANJUBEN NAGABHAI	COMP.SC		GE,PORBAND AR	
24	GURJAR TANVI NITALBHAI	B.Com.- Accounts	Accounts	Registrar Saurashtra University, Rajkot	M.COM
25	JOG DENISHABEN PARBATBHAI	B.Com.- COMP.SC	Computer Sc	Registrar Saurashtra University, Rajkot	M.COM
26	TERAIYA MANISHABEN NARBHERAMBHAI	B.Com.- COMP.SC	Computer Sc	Principal Aditya B.ed College, Junagadh	B.ed
27	BOKHIRIYA REKHABEN RAMBHAI	B.Com.- COMP.SC	Computer Sc	REGISTRAR SAURASHTRA UNIVERSITY	M.COM
28	NIMAVAT AYUSHI KALPESH	B.Com.- Accounts	Accounts	Registrar Saurashtra University, Rajkot	M.COM
29	JOSHI POOJA NARENDRABHAI	B.Com.- Accounts	Accounts	Registrar Saurashtra University, Rajkot	M.COM
30	JOKHIYA ASHIYANA DOSMAMAD	B.Com.- Accounts	Accounts	D.D.K.M.Law College, Porbandar	LL.B.
31	VADHIYA NIRALI LILABHAI	B.Com.- Accounts	Accounts	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	M.COM
32	RAMAVAT TEJALBEN PARESHBHAI	B.Com.- Accounts	Accounts	H.N.Shukla College, Rajkot	M.COM
B.A.					
1	KHUNTI KAJAL RAMDE	B.A.GUJARAT I	GUJARATI	REGISTRAR SAURASHTRA	M.A.

				UNIVERSITY,	
2	BHUVA HETAL BHIKHUBHAI	B.A.GUJARAT I	GUJARATI	REGISTRAR SAURASHTRA UNIVERSITY,	M.A.
3	ODEDRA PUJABEN DEVABHAI	B.A.GUJARAT I	GUJARATI	REGISTRAR SAURASHTRA UNIVERSITY,	M.A.
4	JOSHI PUJA SHANTILAL	B.A.GUJARAT I	GUJARATI	REGISTRAR SAURASHTRA UNIVERSITY,	M.A.
5	CHANDIGARA PRITIBEN YOGESHBHAI	B.A.English	English	REGISTRAR SAURASHTRA UNIVERSITY,	B.ed
6	KHISTARIYA BHARTIBEN DEVSHIBHAI	B.A.Hindi	Hindi	D.D.K.M.Law College, Porbandar	LL.B.
7	PARMAR MANJUBEN LAKHMANBHAI	B.A.GUJARAT I	GUJARATI	SHRI K.H.MADHVA NI ARTS & COMMERCE COLLEGE, PORBANDAR	M.A.
8	RADIYA NIRALEE DINESH	B.A.GUJARAT I	GUJARATI	SHRI K.H.MADHVA NI ARTS & COMMERCE COLLEGE, PORBANDAR	M.A.
9	KATARA MANISHABEN MANDANBHAI	B.A.English	English	R.G.T.COLLE GE,PORBAND AR	B.ed
10	ODEDARA DIVYABEN RAJASHI	B.A.English	English	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	M.A.
11	JADAV JYOTIBEN MUKESHBHAI	B.A.English	English	DR.V.R.GODH ANIYA COLLEGE,	M.A.

				PORBANDAR	
12	JOSHI MIRALI JITENDRABHAI	B.A.English	English	D.D.K.M.Law College, Porbandar	LL.B.
13	DAVE URVASHIBAHEN NAVALBHAI	B.A.English	English	Dr.Subhash College Of Education Junagadh	B.ed
14	KADAVALA VIBHABEN LAKHMANBHAI	B.A.English	English	JKM B.ed College Junagadh	B.ed
15	MER RADHIKA NATVARLAL	B.A.Homse Sc.	Homse Sc.	G.K & C.K Bosamiya College Jetpur	M.A.
16	DAVE JALPABEN DHIRAJLAL	B.A.GUJARAT I	GUJARATI	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	B.ed
17	ODEDRA GEETABEN ARBHAM	B.A.GUJARAT I	GUJARATI	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	B.ed
18	MODHVADIYA NILAM GOGANBHAI	B.A.GUJARAT I	GUJARATI	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	B.ed
19	BAPODRA CHANDANI KAMLESHBHAI	B.A.Hindi	Hindi	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	B.ed
20	CHAMADIYA ANJALI HARJI	B.A.Homse Sc.	Homse Sc.	G.K & C.K Bosamiya College Jetpur	M.A.
21	MAHETA NEHAL MAHESHBHAI	B.A.Hindi	Hindi	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	B.ed

22	BOKHIRIYA RAMA DEVSHI	B.A.GUJARAT I	GUJARATI	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	B.ed
23	BHAJGOTAR MANALI DINESHBHAI	B.A.Homse Sc.	Homse Sc.	G.K & C.K Bosamiya College Jetpur	M.A.
24	JOSHI VIBHUTI PRANJIVAN	B.A.GUJARAT I	GUJARATI	Aditya B.ed College, Junagadh	B.ed
25	ODEDRA ANJUBEN BABUBHAI	B.A.Homse Sc.	Homse Sc.	REGISTRAR SAURASHTRA UNIVERSITY,	B.ed
26	RATHOD NIRALIBEN SUBHASHBHAI	B.A.English	English	SHRI B.D.BARAD B.ed College,	B.ed
27	RATHOD PAYALBEN DILIPBHAI	B.A.English	English	SHRI B.D.BARAD B.ed College,	B.ed
28	ODEDRA BHARTIBEN JAKHARABHAI	B.A.English	English	DR.V.R.GODH ANIYA COLLEGE, PORBANDAR	M.A.

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	-	-
SET	01 (Shreeya Thaki: 07.12.2018)	GSET Ref. No. 20182274909498621
SLET	-	-
GATE	-	-
GMAT	-	-
CAT	-	-
GRE	-	-
TOFEL	-	-
Civil Services	-	-
State Government Services	-	-
Any Other	-	-

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Participants
Gurupoornima celebrations (27.07.2018)	Institution level	539
New Comers Talent Morning (27.07.2018)	Institution level	150
GTPL: Gandhi-Ek Vichar (09.08.2018)	Institution level	200
Independence Day Celebrations (15.08.2018)	Institution level	400
Saree Day Competition (12.09.2018)	Institution level	150
Gandhi Jayanti (02.10.2018)	Institution level	400
Navratri Celebrations (09.10.2018)	Institution level	150
Sports-week (17-22.12.2018)	Institution level	350

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
-	-	-	-	-	-	-

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The office bearers of the Gurukul Mahila College students' council for students are selected unanimously by HoDs, staff, CRs and students every year. The college students' council consists of

1. President - TY
2. Secretary - TY
3. Treasurer - TY
4. Vice President - TY
5. Joint secretary - TY
6. Assistant secretary - SY
7. 02 Secretaries for various extracurricular activities.
(*Saptadharma*)

- The office bearers gather grievances and requirements from students and they represent to Principal to solve the problems and redress the grievance of students.
- GMC students' council organizes various programmes inside the campus as Teachers' Day, Saree day, Induction Programme, Annual-Day Programme, National days as 15th August, 26th Jan. 2nd October, and State/District festivals.
- Morning Assembly committee and class representatives are unanimously selected.
- Students represent in various academic and administrative committees of the college as 1. Study Circles (Subject-wise) 2. SCOPE 3. Sports & Games committee 4. Home-Science Eco Club 5. Career Counselling & Development cell 6. NSS 7. All Seven Societies (*Saptadharas*) 8. College magazine *Arya Patrika* committee 9. IQAC 10. Quiz club 11. *Gandhi Pariksha* Committee etc.
- NSS student members also actively participate in Clean and green committee, Waste management, rally and awareness programme.

5.3 Alumni Engagement				
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):				
The process to register the Parents-Alumni Gurukul Mahila College Association is in process.				
5.3.2 No. of registered enrolled Alumni:				
250				
5.3.3 Alumni contribution during the year (in Rupees) :				
25000				
5.3.4 Meetings/activities organized by Alumni Association :				
The following are the details:				
Year	No of alumni association meetings	Dates of meetings	No of members attended	Total no of alumni enrolled
2018-19	01	10 th & 11 th Jan. 2019	350	250

Student Support and Progression



NRITYA DHARA



NATYA DHARA



SAREE-DAY



RANG-KALA-KAUSHALYA DHARA



YOGA DAY



SUMMER CAMP



SARJANATMAK ABHIVYAKTI DHARA



TALENT MORNING



BOOK-EXHIBITION



KHEL-KOOD-YOG-VYAYAM DHARA



GYAN DHARA: INTERNATIONAL SEMINAR



TEACHERS' DAY



NSS



TABLET DISTRIBUTION



UDISHA

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT				
6.1 Institutional Vision and Leadership				
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)				
<p>(i) The Institution delegates authority and operational autonomy in all areas of academic performance, decision taking and implementation of academic plans and policies in curricular programmes. The Principal provides freedom to all the departments, librarian, and college Administrative office, 18 academic & curricular committees, and Class Representatives.</p> <p>(ii) The Principal permits the HoDs and staff members to perform independently in the academic activities such as departmental study-circle activities, allotment of workload, conducting departmental Internal tests, teaching methodology etc. The college provides autonomy to organize competitions, guest lectures, seminars, conferences, workshops and faculty development programmes by inviting external experts and also through Skype sessions. Furthermore, the HoDs of the departments execute the academic programmes in coordination with the faculty members and student class representatives. As such, the college promotes participative management. The participative management consists of the Class representatives, the Principal, HoDs of departments, teaching and Administrative staff members.</p>				
6.1.2 Does the institution have a Management Information System (MIS)?				
Yes/No/Partial:				
Yes.				
6.2 Strategy Development and Deployment				
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):				
❖ Curriculum Development: Academic supplementation through 12 Short-term/Add-on and 03 Skill-based courses				
❖ Teaching and Learning: Introduction of Online Submission of Assignments & Use of ICT				
❖ Examination and Evaluation: Hard-copies of Assignments are returned to the students and Internal-Marks are displayed on the Notice-Board				
❖ Research and Development: A Seminar is organized every year. This year the subject was – Folk Literature of Porbandar District . Over 50 students made presentations from the district.				
❖ Library, ICT and Physical Infrastructure / Instrumentation: (i) Computerization of Library in process (ii) Wi-fi facility made available for students in wi-fi zone (iii) Provision of Canteen Facility and Building Colour work completed.				
❖ Human Resource Management: HRM through the Constitution of 18 committees (Academic, Co-Curricular & Administrative)				
❖ Industry Interaction / Collaboration: As many as 05 tie-ups with various NGOs have been realized this year.				
❖ Admission of Students: Use of Acharya Software for maintenance of student details as Admission/Enrollment/Examination/Results etc.				
6.2.2 : Implementation of e-governance in areas of operations:				
❖ Planning and Development: Yes (Video-conferencing with Management every fortnight/month)				
❖ Administration: Use of Acharya Software				
❖ Finance and Accounts: Use of Acharya Software & Egyan Portal				
❖ Student Admission and Support : Use of Acharya Software				
❖ Examination : Use of Acharya Software & University Portal				
6.3 Faculty Empowerment Strategies				
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year				
Ye	Name of teacher	Name of conference/	Name of the professional body	Amount of

ar		workshop attended for which financial support provided	for which membership fee is provided	support	
-	-	-	-	-	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2018-19	FDP	FDP	22.03.2019 to 27.03.2019	22	01
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent		Fulltime	Permanent		Fulltime/temporary
11		11	08		Temporary
6.3.5 Welfare schemes for					
Teaching				None	
Non teaching				None	
Students				None	
6.4 Financial Management and Resource Mobilization					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)					
The Arya Kanya Vidyalaya Trust management has appointed Ranapara & Co., Rajkot as Internal Auditor to audit the accounts of the Trust, Hostel and Gurukul Mahila Arts & Commerce College, Porbandar every year. Receipts and payment vouchers of daily transaction are checked by the Internal auditor who then audits income and expenditure statement under various heads. After the Audit is finalized, the Auditor submits the audited statement to the management. The Honorary secretary on behalf of the management discusses and approves the audited statement in the General body meeting of the Trust. The last audit was done in the year 2018- 2019. The accountant of the office checks the receipts and payments and records the receipts in the Cash Book ledger on a daily basis.					
External Audit is carried out by the Office of the Commissioner of Higher Education, Government of Gujarat, Gndhinagar.					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)					
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.			Purpose
Dr. Ila Thanki		25000			Preparation of a Cricket-

				Pitch
6.4.2 Total corpus fund generated 25000				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KCG, Ahmedabad	Yes	IQAC
Administrative	Yes	KCG, Ahmedabad	Yes (Accounts)	Ranapara & Co., Rajkot
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
(i) Regular conduct of Parents-Teachers-Alumni Interface meets				
(ii) Institution of Awards for Outstanding Performance in Academics/Co-Curricular Activity & Regularity.				
(iii) Developing a Feedback mechanism for our stakeholders for the progress of the Institute.				
6.5.3 Development programmes for support staff (at least three)				
(i) Monthly counselling/training session on maintaining cleanliness in the campus.				
(ii) Counselling/training for Online (University/CHE) submissions.				
(iii) Training for Record keeping and maintenance.				
(iv) Accounts software usage/updation				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No): Yes				
b. Participation in NIRF : (Yes /No): No				
c. ISO Certification : (Yes /No): No				
d. NBA or any other quality audit : (Yes /No): No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration	Number of participants
2018-19	Staff Meeting (IQAC)	03.11.2018	1hr.	14
2018-19	Staff Meeting (AAA)	09.01.2019	1hr.	11
2018-19	Staff Meeting (AAA)	12.01.2019	1hr.	20
2018-19	Staff Meeting (AQAR-Previous years)	29.01.2019	1hr.	10
2018-19	Staff Meeting (NAAC Update)	27.02.2019	1hr.	09
2018-19	Interface-Meet with Experts (Green-Audit)	12.03.2019	1hr.	04
2018-19	AQARs prepared/ submitted	15.06.2018	July 2018-July 2019	539 + 22 + 15

Over and above, the Institution has systematically introduced an **Academic calendar** that incorporates among other the particulars of the **Study-Circle Activity** and **Saptadhara** and in order to supplement the academic needs of the University Curriculum as many as 12 short-term programmes and 03 Skill-based courses have been offered to the students.

Governance, Leadership and Management



SHRI NANJIBHAI K. MEHTA



DR. SAVITADIDI MEHTA



SHRI DHIRENDRABHAI MEHTA



SHRI JAY MEHTA



SMT. JUHI MEHTA



SHRI MAHENDRABHAI MEHTA



SHRI SURESH KOTHARI (H.S.)



DR. NAGAR AT BAHRA UNIVERSITY



FELICITATING TOPPERS



TEAM GURUKUL



GEMS OF GMC



PARENTS MEET



PARENTS FELICITATING THEIR CHILDREN



CRICKET TOURNAMENT



AS CHIEF GUEST AT ST. MARY'S

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Cleanliness Drive	01/08/2018 to 15/08/2018	200	02
Cleanliness Drive	02/10/2018	200	02
Rifle-Shooting	25/02/2019 to 29/02/2019	10	00
Self-Defence Training	18/12/2018 to 04/01/2019	50	00

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources : 39290

The following practices have been adopted towards developing Environmental Consciousness:

- (i) Solid Waste Management: Solid waste in terms of waste material, fallen-leaves, pieces of paper etc. are collected in easily accessible dust-bins. The Grade IV employees, using a Trolley, then dump the waste into the compost bed.
- (ii) Liquid Waste Management: Liquid-waste in terms of dirty water from the washrooms has let out into the drainage. While the liquid waste of the Department of Home-Science has a separate dust-bin which is then carried to the compost pit.
- (iii) E-waste management: No E-waste has been generated till date, however the Institution has entered into an Annual Maintenance Contract with a local agency for the maintenance and upgradation of all the computer systems/printers/UPS in the College campus.
- (iv) 'Say No to Plastics' - awareness programmes are conducted.
- (v) The Photocopier UPS and batteries are periodically maintained by the service providers.
- (vi) Waste management department with an office- staff coordinator and class representatives take care of maintaining cleanliness.
- (vii) Efforts are being made for Rain water harvesting. As many as 03 employees have been appointed for maintaining cleanliness in the entire college campus.
- (viii) Ever-day all the Classrooms, Computer & Home-Science and language laboratories along with the Office, Assembly hall, Common room are properly dusted, swept and the lobbies are mopped. In addition, every saturday the cob-webs are removed and the covered water tanks are periodically cleaned every alternate month.
- (ix) The Institution under the aegis of National Service Scheme (NSS) and Samudayik Seva Dhara (Community-service society) conducts Shram-dan programmes on National days as 15th August, 26th Jan. & 2nd October along with Cleanliness drives arranged as per the NSS calendar.
- (x) Staff and students are instructed not to waste water unnecessarily.
- (xi) Students are periodically told in the Morning Assembly about the importance of water harvesting. Efforts are being made to channelize rain water from the terrace of the college building to the underground storage tank in the College campus.. Efforts are also being made by the management to facilitate ground water recharge.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	✓	-
Provision for lift	-	-
Ramp/ Rails	✓	539

Braille Software/facilities	-	-
Rest Rooms	✓	539
Scribes for examination	✓	01
Special skill development for differently abled students	-	-
Any other similar facility- Wheel Chair	✓	-

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-19	02	02	20.01.2019 to 26.01.2019	Social-Awareness	Health & Hygiene	100

- Locational advantage: The College is situated at the outskirts of Porbandar away from the hustle and bustle of the city. It is located in an *ashramic* environment. As the institution is located in a pollution-free rural area, the majority of beneficiaries are the girl students who irrespective of caste, creed, community and status come from the far-flung and remote areas of the district.
- Locational disadvantage: The only disadvantage of the institution is that as it is located in a rural area and the students coming from the city generally speaking prefer to choose a college in their immediate proximity.

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Prospectus	Every Year by 15 th May	As per UGC/Govt./University guideleines

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (College-Hours)	Number of participants
Workshop on Indian Culture	24-26/07/2018	
15 th August Celebrations	15.08.2018	400
05 th September 2018	05.09.2018	500
2 nd October Celebrations & Gandhi Vichar Manan Exam	02.10.2018	400
26 th January Celebrations	26.01.2019	400

In addition, the institute pays homage to the founding father of the Arya Kanya Vidyalaya Trust, Raj-Ratna Shreshthi Shri Nanjibhai Kalidas Mehta on 25th August every year. In fact the Trust has been commemorating the occasion by organizing a Lecture-series since the year 1971. Till date 48 lectures have been delivered by distinguished men of eminence from all parts of the country.

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

The following initiatives have been taken by the institute to make the campus eco-friendly:

(i) Bicycles: Cycling as a means of transportation is virtually cost-free, non-polluting and environment friendly. The Institution seeks to encourage cycling among students and faculty members to improve the overall health and well-being of the campus community.

(ii) Public Transport: The Institution encourages the use of Public Transport. In fact the institution had requested

the Municipality authorities to set the bus timings as per college time-table and they had complied accordingly for a few months. However, on account of some local issues, the city-bus services were discontinued. Accordingly, the Institution has written to the Chief Municipality Officer, Porbandar requesting him to reinstate the bus services so that the BPL students coming from the far-flung and remote areas of Porbandar are benefited. In addition, the institution also teaches the students to practice transportation etiquette as remaining polite and courteous; not blocking the flow of traffic; offering seats to the elderly or injured person etc.

(iii) Pedestrian Friendly Roads: The approach road to Gurukul Mahila Arts & Commerce College is Pedestrian friendly. Many of the students from the nearby areas walk down to the college every-day. In fact, many young & elderly people utilize the Green-ambience of the Gurukul campus for their morning and evening walks on a daily basis.

(iv) The Institution aims to become a Plastic free campus to reduce plastic pollution on college campus with a special focus on the reduction and ultimately the elimination of plastic bottles, plastic straws and poly bags. An Eco. Club has been set up to promote & monitor such green practices.

(v) The management has been on the front into making Green Gurukul. The college campus has over 100 plantations of Neem trees and the front quadrangle has been transformed into a beautiful garden. Above-all a Course in Environmental Studies and workshops on Environment & Nursing and Environmental & History are offered to the First year students since the academic year 2018-19.

7.2 Best Practices

Describe at least two institutional best practices (Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link):
<http://gurukulmahilacollege.com/wp-content/uploads/2019/04/GJCOGN13461.pdf>

Best Practice No. 01:

1. Title of the Practice:

Value Education through Study-circle Activity

2. Objectives of the Practice:

To foster value based education. To prepare responsible and committed citizens. To encourage practical spirituality

3. The Context:

In an environment where human values and ethos are taking a backseat it is imperative that institutions of higher learning take the initiative and the responsibility of preparing citizens who understand that value systems alone in the long run would help them to traverse the trials and tribulations of life and living. Again, the founding father of our Institution Raj-Ratna Shreshthi Shri Nanjibhai Kalidas Mehta, a contemporary of Mahatma Gandhi and Swami Dayanand Saraswati had visualized the College as a centre where women of character and substance would be prepared for the nation. And therefore it is our prime institutional responsibility to ensure that students of this institute remain unfazed and unruffled by the changing winds of time. In addition, the Arya Kanya Gurukul Trust has all these eight decades maintained in its pristine form all the rites and rituals as Yagnam, Yagnopavit (Sacred-thread ceremony et.al) for all those who reside in the Hostel.

4. The Practice:

18 committees have been constituted for developing skill, knowledge and efficiency. Every fortnight our teachers through the Study-circle activities impart among others practical lessons of Value-based education through their respective subjects. These practices lead to inculcating a positive attitude; awareness about our glorious past; Indian heritage and history; national integration and developing a healthy relationship with our immediate environment. Consequently virtues of self-restraint, self-discipline, contentment, find ample space in their process of learning. Students as Class-representatives are encouraged to take up responsibility, which in turn creates a strong learning environment that enhances academic and curricular attainment and eventually develops a student's social, cultural and interpersonal human values in keeping with Indian ethos and value-systems. The avenues for developing and fostering Value-based practices include among others (a) Morning Prayer (b) Yagna (Havan) (c) Veda Mantra recitation and (d) Yoga & Meditation.

5. Evidence of Success:

The alumni often appreciate during interface meets how they miss Gurukul and its spiritual ambience. Parents too during PTA express their pride as their wards have been former students of Gurukul and that they have been

successful in life solely on account of the value education imparted by the institution. Faculty members organize counseling sessions on value education periodically.

6. Problems Encountered and Resources Required:

Observations made by the eminent personalities visiting the college.

Best Practice No. 02:

1. Title of the Practice: Saptdhara (Co-curricular & Sports Activity through Seven Societies for Integral Education)

2. Objectives of the Practice:

To bring out the latent talent/Skill of the students. To develop skills pertaining to music (Sangeet dhara), dance (Nritya dhara), theatre (Natya dhara), service (Samudayak seva dhara), knowledge (Gyana dhara), Creative writing (Sarjanatmak abhivyaakti dhara), Yoga (Khel-kood yog vyayam dhara), Fine Arts (Ranag-kala-kaushalya dhara) . To create greater market value of the students of GMC.

3. The Context:

Integral/holistic development of the students is one of the objectives of education. And herein too students need to moulded and well-grounded in Indian value-systems keeping obviously the contemporary needs of the employment market in mind. And therefore, the Institution envisages a balanced growth that incorporates among others an appreciation of the Vedic practices and hand-in-hand, a knowledge of Information technology through need-based computer courses. Quintessentially, the Institution offers:

(i) The seven societies that conducts activities in keeping with Indian ethos and values (as stated in the Academic Calendar). (ii) 12 Short-term/add-on courses to sharpen among others their computer and linguistic skills.

4. The Practice:

Every society/dhara has a faculty coordinator and a faculty member to coordinate the activities every term. It is imperative for every student to be a part of at least one society/dhara in every term. The Coordinators of the society/dhara also invite external experts for training and coaching purposes.

5. Evidence of Success:

The alumni often appreciate during interface meets how they miss Gurukul and its integral approach to education that helped them in becoming successful in their chosen areas of work. Parents too during PTA express their happiness as their wards have been former students of Gurukul and that they have been successful in life solely on account of the skill development courses imparted by the institution.

6. Problems Encountered and Resources Required:

Some parents found it difficult to pay nominal fees of the courses and the teachers accordingly came to their aid and sponsored many of them.
















7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

To substantiate the vision of the college - to promote rural women empowerment, the Institution adopts the following systems:

The college facilitates government post-matric scholarship for reserved category of students so that they could pursue their higher education in the college. The college management gives much importance to the development of college education. The management inspires the Principal, all the HoDs, staff and students to realize the vision and mission of our founding father Shreshthi Shri Nanjibhai Kalidas Mehta. The Management discusses in the fortnightly/Monthly meetings the academic and administrative requirements of all the departments like infrastructure, library and extension. The college management implements all the decisions taken in the IQAC meetings with stake holders for the enhancement of quality assurance and sustenance in all areas of Academic performance of the institution. The decisions with regard to the academic & curricular programmes in tune with vision and mission of the Institution taken by various committees are communicated effectively to all students, teaching and Administrative staff members of the college through the Academic Calendar. The Institution through its faculties provides great personal care and attention to every student coming from the far-flung sections of the society irrespective of caste, creed, colour, race, region or religion. In effect, the vision, mission, objectives and programmes of the College are displayed on the notice board for visual/metal engagement and execution at all times.

Institutional Values and Best Practices

		
FELICITATING SWAMINI NIGMANANDA	EXPERT LECTURES	VALUES OF FN
		
BHOOMI POOJAN	GANDHI VICHAR MANAN EXAM	YAGNA AT GURUKUL CAMPUS
		
SARVA-DHARM PRARTHANA	BLOOD DONATION	TRUSTEESHRI'S VISIT
		
OUR NSS PLATOON	CELEBRATING INDIAN ETHOS	CELEBRATION OF NAVRATRI
		
CONSERVING ELECTRICITY	WASTE MANAGEMENT	ENVIRONMENTAL ETHICS

8. Future Plans of action for next academic year (500 words)

The institute proposes to work towards realizing the following goals in the coming years:

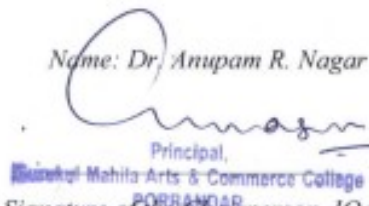
1. To initiate new programmes in the Departments of English and Commerce.
2. To continue with the short-term courses.
3. To encourage teachers to adopt innovative teaching methodologies.
4. To organize an International seminar on *The Life and After-Life of Mahatma Gandhi* on 30th Jan. 2019.
5. To initiate enrolment of students for the NCC (Naval) Unit.
6. To strengthen our linkages with other Institutions and increase our tie-ups with NGOs through effective MoUs.
7. To initiate infrastructural developments as Construction of Hostel, Construction of Reading-room, Rain-Water Harvesting, Repair of roof (Prarthana Mandir) etc.
8. To organize Health camps at least once a year.
9. To continue with our best practices – Study-circle & Saptdhara.

Name: Dr. Jayesh A. Bhatt



Signature of the Coordinator, IQAC

Name: Dr. Anupam R. Nagar



Principal,
Gurukul Mahila Arts & Commerce College
Porbandar

Signature of the Chairperson, IQAC

References : Academic Calendar 2018-19:

<http://gurukulmahilacollege.com/wp-content/uploads/2018/10/academic-calendar-2018.pdf>
<http://gurukulmahilacollege.com/wp-content/uploads/2018/10/academic-calendar-jan-2019.pdf>
<http://gurukulmahilacollege.com/wp-content/uploads/2018/10/academic-calendar-feb-2019.pdf>
<http://gurukulmahilacollege.com/wp-content/uploads/2019/04/Saptdhara-Report-2018-19.pdf>
<http://gurukulmahilacollege.com/wp-content/uploads/2019/04/Study-circle-Report-2018-19.pdf>
<http://gurukulmahilacollege.com/wp-content/uploads/2019/04/College-Activity-Reports.pdf>

The Director

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