

Team AKGurukul

Minutes: Meeting with **Nutrition & Kitchen committee**

08.08.2020 : 12.00 noon

N&KC

Members Present

Dr. Anupam Nagar

Ms. Ramaba Popat

Ms. Arti Bhatt

Ms. Jalpa Kuchchadiya

Ms. Arti Vara

Ms. Rama Thanki

Ms. Kiranben Padiyar

Ms. Falguni Popat

In a meeting with all the above members the following points were discussed & decisions made:

1. Read-out in detail and shared the concept, structure, role & responsibilities, meeting & reporting as defined by **The Hearth Education Advisors**.
2. Appointment of Kitchen Head, Chief Rector, Secretary, teachers for a period of two years. To prepare **kitchen policies & menus** as per nutritional guidelines
3. Periodical review of food menu.
4. Conduct satisfaction surveys amongst students.
5. Plan awareness programmes and activities pertaining to nutrition education and healthy eating habits.
6. Shall maintain record of kitchen equipment & assets.
7. Consult Nutritional experts from time-to-time.
8. Record of Bi-Monthly Meetings and Reporting with the signature of all committee members to be submitted to the Provost.

**PROVOST/DIRECTOR
GURUKUL CAMPUS
ARYA KANYA VIDYALAYA TRUST PORBANDAR**