



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

1. Name of the Institution	GURUKUL MAHILA ARTS AND COMMERCE COLLEGE
Name of the head of the Institution	Anupam R Nagar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0286-2212055
Mobile no.	9979881990
Registered Email	gurukulac@yahoo.co.in
Alternate Email	gurukulmahilacollege@gmail.com
Address	Post Box No. 21, Bokhira Vistaar, Jubilee
City/Town	Porbandar
State/UT	Gujarat
Pincode	360575

<b>2. Institutional Status</b>																			
Affiliated / Constituent			Affiliated																
Type of Institution			Women																
Location			Semi-urban																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Prof. Rohiniba Jadeja																
Phone no/Alternate Phone no.			02862245561																
Mobile no.			9426817979																
Registered Email			gurukulmahilacollege@gmail.com																
Alternate Email			gurukulac@yahoo.co.in																
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)			<a href="http://gurukulmahilacollege.com/wp-content/uploads/2018/10/aqar-gmc-march-2018-170418updated.pdf">http://gurukulmahilacollege.com/wp-content/uploads/2018/10/aqar-gmc-march-2018-170418updated.pdf</a>																
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="http://gurukulmahilacollege.com/academic-calendar-2018-19/">http://gurukulmahilacollege.com/academic-calendar-2018-19/</a>																
<b>5. Accrediation Details</b>																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>2</td> <td>B</td> <td>2.38</td> <td>2019</td> <td>15-Jul-2019</td> <td>14-Jul-2024</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.38	2019	15-Jul-2019	14-Jul-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	B	2.38	2019	15-Jul-2019	14-Jul-2024														
<b>6. Date of Establishment of IQAC</b>			15-Jun-2008																
<b>7. Internal Quality Assurance System</b>																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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AAA	18-Jan-2019 02	561
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	GDA	UGC	2017 1825	2127456
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Initiation of SkillDevelopment courses 2. Provision of AV facility in 07 classrooms 3. Provision of Canteen 4. Organization of International Seminar to promote Research 5. Initiation of NCC

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
1. To start new programmes 2. To initiate shortterm/addon/skillbased courses 3. To make efforts to arrange campus interviews 4. To continue efforts for collaboration with NGOs	Application to initiate an English Medium Division in Commerce Faculty was submitted to the affiliating University As many as 12 shortterm/addon and 03 skillbased courses were initiated this

year Over 150 students participated in the campus placement drive initiated by the Commissioner of Higher Education As many five NGOs have tied up with the College for various activities related to Health, Hygiene, Environment, Skilldevelopment, sharing of academic resources etc.

[View File](#)

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body

Meeting Date

ARYA KANYA VIDYALAYA TRUST

12-Aug-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

04-Jul-2019

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

23-Jan-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The Institution has adopted the Acharya Student Management and Accounting Software and is being primarily used for: (i) Maintaining student records (Admission, Enrollment) (ii) Preparation of Bonafide Certificates. (iii) Exam seat number/Result details from FY to TY (iv) Preparation of PayBill (v) Preparation of Daytoday accounts

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution adopts the curriculum provided by the Bhakt Kavi Narsinh Mehta

University. The Academic Calendar is prepared towards the close of the on-going academic year for the next academic year after receiving inputs from teachers and heads of the departments. The plan is finalized by the Principal and this sets the tone for the academic exercise to be initiated. The lesson plan includes the papers to be taught and number of hours to be allotted for various topics. Emphasis is given to submission of on-line assignments, project work, presentation, group-discussion, seminars and teaching using ICT aids. The institution provides necessary infrastructure to encourage teachers to employ innovative techniques apart from traditional teaching methods. Educational visits and tours are also organized. The college encourages subject-experts & professionals to come and guide the students with the latest developments in their respective areas. Each department sets its own programme objectives and outcomes that match with the Institution's vision and mission statement.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Graphic Designing	-	04/08/2018	90	-	Skill development
Sewing Machine	-	13/08/2018	90	Employability	-
Fashion Designing	-	13/08/2018	90	Employability	-
Value Education	-	20/12/2018	60	-	Skill Development
Preparatory course for Competitive Exams	-	02/07/2018	60	Employability	-
Sports	-	15/08/2018	90	-	Skill Development
CCC	-	04/07/2018	45	Employability	Skill Development
Tally.Erp9	-	27/12/2018	90	Employability	-
Vaidik Mathematics	-	28/12/2019	30	-	Skill Development
Study of Share Market	-	21/12/2018	60	Employability	Skill Development
Scope	-	15/08/2018	180	Employability	Skill Development
English Proficiency Programme	-	03/07/2018	90	Employability	Skill Development

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Beauty & Wellness	03/09/2018
BVoc	Sewing-Machine Operator	03/09/2018

BVoc	Data-Entry Operator	03/09/2018
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ECONOMICS	01/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	662	206

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
CCC	04/07/2018	17
Tally.Erp9	27/10/2018	22
Vaidik Mathematics	28/12/2018	44
SCOPE	15/08/2018	219
Graphic Designing	04/08/2018	10
Sewing Machine Operator	13/08/2018	44
Fashion Designing	13/08/2018	8
Value Education	20/12/2018	6
Preparatory course for Competitive Examinations	15/07/2018	34
Sports	15/08/2018	34
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ENGLISH	30
BA	GUJARATI	20
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

The feedbacks obtained from the above-mentioned stake holders were submitted to the Arya Kanya Gurukul Management. The Principal discussed in detail about the feedback obtained from the various stake holders and as a result the following decisions were taken: (1) Teaching/learning process to be enriched by introduction of short-term programmes : As many as 12 Short-term programmes were introduced during the academic year 2018-19. (2) Provision of gold medals for college toppers : Three gold medals for the faculties of Arts, Commerce Home-Science have been awarded in the names of Shri Nanjibhai Kalidas Mehta Gold Medal, Smt. Savitadidi Mehta Gold Medal and Shri Dhirendrabhai Mehta Gold Medal. (3) Organization of seminars at least once in a year : The Research Committee ensures the organization of a Seminar every year. This academic year a District-level Seminar was organized on the subject of Folk Literature of Porbandar district. (4) PTA meetings to be conducted every year : Every year PTA meetings are conducted in the month of January with active participation from Parents, Alumni and students. The highlight being the felicitation of students by parents for as many as three awards viz., Outstanding student of the year (Academic), Outstanding Student of the Year (Co-Curricular) and Most Regular Student of the year. (5) Introduction of preparatory classes for competitive examinations : As a part of ensuring that students progress in the domain of education and become familiar with various competitive examinations at the local, district and national level, a preparatory course for Competitive examination was organized this year too. (6) Appointment of coach to encourage sports games activities: This year too a coach was appointed to train students in Cricket, Volley-ball and athletics. In addition sports-week was arranged to encourage greater participation in both indoor and outdoor games. (7) Introduction of dress-code from the academic year 2018-19: A new dress code for city and hostel students has been implemented from the current academic year. (8) Jungle-area to be cleaned for preparation of Tracks and various sporting activities: Tracks have been prepared and renovation of both the Volley-ball and Basket-ball courts have been completed. (9) To have more tree plantations in the campus and preparation of a Garden immediately in front of the College: As many 100 mehndi saplings have been planted and a garden has been prepared in front of the college building.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	130	111	90
BCom	Commerce	130	143	119
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	539	0	22	0	2

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	13	2	2	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

With the singular aim of encouraging and promoting leadership qualities among the students the institution has introduced the Mentor-mentee system wherein Class-representatives are nominated by the Core Subject teacher for every department at the FY, SY TY levels. These students are referred as Mentors and each one of them has a proportionate number of students as Mentees. These students form a part of the Students' Council (College-task-force) who among others assist the faculties in the smooth coordination of various academic and administrative committees of the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
539	22	1:5

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	11	12	11	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	DR. ANUPAM R. NAGAR	Principal	FELICITATION BY LIONS CLUB AS AN EMINENT EDUCATIONIST

[View File](#)

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	FC-CCE	6	27/03/2019	15/04/2019
BA	FC-CCE	6	27/03/2019	15/04/2019

[View File](#)



## 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Comprehensive Continuous Evaluation (CCE) Internal System as per Bhakt Kavi Narsinh Mehta University guidelines. Students are made aware of the evaluation process during the Induction programmes at the beginning of the semester. In addition the Institute insists on a systemic approach and hence the following practices have been adopted: a. Academic Calendar with CCE Internal Exam dates. b. Teaching Plan with evaluation procedures. c. All answer books to be returned back to the students. d. Introduction on-line submission of assignments. e. Display of important dates on the College Notice Board. f. Result Analysis by the Department after every CCE Test.

## 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes. Academic Calendar is prepared and adhered to for conduct of Examination and other related matters. In addition, a. Basic eligibility for evaluation process is made known to students through notice boards and class counselling. b. The schedules of internal assessments are communicated to students and faculty at the beginning of the semester through institute Brochure Academic Calendar. c. Institute notifies evaluation process and related documentation on the notice board through College Brochures and Circulars of the University. d. Staff meetings are conducted periodically to review the evaluation process. e. Display of all Internal-test marks on the College Notice-Board.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gurukulmahilacollege.com/programme-outcomes-programme-specific-outcomes-and-course-outcomes-for-all-programme-offered-in-gurukul-mahila-college-of-arts-commerce/>

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
4102005	BCom	COMMERCE	73	50	68.49
4102005	BA	ARTS	62	37	59.67
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gurukulmahilacollege.com/wp-content/uploads/2020/03/SSS-Questinnaire Analysis.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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Any Other (Specify)	1	0	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Folk Literature of Porbandar District	Arts and Commerce Faculty	05/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Seminar on Folk Literature	54	GMC	05/01/2019	ALL
Workshop on Indian Culture	100	GMC	30/01/2019	ALL
Workshop on Poetry Composition	20	GMC	30/01/2019	ALL
Workshop on Journalism	20	GMC	30/01/2019	ALL
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start- up	Date of Commencement
SKILL DEVELOPMENT LABORATORY	DATA ENTRY OPERATOR	UGC-NSQF	EARN WHILE YOU LEARN	TECHNICAL	01/07/2019
BEAUTY AND WELLNESS LABORATORY	BEAUTY AND WELLNESS COURSE	UGC-NSQF	EARN WHILE YOU LEARN	EMPLOYABILIT Y	01/07/2019
SEWING MACHINE LABORATORY	SEWING MACHINE OPERATOR	UGC-NSQF	EARN WHILE YOU LEARN	EMPLOYABILIT Y	01/07/2019
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	English	4	4
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Interpreting the Reader-Response Way: Understanding Contemporary Literary Theory	Dr Anupam R Nagar	Journal of Fine Arts	2018	1	Principal	10
The Concept of Translation in Western and Indian Traditions	Dr Anupam R Nagar	Journal of Education and Culture Studies	2018	2	Principal	31
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Interpreting the Reader-Response Way: Understanding Contemporary Literary Theory	Dr. Anupam Nagar	Poetcrit	2018	4	25	Principal, Gurukul Mahila Arts and Commerce College, Porbandar
The Concept of Translation in Western and Indian Traditions	Dr. Anupam Nagar	Journal of Education and Culture Studies	2018	3	31	Principal, Gurukul Mahila Arts and Commerce College, Porbandar

The Idea of Murder in Life and Literature with Specific Reference to T.S. Eliots Murder in the Cathedral	Dr. Anupam Nagar	Journal of Fine Arts	2019	3	30	Principal, Gurukul Mahila Arts and Commerce College, Porbandar
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	1	0	16
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
VOTING PLEDGE	NSS	12	510
YOUTH PARLIAMENT	NSS GUJARAT	5	33
EXHIBITION ON ANTI-DRUG AWARENESS	PROHIBITION DEPARTMENT	2	140
GANDHI JAYANTI CELEBRATION	GMC	12	450
INDEPENDENCE DAY CELEBRATION	GMC	12	350
QUIZ ON RASHTRA SUSHASAN DAY	GOVT. OF INDIA	2	36
MOU WITH SAHELI NGO	SAHELI NGO - BHAGVADAR	2	200
MOU WITH YRC	YRC	2	200
VOTER AWARENESS	SWIPE	5	350
YOGA DAY	NYK KARATE AKADEMY	2	500
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Teachers Day	Eminent Teacher Award	Lions Club International	561

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Cleanliness Drive	9	200
Swachhata Pakhwada	NSS	Cleanliness Drive	2	100
Slogan Writing	Prohibition Department	Slogans for Anti-drug campaign	2	53
Gynaec Awareness	Dr Maya Gadher	Talk	2	250
Blood Awareness	Red Cross Society	Blood Donation and Blood Grouping	8	260
NSS Camp	NSS	Cleanliness and Awareness Drive in the adopted village	2	100
Save Bird Abhiyan	Prakriti - The Youth, GTPL	Pledge and Motivational Talk	2	450
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Educational Visit by the Department of English	15	DEPARTMENTAL	01
Educational Visit by the Department of Home-Science	10	DEPARTMENTAL	01
Industrial Visit by the Department of Home-Science	10	DEPARTMENTAL	01
Educational Visit by the Department of Gujarati	22	DEPARTMENTAL	01
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
Educationa	Educational Tour	Shri Bosamia College	24/01/2019	24/01/2019	10
Educational	Educational Tour	Bahauddin Arts College	16/02/2019	16/02/2019	22
Educational	Educational Tour	Department of English, Bhakt Kavi Narsinh Mehta University	22/12/2018	22/12/2018	15
Educational	Industrial Visit	Pooja Dying Factory	24/01/2019	24/01/2019	10
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
The Prakruti-The Youth	01/09/2018	Awareness	200
Saheli Gram Udyag	01/09/2018	Exhibition/Motivation	50
Youth Red Cross Society	01/09/2018	Health and Hygiene	200
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1100000	1002082

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Others	Newly Added
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
<b>LIBRARY MANAGEMENT SOFTWARE</b>	<b>Partially</b>	<b>1.0</b>	<b>2018</b>

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
<b>e-Journals</b>	<b>20718</b>	<b>630788</b>	<b>34</b>	<b>3254</b>	<b>20752</b>	<b>634042</b>
<b>Reference Books</b>	<b>4905</b>	<b>426632</b>	<b>34</b>	<b>3254</b>	<b>4939</b>	<b>429886</b>
<b>e-Books</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>200</b>	<b>0</b>
<b>Journals</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>200</b>	<b>0</b>
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>Dr. Ketki Pandya</b>	<b>E-LEARNING</b>	<b>LMS</b>	<b>15/02/2019</b>
<b>Dr. Nayan Tank</b>	<b>E-LEARNING</b>	<b>LMS</b>	<b>16/02/2019</b>
<b>Dr. Shanti Modhvadiya</b>	<b>E-LEARNING</b>	<b>LMS</b>	<b>18/02/2019</b>
<b>Dr. Sharmistha Patel</b>	<b>E-LEARNING</b>	<b>LMS</b>	<b>05/02/2019</b>
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## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
<b>Existing</b>	<b>93</b>	<b>2</b>	<b>1</b>	<b>5</b>	<b>2</b>	<b>4</b>	<b>7</b>	<b>20</b>	<b>2</b>
<b>Added</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>93</b>	<b>2</b>	<b>1</b>	<b>5</b>	<b>2</b>	<b>4</b>	<b>7</b>	<b>20</b>	<b>2</b>

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>20 MBPS/ GBPS</b>
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### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>RECORDING FACILITY AND LECTURE CAPTURING SYSTEM (CCTV)</b>	<a href="https://www.youtube.com/channel/UCco-2Y1FbvTiJkAWcTtxtJjA">https://www.youtube.com/channel/UCco-2Y1FbvTiJkAWcTtxtJjA</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
80000	78747	200000	191760

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• Programmer maintains equipments and other computer accessories. • Daily Cleaning is done Grade IV staff. • All class rooms, lobbies and college premises and the infrastructural materials are maintained by the non teaching/Grade IV staff. • The ashram electrician maintains all the electrical instruments and generators and does all other electrical works. • Ashram Sweepers regularly clean the washrooms on a daily basis. • Stock verification is done once in a year. • The arrangement of UPS protects computers. • One bore well is available in the college premises for constant and regular water supply. • The RO water plant has been established in the premises to supply mineral and purified drinking water. • The college library consists of 17998 books, 03 Journals, 27 magazines and 100 e-books. • Library is maintained by Librarian and Peons. • Play-ground is maintained by the Gardener/Maintenance Officer/Sports teacher. • All HoDs, faculty members maintain their academic records on a daily basis. • Principal supervises all academic and co-curricular activities of the institution.

<http://gurukulmahilacollege.com/infrastructural-and-playground-facilities/>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	POST-METRIC GOVERNMENT SCHOLARSHIP	270	675000
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Preparatory Course for Competitive Examinations	02/07/2018	53	Institution
Skill-Development	06/09/2018	150	UGC-NSQF
Remedial Coaching	02/07/2018	50	Individual



Digital English Language Laboratory Programmes	02/07/2018	206	SCOPE
Yoga and Meditation	21/06/2018	539	UGC/CHE/BKNMU
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	SUCEAT AND PREPARATORY TRAINING FOR COMPETITIVE EXAMINATIONS	53	113	1	10
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	15

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1	50	3	1	50	3
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	119	B.COM	32	SAURASHTRA UNIVERSITY	M.COM.
2019	80	B.A.	28	SAURASHTRA UNIVERSITY	B.ED, M.A, LL.B
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS-WEEK	INSTITUTION	350
NAVRATRI CELEBRATIONS	INSTITUTION	150
GANDHI JAYANTI	INSTITUTION	400
SAREE DAY	INSTITUTION	150
INDEPENDENCE DAY CELEBRATIONS	INSTITUTION	400
GTPL-GANDHI EK VICHAR	INSTITUTION	200
TALENT MORNING	INSTITUTION	150
GURU-POORNIMA CELEBRATIONS	INSTITUTION	539

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Khel Mahakumbh	National	1	0	360968850133	KARVADRA VARSHA C.
2019	Khel Mahakumbh	National	2	0	726529202997	NEELAM KHUNTI DEVABHAI
2019	Khel Mahakumbh	National	1	0	652775703451	PATIL HIRAL R.
2019	Khel Mahakumbh	National	1	0	996868790608	KUCHCHADIY A SEJAL R.
2019	Khel Mahakumbh	National	1	0	912908912379	Mavadiya Krishna

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The office bearers of the Gurukul Mahila College students council for students are selected unanimously by HoDs, staff, CRs and students every year. The college students' council consists of 1. President - TY 2. Secretary - TY 3. Treasurer - TY 4. Vice President - TY 5. Joint secretary - TY 6. Assistant secretary - SY 7. 02 Secretaries for various extracurricular activities. (Saptdhara) • The office bearers gather grievances and requirements from students and they represent to Principal to solve the problems and redress the grievance of students. • GMC students council organizes various programmes inside the campus as Teachers Day, Saree day, Induction Programme, Annual-Day Programme, National days as 15th August, 26th Jan. 2nd October, and State/District festivals. • Morning Assembly committee and class representatives are unanimously selected. • Students represent in various academic and administrative committees of the college as 1. Study Circles

(Subject-wise) 2. SCOPE 3. Sports Games committee 4. Home-Science Eco Club 5. Career Counselling Development cell 6. NSS 7. All Seven Societies (Saptadharas) 8. College magazine Arya Patrika committee 9. IQAC 10. Quiz club 11. Gandhi Pariksha Committee etc. • NSS student members also actively participate in Clean and green committee, Waste management, rally and awareness programme.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

The following are the details: Year: 2018-19 No of alumni association meetings: 02 Dates of meetings: 10th 11th Jan. 2019 No of members attended: 250 Total no of alumni enrolled: 350

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

(i) The Institution delegates authority and operational autonomy in all areas of academic performance, decision taking and implementation of academic plans and policies in curricular programmes. The Principal provides freedom to all the departments, librarian, and college Administrative office, 18 academic curricular committees, and Class Representatives. (ii) The Principal permits the HoDs and staff members to perform independently in the academic activities such as departmental study-circle activities, allotment of workload, conducting departmental Internal tests, teaching methodology etc. The college provides autonomy to organize competitions, guest lectures, seminars, conferences, workshops and faculty development programmes by inviting external experts and also through Skype sessions. Furthermore, the HoDs of the departments execute the academic programmes in coordination with the faculty members and student class representatives. As such, the college promotes participative management. The participative management consists of the Class representatives, the Principal, HoDs of departments, teaching and Administrative staff members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Academic supplementation through 12 Short-term/Add-on and 03 Skill-based courses
Teaching and Learning	Introduction of Online Submission of Assignments Use of ICT

Examination and Evaluation	Hard-copies of Assignments are returned to the students and Internal-Marks are displayed on the Notice-Board
Research and Development	A Seminar is organized every year. This year the subject was - Folk Literature of Porbandar District. Over 50 students made presentations from the district.
Library, ICT and Physical Infrastructure / Instrumentation	(i) Computerization of Library in process (ii) Wi-fi facility made available for students in wi-fi zone (iii) Provision of Canteen Facility and Building Colour work completed.
Human Resource Management	HRM through the Constitution of 18 committees (Academic, Co-Curricular Administrative)
Industry Interaction / Collaboration	As many as 05 tie-ups with various NGOs have been realized this year.
Admission of Students	Use of Acharya Software for maintenance of student details as Admission/Enrollment/Examination/Results etc.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Yes (Video-conferencing with Management every fortnight/month)
Administration	Use of Acharya Software
Finance and Accounts	Use of Acharya Software Egyan Portal
Student Admission and Support	Use of Acharya Software
Examination	Use of Acharya Software University Portal

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr Anupam R Nagar	Global Trends in Higher Education	AICP (Association of Indian College Principals)	0
2019	Dr Jayesh A Bhatt	Official Statistics	Department of Statistics, Saurashtra University, Rajkot	0
2019	Dr Nayan D Tank	Recent Trends in India	Dr VRG College, Porbandar	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FACULTY DEVELOPMENT PROGRAMME	FDP	22/03/2019	27/03/2019	22	1

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
New Trends in Education	22	22/03/2019	27/03/2019	06

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GROUP DONATION DURING FUNCTIONS	GROUP DONATION AS AND WHEN REQUIRED	PROVISION OF FEES FOR NEEDY STUDENTS

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Arya Kanya Vidyalaya Trust management has appointed Ranapara Co., Rajkot as Internal Auditor to audit the accounts of the Trust, Hostel and Gurukul Mahila Arts Commerce College, Porbandar every year. Receipts and payment vouchers of daily transaction are checked by the Internal auditor who then audits income and expenditure statement under various heads. After the Audit is finalized, the Auditor submits the audited statement to the management. The Honorary secretary on behalf of the management discusses and approves the audited statement in the General body meeting of the Trust. The last audit was done in the year 2018- 2019. The accountant of the office checks the receipts and payments and records the receipts in the Cash Book ledger on a daily basis. External Audit is carried out by the Office of the Commissioner of Higher Education, Government of Gujarat, Gandhinagar.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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Dr Ila Thanki	25000	Cricket-Pitch
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

25000
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KCG, Ahmedabad	Yes	Trust
Administrative	Yes	CHE, Ahmedabad	Yes	Trust

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

(i) Regular conduct of Parents-Teachers-Alumni Interface meets (ii) Institution of Awards for Outstanding Performance in Academics/Co-Curricular Activity Regularity. (iii) Developing a Feedback mechanism for our stakeholders for the progress of the Institute.
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6.5.3 – Development programmes for support staff (at least three)

(i) Monthly counselling/training session on maintaining cleanliness in the campus. (ii) Counselling/training for Online (University/CHE) submissions. (iii) Training for Record keeping and maintenance. (iv) Accounts software usage/updation
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(i) Timely submission of Data for AISHE portal (ii) Reading room facility and use of Tablets for on-line preparation/submission of assignments. (iii) Regular organization of Seminars/workshops to promote idea of research.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC interface meet	03/11/2018	03/11/2018	03/11/2018	14
2019	AAA Staff-Meeting	09/01/2019	09/01/2019	09/01/2019	11
2019	AAA Staff-Meeting	12/01/2019	12/01/2019	12/01/2019	20
2019	AQAR-Staff-Meeting	29/01/2019	29/01/2019	29/01/2019	10
2019	NAAC Update	27/02/2019	27/02/2019	27/02/2019	9

2019	Green Audit	12/03/2019	12/03/2019	12/03/2019	4
2019	AQAR-(Previous years) Submitted	15/06/2019	15/06/2019	15/06/2019	576
2019	Short-Term Courses	02/07/2018	15/03/2019	03/12/2019	300
2019	Study-circle and Saptdhara Activity	02/07/2018	15/03/2019	03/12/2019	300
2019	College Task Force	02/07/2018	15/03/2019	03/12/2019	94
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Cleanliness Drive	01/08/2018	15/08/2018	200	2
Cleanliness Drive	02/10/2018	02/10/2018	200	2
Rifle-Shooting	25/02/2019	27/02/2019	10	0
Self-Defence Training	18/12/2018	04/01/2019	50	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The following practices have been adopted towards developing Environmental Consciousness: (i) Solid Waste Management: Solid waste in terms of waste material, fallen-leaves, pieces of paper etc. are collected in easily accessible dust-bins. The Grade IV employees, using a Trolley, then dump the waste into the compost bed. (ii) Liquid Waste Management: Liquid-waste in terms of dirty water from the washrooms has let out into the drainage. While the liquid waste of the Department of Home-Science has a separate dust-bin which is then carried to the compost pit. (iii) E-waste management: No E-waste has been generated till date, however the Institution has entered into an Annual Maintenance Contract with a local agency for the maintenance and upgradation of all the computer systems/printers/UPS in the College campus. (iv) Say No to Plastics - awareness programmes are conducted. (v) The Photocopier UPS and batteries are periodically maintained by the service providers. (vi) Waste management department with an office- staff coordinator and class representatives take care of maintaining cleanliness. (vii) Efforts are being made for Rain water harvesting. As many as 03 employees have been appointed for maintaining cleanliness in the entire college campus. (viii) Ever-day all the Classrooms, Computer Home-Science and language laboratories along with the Office, Assembly hall, Common room are properly dusted, swept and the lobbies are mopped. In addition, every Saturday the cob-webs are removed and the covered water tanks are periodically cleaned every alternate month. (ix) The</p>



Institution under the aegis of National Service Scheme (NSS) and Samudayik Seva Dhara (Community-service society) conducts Shram-dan programmes on National days as 15th August, 26th Jan. 2nd October along with Cleanliness drives arranged as per the NSS calendar. (x) Staff and students are instructed not to waste water unnecessarily. (xi) Students are periodically told in the Morning Assembly about the importance of water harvesting. Efforts are being made to channelize rain water from the terrace of the college building to the underground storage tank in the College campus.. Efforts are also being made by the management to facilitate ground water recharge.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Scribes for examination	Yes	1
Rest Rooms	Yes	539
Any other similar facility	Yes	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	20/01/2019	07	Social-Awareness	Health Hygiene	102
<a href="#">View File</a> <a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	15/05/2019	As per UGC/Govt. of Gujarat/University guidelines

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Workshop on Indian Culture	24/07/2018	26/07/2018	100
Independence day celebrations	15/08/2018	15/08/2018	400
Teachers Day celebrations	05/09/2018	05/09/2018	500
Gandhi Jayanti Celebrations and Gandhi Manan Exam	02/10/2018	02/10/2018	400
Republic Day Celebrations	26/01/2019	26/01/2019	400



Lecture series (Shri Nanjibhai Kalidas Mehta)	25/08/2018	25/08/2018	500
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The following initiatives have been taken by the institute to make the campus eco-friendly: (i) Bicycles: Cycling as a means of transportation is virtually cost-free, non-polluting and environment friendly. The Institution seeks to encourage cycling among students and faculty members to improve the overall health and well-being of the campus community. (ii) Public Transport: The Institution encourages the use of Public Transport. In fact the institution had requested the Municipality authorities to set the bus timings as per college time-table and they had complied accordingly for a few months. However, on account of some local issues, the city-bus services were discontinued. Accordingly, the Institution has written to the Chief Municipality Officer, Porbandar requesting him to re-initiate the bus services so that the BPL students coming from the far-flung and remote areas of Porbandar are benefited. In addition, the institution also teaches the students to practice transportation etiquette as remaining polite and courteous not blocking the flow of traffic offering seats to the elderly or injured person etc. (iii) Pedestrian Friendly Roads: The approach road to Gurukul Mahila Arts Commerce College is Pedestrian friendly. Many of the students from the nearby areas walk down to the college every-day. In fact, many young elderly people utilize the Green-ambience of the Gurukul campus for their morning and evening walks on a daily basis. (iv) The Institution aims to become a Plastic free campus to reduce plastic pollution on college campus with a special focus on the reduction and ultimately the elimination of plastic bottles, plastic straws and poly bags. An Eco. Club has been set up to promote monitor such green practices. (v) The management has been on the front into making Green Gurukul. The college campus has over 100 plantations of Neem trees and the front quadrangle has been transformed into a beautiful garden. Above-all a Course in Environmental Studies and workshops on Environment Nursing and Environmental History are offered to the First year students since the academic year 2018-19.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

**Best Practice No. 01:** 1. Title of the Practice: Value Education through Study-circle Activity 2. Objectives of the Practice: To foster value based education. To prepare responsible and committed citizens. To encourage practical spirituality 3. The Context: In an environment where human values and ethos are taking a backseat it is imperative that institutions of higher learning take the initiative and the responsibility of preparing citizens who understand that value systems alone in the long run would help them to traverse the trials and tribulations of life and living. Again, the founding father of our Institution Raj-Ratna Shreshthi Shri Nanjibhai Kalidas Mehta, a contemporary of Mahatma Gandhi and Swami Dayanand Saraswati had visualized the College as a centre where women of character and substance would be prepared for the nation. And therefore it is our prime institutional responsibility to ensure that students of this institute remain unfazed and unruffled by the changing winds of time. In addition, the Arya Kanya Gurukul Trust has all these eight decades maintained in its pristine form all the rites and rituals as Yagnam, Yagnopavit (Sacred-thread ceremony et.al) for all those who reside in the Hostel. 4. The Practice: 18 committees have been constituted for developing skill, knowledge and efficiency. Every fortnight our teachers through the Study-circle activities impart among others practical lessons of Value-based education

through their respective subjects. These practices lead to inculcating a positive attitude awareness about our glorious past Indian heritage and history national integration and developing a healthy relationship with our immediate environment. Consequently virtues of self-restraint, self-discipline, contentment, find ample space in their process of learning. Students as Class-representatives are encouraged to take up responsibility, which in turn creates a strong learning environment that enhances academic and curricular attainment and eventually develops a students social, cultural and interpersonal human values in keeping with Indian ethos and value-systems. The avenues for developing and fostering Value-based practices include among others (a) Morning Prayer (b) Yagna (Havan) (c) Veda Mantra recitation and (d) Yoga Meditation. 5.

Evidence of Success: The alumni often appreciate during interface meets how they miss Gurukul and its spiritual ambience. Parents too during PTA express their pride as their wards have been former students of Gurukul and that they have been successful in life solely on account of the value education imparted by the institution. Faculty members organize counseling sessions on value education periodically. 6. Problems Encountered and Resources Required: Observations made by the eminent personalities visiting the college. Best Practice No. 02: 1. Title of the Practice: Saptdhara (Co-curricular Sports Activity through Seven Societies for Integral Education) 2. Objectives of the Practice: To bring out the latent talent/Skill of the students. To develop skills pertaining to music (Sangeet dhara), dance (Nritya dhara), theatre (Natya dhara), service (Samudayak seva dhara), knowledge (Gyana dhara), Creative writing (Sarjanatmak abhivvyakti dhara), Yoga (Khel-kood yog vyayam dhara), Fine Arts (Ranag-kala-kaushalya dhara) . To create greater market value of the students of GMC. 3. The Context: Integral/holistic development of the students is one of the objectives of education. And herein too students need to moulded and well-grounded in Indian value-systems keeping obviously the contemporary needs of the employment market in mind. And therefore, the Institution envisages a balanced growth that incorporates among others an appreciation of the Vedic practices and hand-in-hand, a knowledge of Information technology through need-based computer courses. Quintessentially, the Institution offers: (i) The seven societies that conducts activities in keeping with Indian ethos and values (as stated in the Academic Calendar). (ii) 12 Short-term/add-on courses to sharpen among others their computer and linguistic skills. 4. The Practice: Every society/dhara has a faculty coordinator and a faculty member to coordinate the activities every term. It is imperative for every student to be a part of at least one society/dhara in every term. The Coordinators of the society/dhara also invite external experts for training and coaching purposes. 5. Evidence of Success: The alumni often appreciate during interface meets how they miss Gurukul and its integral approach to education that helped them in becoming successful in their chosen areas of work. Parents too during PTA express their happiness as their wards have been former students of Gurukul and that they have been successful in life solely on account of the skill development courses imparted by the institution. 6. Problems Encountered and Resources Required: Some parents found it difficult to pay nominal fees of the courses and the teachers accordingly came to their aid and sponsored many of them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gurukulmahilacollege.com/wp-content/uploads/2019/04/Study-circle-Report-2018-19.pdf>, <http://gurukulmahilacollege.com/wp-content/uploads/2019/04/Saptdhara-Report-2018-19.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To substantiate the vision of the college - to promote rural women empowerment, the Institution adopts the following systems: The college facilitates government post-matric scholarship for reserved category of students so that they could pursue their higher education in the college. The college management gives much importance to the development of college education. The management inspires the Principal, all the HoDs, staff and students to realize the vision and mission of our founding father Shreshthi Shri Nanjibhai Kalidas Mehta. The Management discusses in the fortnightly/Monthly meetings the academic and administrative requirements of all the departments like infrastructure, library and extension. The college management implements all the decisions taken in the IQAC meetings with stake holders for the enhancement of quality assurance and sustenance in all areas of Academic performance of the institution. The decisions with regard to the academic curricular programmes in tune with vision and mission of the Institution taken by various committees are communicated effectively to all students, teaching and Administrative staff members of the college through the Academic Calendar. The Institution through its faculties provides great personal care and attention to every student coming from the far-flung sections of the society irrespective of caste, creed, colour, race, region or religion. In effect, the vision, mission, objectives and programmes of the College are displayed on the notice board for visual/metal engagement and execution at all times.

Provide the weblink of the institution

<http://gurukulmahilacollege.com/>

### 8.Future Plans of Actions for Next Academic Year

(i) To initiate new programmes in the Departments of English and Commerce. (ii) To continue with the short-term and NSQF courses. (iii) To encourage teachers to adopt innovative teaching methodologies. (iv) To organize an International Seminar on The Life and After-life of Mahatma Gandhi: Value-Systems and Truth on Martyrs Day. (v) To initiate enrolment of students for NCC. (vi) To strengthen our linkages with other institutions and increase our tie-ups with NGOs through effective MoUs. (vii) To initiate infrastructural developments as Construction of Hostel, Construction of Reading Room, Rain-Water Harvesting, Repair of Seminar Hall Roof (Prarthana Mandir). (viii) To organize Health Camps at least once a year. (ix) To continue with our Best Practices - Study-circle and Saptdhara with greater zeal and enthusiasm.