Arya Kanya Grukul – Porbandar: Self-Appraisal Report

Name: …………………………………………… Subject: …………………………………….

Section: ……………………………………… Date: ……………………………

Section-A: Personal Credentials	Total Marks: 65	65=A	40=B	Less than 40=C

No.	Particulars	Total Points		Total Received Points	Remarks	Provide
1.	Educational Qualifications	Graduation	10		• For online course, you get maximum 10 points per year.	• Attach necessary documents
		PTC	05			
		B.Ed.	15			
		PG	10			
		Online Course Related To Education	05			
2.	English Proficiency (As per online test)	50-59	05		• You will need to take in the school.	• Attach necessary documents
		60-75	10			
		75+	15			
3.	Total Work experience	Per one year after graduation	02		• If you have 5 years experience after B.Ed. you will get 10 points.	• Attach necessary documents
		Per one year after PTC/B.Ed.	03			
		Per one year after PG	02			

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Section-B: Contribution in Knowledge Production	Total Marks: 40	40=A	30=B	Less than 30=C

No.	Particulars	Total Points		Total Received Points	Remarks	Provide
4.	Publishing a 500 word review on a book on education on the school's blog/research publication in a recognized Journal.	Per article	05		• Maximum 3 articles can be published in a semester. • It should be plagiarism free. • The book should be approved by the principle/campus director. • Ask for the guidance if you need.	• Link of the blog
5.	Uploading your video explaining a topic on AKG's youtube channel.	Per video	03		• Maximum 5 videos can be published in a semester. • Make sure the quality of content teaching aids and language. • The video should be approved by the principle/campus director. • Ask for the guidance if you need.	• Link of the videos
6.	Uploading a video of	Per video	02		• Maximum 10 videos can	• Link of the videos

	your student explaining a topic on AKG's youtube channel.				be published in a semester across the classes. • Make sure the quality of content, language and body language is as per AKG standards. • The video should be approved by the Principle/Campus Director. • Ask for the guidance if you need.	
7.	Publication of the article in "Bharati" – the school magazine.	Per article	05		• Your article will be reviewed. • You get maximum 10 points for two or more selected articles. • 100% language accuracy and genuine research are minimum expectations.	
8.	Innovative idea	Per selected idea	10		• You can share your innovative ideas for the enhancement of student's learning in particular and the school in general. • You may share these ideas with the Campus Director.	

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Section-C: Enhancement in Classroom Learning	Total Marks: 75	75=A	50=B	Less than 50=C

No.	Particulars	Total Points		Total Received Points	Remarks	Provide
9.	Classroom Teaching	30 Sessions	05		• In case you don't have sufficient lectures, you can ask the Principal for additional work.	• Attach Principal's letter for any additional work.
		35 Sessions	10			
10.	Project work	1 Per Project	03		• The project should be either pair project or group project. • You can have maximum 3 projects per subject. • You get additional 5 points for the project exhibition.	• Projects in material form/video of the exhibition.
11.	Internship	1 in-house per semester	05		• Plan and execute the internship as per the skills. • Discuss with the Coordinator/Principal and Campus Director	• Report prepared by the students • Video of the students presentation in the assembly
		1 outside the school	10			
12.	Exam Result	65%	05		• It is the overall result of the student with A grade in the subjects you teach per class.	• A copy of the result as approved by the Principal
		65+	10			
13.	Classroom observation by Principal/Campus Director.	C Grade	-5		• Every semester the Principal/Campus Director or both can come for a surprise visit to your class.	• The Principal will put points from the report.
		C+ Grade	03			
		B Grade	05			
		B+ Grade	07			

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					Remarks	
		A Grade	10			
14.	Classroom observation by Principal/Campus Director.	C Grade	-5		• The subject journals/note-books of 10 students will be evaluated each semester.	
		C+ Grade	03			
		B Grade	05			
		B+ Grade	07			
		A Grade	10			

Section-D: Participation in Extra-curricular activities	Total Marks: 57	57=A	35=B	Less than 35=C

No.	Particulars	Total Points		Total Received Points	Remarks	Provide
15.	Coordinator of a committee	Per committee	05		• There are several committees in the school and you need to tender your service in some of them.	• Report of the tasks competed by you and approved by the Principal.
16.	Co-Coordinator of a committee	Per committee	02		• You will be expected to be a support to the main coordinator of the committee. • There can be maximum two co-coordinators in any committee.	• Report of the tasks competed by you and approved by the Principal.
17.	Task completion in a weekly review meeting	Per 1 task	03		• Every week you will be assigned some tasks, both academic and non-	• The respective authorities will put direct points.

					academic and your performance will be evaluated by the management. • You can have maximum 12 points per semester.	
18.	Section for every responsible task by the management	Per one time selection	10		• If you are selected to perform an important task by the management, you get additional points for the same.	• The respective authorities will put direct points.
19.	Parent's feedback	B	03		• In every parent's meeting parent's feedback will be sought for each mentor.	• The points will be based on the parent's inputs on a 10 scale questionnaire.
		B+	05			
		A	10			
20.	Overall positivity of your personality and work in the school	B	05		• The management will constantly observe your behavior with other mentors, students, parents and the management.	• The respective authorities will put direct points.
		B+	10			
		A	20			

Section-E: Degree of Integration to AKG's vision & philosophy		Total Marks: 63	63=A	39=B	Less than 35=C
21	**Multi-faceted development of students**	25			
22	**Knowledge of Gurukul Literature**	25			
23	**Feedback of HoDs/Parents/Students**	13			

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Rubrics of evaluation and increment percentage

Total points	Minimum points required	A	B	C	D	E
300	200	20%	20%	20%	20%	20%

I hereby declare that all the information provided by me in the Self-Appraisal form is true and non-doctored. If found otherwise. All my increments and promotions will be withdrawn immediately.

Principal   **Provost/Campus Director**