

MINUTES

FIRST FORTNIGHTLY MEETING FOR DEVELOPMENT OF GURUKUL MAHILA ARTS AND COMMERCE COLLEGE PORBANDAR

Coordinated by Dr. Anupam R. Nagar

ON 13.04.2020 at 4 pm

VIA ONLINE SKYPE VIDEO CONFERENCE

List of Participants (Shri/Smt/Dr/Ms):

ANUPAM NAGAR
ROHINIBA JADEJA
KETKI PANDYA
SHANTI MODHVADIYA
SHARMISTHA PATEL
BHARATSINH DODIYA
NANDITA GHEDIYA
DEVI KHUNTI (ABSENT)

1. Welcome to all by Dr. Anupam R. Nagar

2. FDP:

All participants welcomed the idea of conducting **Online FDP** (Faculty-Development Programme) It was resolved that the dates fixed earlier (16.04.2020 to 24.04.2020) would be most appropriate and that Dr Nagar should coordinate with Prof. Girish Trivedi and fix the schedules with all the subject experts. In addition, all the staff members would download Skype application and install it asap. In all probability the **Skype sessions would be from 4.00 to 5.00 pm**. All staff-members are to make it convenient to connect from home accordingly.

3. E-content development as per UGC guidelines:

It was resolved that all the HoDs would take the initiative and ask their respective department staff members to prepare e-content (audio/video lectures, ppts., typed material) for the coming academic year 2020-21 during the summer vacations. All e-content submissions should be emailed at gurukulmahilacollege@gmail.com before the Summer vacations come to a close.

4. International Seminar:

As the vision of our founding father Raj-Ratna Shreshthishri Nanjibhai Kalidas Mehta was to establish an **Arya-Kanya Gurukul University**, it was resolved to organize an International Seminar on the **Life and Work of Raj-Ratna Shreshthishri Nanjibhai Kalidas Mehta** in the year 2022.

5. Parents-Alumni Database:

As a part of the Institution's drive to streamline student records (GR), it was resolved to write a post-card to all the alumni of GMC. Dr. Sharmistha Patel would accordingly prepare a post-card size draft to print and send to all the students in phases.

6. Visiting Staff:

Dr. Nagar spoke to the HoDs about their requirement of visiting staff and requested all to recommend such staff-members who are committed/dedicated and those who actively support the HoDs in conducting the study-circle/saptdhara/Swachchata activities of the department.

7. Fortnightly meetings:

As a part of our vision to make GMC a premier institution it was resolved to meet every fortnight on online platforms.

Please note the next online Skype meeting is scheduled on 25.04.2020 at 4.00 pm.