



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**GURUKUL MAHILA ARTS AND COMMERCE
COLLEGE PORBANDAR**

- Name of the Head of the institution **DR. ANUPAM R. NAGAR**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **02862245561**
- Mobile No: **9979881990**
- Registered e-mail **gurukulmahilacollege@gmail.com**
- Alternate e-mail **dranupamnagar09@gmail.com**
- Address **GURUKUL MAHILA ARTS AND COMMERCE
COLLEGE JUBELEE BOKHIRA PORBANDAR**
- City/Town **PORBANDAR**
- State/UT **GUJARAT**
- Pin Code **360575**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Women**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **BHAKTA KAVI NARSINH MEHTA UNIVERSITY**
- Name of the IQAC Coordinator **PROF. ROHINIBA JADEJA**
- Phone No. **9426817979**
- Alternate phone No. **7990617283**
- Mobile **9374129126**
- IQAC e-mail address **gurukulmahilacollege@gmail.com**
- Alternate e-mail address **gurukulac@yahoo.co.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://gurukulmahilacollege.com/wp-content/uploads/2022/11/NAAC-AQAR-2021-22-Approved.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gurukulmahilacollege.com/wp-content/uploads/2023/06/Academic-Calendar-2022-23.pdf>

5.Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|----------|-------------|-----------------------|-------------------|-------------------|
| Cycle 3 | B | 2.38 | 2019 | 15/07/2019 | 14/07/2024 |

6.Date of Establishment of IQAC

16/06/2008

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------------------|--|-----------------------------|--------------|
| INSTITUTION | MAINTENANCE | COMMISSIONER OF HIGHER EDUCATION, GANDHINAGAR | 2022-23 | 65969 |

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **02**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1) The Institution has appointed qualified 02 Permanent Teaching and 01 Non-Teaching Staff 2) The College has introduced two New PG programmes - M.A. English & M.Com. and 01 new UG programme - Commerce English Medium 3) Appropriate steps have been taken for total automation of the Office and the Library 4) Sincere efforts have been made to encourage/promote Research culture through Online & Offline International Seminars & Workshops. 5) Alumni and Parents association has been registered.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|---|--|
| (i) The Institution has to take initiatives in appointing qualified Permanent Teaching and Non-Teaching Staff | (i) The Institution has taken adequate steps to appoint qualified Permanent and Teaching staff. Of the 03 posts that have been approved by the Commissioner of Higher Education, Gandhinagar; 02 posts have been filled-in. Dr. Rajendra Chaudhari (Hindi) and Dr. Ilu Gamit (Economics) have joined as Adhyapak Sahayak in 2022-23; In addition Deven Karangiya has also reported on duty as Junior Clerk this year |
| (ii) The College may plan to introduce PG programme and new UG programmes | (ii) The College has received University affiliation for MCom in 2022-23; In addition, Add-on AICSM courses in CCC, Spoken English and Tally with GST have been introduced this year |
| (iii) Steps have to be taken to make complete automation of the Office and the Library | (iii) Library computerization is complete; Tally software is being used for Accounting purposes since 2021. |
| (iv) Research culture has to be inculcated among staff and students | (iv) An International Seminar titled as "Unravelling and Interpreting The Life and Work of RajRatna Shreshthi Shri Nanjibhai Kalidas Mehta" was organized on 11/12/2022; In addition, a Workshop was organized on the seminar proceedings on 06/02/2023 to select and bring out the papers in the form of a book |
| (v) Alumni and Parents associations have to be registered | (v) The Gurukul Mahila College Alumni Association has been registered with AKVT-Board Resolution dated 22/04/2022 bearing BOB account no 70250200001363 |

| | |
|--|--|
| (vi) Canteen, drinking water, Sanitary and Medical facilities need improvement | (vi) Canteen facility; Drinking-Water facility; Sanitary pad disposal facility; Health Centre facility has been made available since 2019 |
| (vii) Career counseling and Placement Opportunities may be enhanced | (vii) Career counseling facilities by way of Awareness lectures are being provided; many students are encouraged to participate in the Placement Camps organized by the Govt. of Gujarat. This year too GMC students participated in the Camp organized at Polytechnic College on 17/03/2023 |
| (viii) Separate full-fledged hostel facility may be provided | (viii) Sincere efforts are being made in this direction. A proposal has been placed with RUSA, KCG for approval this year (07/03/2023) |

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|---------------------------------|--------------------|
| INTERNAL QUALITY ASSURANCE CELL | 27/04/2023 |

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

| | |
|--|---|
| 1.Name of the Institution | GURUKUL MAHILA ARTS AND COMMERCE COLLEGE PORBANDAR |
| • Name of the Head of the institution | DR. ANUPAM R. NAGAR |
| • Designation | PRINCIPAL |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 02862245561 |
| • Mobile No: | 9979881990 |
| • Registered e-mail | gurukulmahilacollege@gmail.com |
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| • Address | GURUKUL MAHILA ARTS AND COMMERCE COLLEGE JUBELEE BOKHIRA PORBANDAR |
| • City/Town | PORBANDAR |
| • State/UT | GUJARAT |
| • Pin Code | 360575 |
| 2.Institutional status | |
| • Affiliated / Constitution Colleges | Affiliated College |
| • Type of Institution | Women |
| • Location | Rural |
| • Financial Status | Grants-in aid |
| • Name of the Affiliating University | BHAKTA KAVI NARSINH MEHTA UNIVERSITY |

| | | | | | |
|--|---|--|-----------------------------|-------------------|-------------------|
| • Name of the IQAC Coordinator | PROF. ROHINIBA JADEJA | | | | |
| • Phone No. | 9426817979 | | | | |
| • Alternate phone No. | 7990617283 | | | | |
| • Mobile | 9374129126 | | | | |
| • IQAC e-mail address | gurukulmahilacollege@gmail.com | | | | |
| • Alternate e-mail address | gurukulac@yahoo.co.in | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://gurukulmahilacollege.com/wp-content/uploads/2022/11/NAAC-AQAR-2021-22-Approved.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://gurukulmahilacollege.com/wp-content/uploads/2023/06/Academic-Calendar-2022-23.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 3 | B | 2.38 | 2019 | 15/07/2019 | 14/07/2024 |
| 6.Date of Establishment of IQAC | | | 16/06/2008 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| INSTITUTION | MAINTENANCE | COMMISSIONER OF HIGHER EDUCATION, GANDHINAGAR | 2022-23 | 65969 | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | | |
|---|---------------------------|--|
| 9.No. of IQAC meetings held during the year | 02 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | View File | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| <p>1) The Institution has appointed qualified 02 Permanent Teaching and 01 Non-Teaching Staff 2) The College has introduced two New PG programmes - M.A. English & M.Com. and 01 new UG programme - Commerce English Medium 3) Appropriate steps have been taken for total automation of the Office and the Library 4) Sincere efforts have been made to encourage/promote Research culture through Online & Offline International Seminars & Workshops. 5) Alumni and Parents association has been registered.</p> | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|---|--|
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| | |
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| 13. Whether the AQAR was placed before statutory body? | Yes |
|--|-----|

- Name of the statutory body

| Name | Date of meeting(s) |
|---------------------------------|--------------------|
| INTERNAL QUALITY ASSURANCE CELL | 27/04/2023 |

| |
|---|
| 14. Whether institutional data submitted to AISHE |
|---|

| Year | Date of Submission |
|---------|--------------------|
| 2021-22 | 01/03/2023 |

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|---|
| 15. Multidisciplinary / interdisciplinary |
|---|

The Institution encourages the students to participate in various inter-departmental activities that are multidisciplinary / Interdisciplinary in nature as Quiz competition, Theatre performance, Spoken English course, Elocution, Sports, Music, Dance and Creative writing competitions; Webinars & Symposium. Since inception the Study-Circle (William Shakespeare Study-

Circle, Premchand Study-Circle, Premanand Study-Circle, Home-Science Study-Circle, Adam Smith Study-Circle, Chanakya Study-Circle) and Saptadhara (Geet-Sangeet-Nrutya-dhara, Natya-dhara, Sarjanatmak Abhivvyakti dhara, Gyan dhara, Vyayam Khel-Kood-Yog dhara, Rang-Kala-Kaushalya dhara, Samudayik Seva dhara)

Activities have been addressing issues that are interdisciplinary in nature. Students irrespective of their enrolled faculties actively participate in all the academic, curricular and co-curricular events of the institution. In fact, it would not be an exaggeration to say that both the Study-Circle activities and Saptadhara activities have contributed immensely in bringing forth the latent skills of the students. Furthermore three Departments of English, Hindi & Gujarati stand out in particular as they organize week-long multidisciplinary literary events titled as Literary fest, Hindi Pakhvada and Matrubhasha Gaurav Saptah (International MotherTongue Week) in which students perform and participate from every department/faculty. And to top it all, this year the Institution had organized "Gurukuliyam" a trade-expo festival that aimed at giving a hands-on experience to the students. Over 3000 people from the town bore witness to the event.

16.Academic bank of credits (ABC):

As ours is an HEI that is affiliated to Bhakta kavi Narsinh Mehta university, Junagadh, we are bound by the guidelines prescribed for the Curriculum. This year the University had asked for various details regarding "Academic bank of Credits" and all relevant student details have been added in the BKNMU-ABC-Portal.

17.Skill development:

The Institution in order to encourage the students organises various skill-development programmes all round the year. During 2022-23 Online Quizzes and various competitive activities were organised to test the multifaceted skills of the students. Apart from these hands-on-training sessions, the students of GMC are offered as many as 09 add-on/skill-based courses to harness their latent talents. For e.g., Department of English offers Spoken English, English Proficiency Programme as Short-term courses and SCOPE as an Add-on Programme; Department of Hindi offers a week-end module course as a Preparatory for Competitive Examinations; Department of Gujarati offers a Short-term course in Journalism; Department of Economics offers an Add-on Programme in Organic farming; Department of Commerce offers a Short-term Certificate Course in Computing (CCC) and Department of Home-Science offers

Add-on programmes in Beauty & Wellness, Sewing Machine Operator and Pedicure and Manicure. Furthermore, a six-month capsule Environment course is offered for all the first year students along with a week long Workshop on Health & Hygiene; the Cultural Committee of GMC also offers Training in Music, Dance and Theatre all around the year. Accordingly, the qualifying students, among others, display their talents in the GMC-Talent-Morning Programme & Annual Programme.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution has deep roots in the Indian Knowledge Systems. Since its inception in 1966, the Institution has been promoting the integration of IKS in our day-to-day curriculum. All the faculty members of the Institution are adept in Indian languages, Indian Culture and thought. Every day questions related to IKS are asked in the Morning Assembly along with a Thought of the day and Daily Positive News. On occasions skits, mimes and character performances are enacted to leave behind a "strong message". The Institution's dress-code; Every Thursday's Sandhya Havan; Vedam recitation are some of the key practices that are in synchronicity with Arya Culture and tradition.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Arya Kanya Vidyalaya Trust managed Gurukul Mahila Arts and Commerce College has been rooting for Outcome Based Education since its very inception. Over 30000 students have imbibed the spirit and thought of Indian Culture and Tradition in this organisation and are today placed in highly respectable positions all around the world. The yearning of Pujya Bapuji to prepare strong, committed and responsible students has found execution in the last eight decades. The Mahamantra of reaching out to the remotest and far-flung unprivileged sections of the society, specifically the girls, has been in the process of realization 'here' and 'now'. In addition, since 2017, the Institution has been offering Add-on and Skill-based courses to ensure the holistic development of the student. The courses, among others, include Spoken English, English Proficiency Programme (EPP), Society for Creation of Opportunity through Proficiency in English (SCOPE), Hindi Grammar, Journalism, Organic Farming, Sewing Machine Operator, Data-Entry Operator, Beauty and Wellness, Pedicure and Manicure, Tally ERP-09, CCC, Music, Dance and Theatre Training. These courses have helped the students to perform better in their post-graduate programmes and there are many instances when many of our Alumni (following the completion

of their PG programme) have come and donned the mantle of a teacher in their own department. There are also others who have excelled in competitive examinations on account of the strong base they received at Gurukul.

20.Distance education/online education:

The institution offers as many as six courses in the distance mode. The Institution is affiliated to Dr Babasaheb Ambedkar Open University, Ahmedabad and has been offering these courses in the distance mode since 2020. As regards Online education, GMC had arranged Online education for all the streams offered during the pandemic period. It is noteworthy to add that TEAM-GMC was fully geared up to reach out to all the students as it actually would have done in the Offline mode. In addition, as many as 250 curricular and co-curricular competitions and activities were also successfully conducted in the Online mode.

Extended Profile

1.Programme

| | |
|--|----|
| 1.1 | 08 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|-----|
| 2.1 | 876 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|-----|
| 2.2 | 130 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|---------------------------|
| 2.3 | 312 |
| Number of outgoing/ final year students during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 | 11 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 03 |
| Number of Sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 20 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 32958513 . 91 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 54 |
| Total number of computers on campus for academic purposes | |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process | |
| Yes, the Institution ensures effective curriculum delivery through | |

a well planned and documented process. As such, the institution adopts the curriculum provided by the Bhakta Kavi Narsinh Mehta University. Accordingly in keeping with the University guidelines, the TimeTable and Academic Calendar is prepared towards the close of the ongoing academic year for the next academic year after receiving inputs from the heads & teachers of the departments. The plan includes the papers to be taught along with the number of credits/hours to be taught. Emphasis is given to submission of online assignments, project work, presentation, group-discussion and seminars. The institution provides necessary infrastructure to encourage the students to employ innovative techniques apart from traditional teaching. Educational visits and tours are also organized. Subject-experts & professionals are also invited to guide the students on the latest developments in their respective areas. Each department sets its programme objectives and outcomes that match with the Institution's vision and mission statement.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/08/GMC-TT-2022-23-BA-BCOM-MA.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Department of Higher Education, Govt. of Gujarat circulates a Common Academic Calendar at the beginning of each session. The College too in keeping with the Govt. & University guidelines has also its own academic calendar. The College publishes an admission brochure and adheres to its schedule. Academic activities are always given priority and all other activities are performed without disturbing the classes. The Assignment/presentation and Written-Test Examinations are conducted as per the academic calendar and evaluation process too follows in a transparent manner. The College Prospectus, Notice-Boards (of both Teachers & Students), GMC-Website, BKNMUWebsite are the platforms where in the students can access the Academic-Calendar much before the term begins. The framework also helps the Hostel students in particular for preparing methodically for their internal examinations.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/06/Academic-Calendar-2022-23.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****16**

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**780****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****856**

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Yes, the Institution effectively integrates crosscutting issues through various activities that are organized throughout the year as part of the curriculum that help in this endeavour. (i) Gender Sensitivity: Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Gender sensitization camps are organized in slums and rural areas of Porbandar district that include, women's rights and gender equality. The College also annually organizes seminars, conferences, guest lectures, exhibitions, and literary activities that help in gender sensitization. (ii) Environment and

Sustainability: The Institution's strong community orientated work culture is based on the Arya Kanya Gurukul sustainable way of life, that involves integration of water quality, air quality, education and healthcare, agriculture and dairy practices, innovation and human values. GMC has pioneered vocational and skill development education by introducing NSQF courses. Water, Sanitation, Waste Management, Environmental and Green Campus are the thrust areas. A Certificate course on Environment studies is included in all UG programmes at the First-year. (iii) **Human Values and Professional Ethics:** GMC specially focuses on the development of human values and professional ethics: 1. Cultural Education (through weekly Havan Sandhya). 2. Daily Quizzes 3. Village Adoption 4. Social Service 5. Co-curricular Activities 6. Environment Studies. The Institute also has a Model Code of Research Ethics to curb various malpractices.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships**429**

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

| | |
|---|----------------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|---|----------------------------|

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/1.4.2-Feedback-Evaluation.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

260

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

246

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students on the basis of their HSc results. Short-term Courses including a Preparatory Course for Competitive Examinations are conducted at the departmental/Institutional level for the Advanced learners to better their employment value. The Department of English runs the SCOPE & EPP programmes to enable Gujarati medium students to cope with the course. The Department of Home-Science offers greater scope to the students by offering Short-term courses in Beauty & Wellness, Pedicure and Manicure & Sewing Machine Operator under the NSQF module. Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. Bilingual explanation and discussions are imparted to the slow learners for better understanding. In addition, the following efforts are made - Provision of standard lecture notes; Assignments and Student Seminars on contemporary topics are provided to enable students to develop an aptitude for research; Students are encouraged to participate and present papers in Seminars/ Conferences/ Workshops/ Inter-Collegiate Competitions; Participation in the Saptdhara competitions such as Debate, Group Discussion and Quiz Programmes is also encouraged. The academic achievements of the students are highlighted during Parents, Alumni Meet and Annual Programmes every year and the toppers of the College are felicitated with Gold Medals.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/2.2.1.-INDUCTION-PROGRAMME.pdf |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 246 | 28 |

| | |
|----------------------------|---------------------------|
| File Description | Documents |
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning etc. The Teaching -learning activities are made effective through illustration and audio-visual lectures. Lessons are taught through Power point presentations to make learning interesting besides lecture methods. (a) Lecture method: This conventional method is commonly adopted by all the teachers, especially language teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners. (b) Interactive method: The faculty members make learning interactive with students by motivating students to participate in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs. (c) ICT Enabled Teaching: ICT enabled teaching includes guest lectures of career counselors and educationists. (d) Regular practical sessions. (e) Use of LCD projectors for seminars and workshops. (f) Use of educational videos (g) Office Automation and Accounting software. (h) English proficiency skills training is provided to students during Language lab sessions. As such, all the departments provide instructional materials to the students for easy follow-up /understanding the concepts. Learning resources and useful websites are made available in the college website. 2. Experiential learning: The faculty members foster learning environment by engaging in teaching through experience, Teaching through demonstration, Periodic industrial visits, Organizing exhibitions and conducting Quizzes. 3. Student Seminars: The Student seminars are organized where in papers are presented by students on contemporary topics to enrich their learning experience.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/2.3.1-Annual-Report-01.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At GMC, the classrooms and laboratories are ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. The faculty at GMC use various ICT enabled tools to enhance the quality of teaching-learning. Teams Microsoft, Google-Classroom, Google-Meet, Zoom etc. are used to manage and post course related information- learning material, quizzes, lab submissions and evaluations, assignments, etc. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process. The online and offline learning environments are designed to train students in open problem solving activity. Media lab facility is used to create video lectures and upload it on the College Youtube channel for students to use as extra learning resources. Online quizzes and polls are regularly conducted to record the feedback of the students. To teach subjects in online mode, teachers through FDPs have learnt the use of various online tools like whiteboard in Microsoft teams, jamboard in Google meet, etc. As of today the Institution has as many 08 LED Projectors installed in laboratories and classrooms. The Prarthana Mandir too has a (mobile) high-definition LED Projector for conducting various seminars, workshops and conferences. 02 Mobile blue-tooth speakers are also available for large classes.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/2.3.2..pdf |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors**57**

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****12**

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****09**

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

264

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Comprehensive Continuous Evaluation (CCE) Internal System:
Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Comprehensive Continuous Evaluation (CCE) Internal System as per Bhakta Kavi Narsinh Mehta University guidelines. Students are made aware of the evaluation process during the Induction programmes at the beginning of the semester. In addition the Institute insists on a systemic approach and hence the following practices have been adopted: Academic Calendar with CCE Internal Exam dates. Teaching Plan contains evaluation procedures of the college. Display of important dates on the College Notice Board. Result Analysis is done by the Department after every CCE Test. The performance of the students is monitored by the Head of the Department and the necessary feedback is given to the concerned faculty members. The Principal conducts department wise meetings to give necessary feedback for improvement of students' performance. Students should fulfill the eligibility criteria of 75% attendance in each semester to appear for University Examination. External examination of 2.5 hours duration is conducted at the end of every semester for all the theory papers. The students are informed about their failure/ATKT in any one of the semester theory papers relating to completion of her degree. Reappearing/Reassessment scheme is available to them as per University guidelines.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/2.5.1-Internal-Examination.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Transparency initiatives at the institute level:

(i) Basic eligibility for evaluation process is made known to students through notice boards and class counseling.

(ii) The schedules of internal assessments are communicated to students and faculties at the beginning of the semester.

(iii) The Institute notifies evaluation process and related documentation through College Brochures and Circulars of the University.

(iv) Staff meetings are conducted periodically to review the evaluation process.

(v) Internal-test marks are displayed on the College Notice Board and shared in the GMC-Official whatsapp chat groups.

(vi) In case of errors in Mark-statements, due process is initiated and completed as per University guidelines.

(vii) Updated marksheets are then issued to the students on time to enable them to pursue their higher studies.

(viii) Computerized records are maintained by the College and shared as and when required by the University.

(ix) All grievances are addressed in a transparent, time-bound and efficient manner.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/06/Academic-Calendar-2022-23.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, the Teachers and Students are aware of the stated Programme & Course outcomes offered by the Institute. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students:

(i) Hard Copy/e-copy of syllabi and Learning Outcomes are available with the departments for ready reference for the teachers.

(ii) Website links for the Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are also uploaded on the Institution website for ready reference.

(iii) The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Departmental Meetings.

(iv) The students are also made aware of the Programmes/Courses during Study-circle Meetings/Activities.

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/2.6.1-CO.pdf |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes for every degree programme offered in the Institution, career

opportunities are listed out by the institution under the Programme Outcomes. This enables the stakeholders to identify and select the subject of their choice. Subjects like Languages, Commerce & Economics help the students in learning how to find solutions for problems that meet the specified needs for their cultural, societal and environmental well being. This is followed by modern tool & technique usage, as in Computer Science, which students select and apply. They apply reasoning and understand the impact of the solutions in societal and environmental context. While in the study of languages & literature, they learn to apply ethical principles. They realize that individual and team work function effectively in multidisciplinary settings. They learn to communicate effectively with society and they are able to comprehend and write effective reports. They also make effective presentations and give and receive clear instructions. They understand the importance of critical thinking, social interaction, effective citizenship, ethics and environment and sustainability. Ultimately, they acquire the ability to engage in independent and life-long learning.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/2.6.2-PO.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

203

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/2.6.3-Authenticated.pdf |

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://gurukulmahilacollege.com/wp-content/uploads/2023/07/2.7.1-SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

5950

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

07

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | https://gurukulmahilacollege.com/wp-content/uploads/2023/08/3.1.2.1-Doc-for-funds-updated.pdf |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****13**

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To impart and sensitize students to social issues and to move social responsibility from theoretical foundation to practical implementation, we have NSS, NCC, YRC & Samudayik Seva Dhara - which consists of 02 faculty members and 5 Class representatives. This committee acts as a facilitator to organize programmes in the village to create awareness among the nearby villages. Thus, through an organized & strong mentoring process many social activities as Health Awareness, Blood Donation Camps etc. are arranged.

NSS Special camp: The Institution has adopted a village named as Palakhada/Kuchhadi and the government elementary school situated in the Village. The adopted school is provided assistance in the form of notebooks, pen and pencils.

Study-Circle and Saptadhara Activities: To sensitize students to social issues through subject-based group orientation, students are provided a platform to stage performances by way of Skits, One-Act plays, Mimicry, Music, Dance, Essay-writing and Quiz Competitions.

Tree Plantation and Green Gurukul: The students are encouraged to plant trees and thereby improve the green ambience of the college.

Yoga Camp: Every year the Institute celebrates Yoga Day. The practice helps the students in retaining their composure which in turn assist their in performing better in their studies and examinations.

Cleanliness & Vaccination Drive: In keeping with the National mission Swachh Bharat Shresth Bharat, the institute conducts Cleanliness drives periodically round the year.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/3.3.1.pdf |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

08

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

35

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****6152**

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****10**

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****10**

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has always worked towards enhancing the infrastructural facilities for effective teaching and learning. The institution is well-equipped with a Morning Assembly Hall (Prayer Hall), 17 class-rooms, 02 well furnished staff rooms, Administrative Office, Network (wi-fi) connectivity with 05 routers, 01 Air conditioned Computer laboratory, 01 Air conditioned Beauty & Wellness/Pedicure & Manicure Laboratory, 01 Air conditioned Clothing & Textile Laboratory, 01 Air conditioned 01 Digital Education and Learning Laboratory (DELL), Drinking water facilities, 01 AV Conference Hall with Internet/Wi-Fi Connectivity, Library with Book-Bank Facility and wi-fi connectivity, Hostel, Transport facility, Playground, Parking Area, Canteen facility, UPS etc. The management, every fortnight, discusses with Principal and the Principal in turn with HoDs for the required infrastructural facilities for effective teaching and learning.

In addition, the Institution in keeping with its philosophy of promoting Indian value systems/vedic culture, also has identified spaces for Vedam chanting and performing Havan. Spaces have also been reserved for NSS and NCC administration. The campus also has on the lines of NDA an Obstacle Course, a 200 meter running track and Volley/Basket-ball courts. Equal weightage is given to both curricular and co-curricular activities. Among others, the Trust has a Bharat Mandir (Temple of India), Tara-Mandir (Planetarium) and a state-of-art Museum & Akhil Gurjari Library in memory of the founding daughter Dr. Savitaben Mehta, where students undertake educational tours and receive hands-on guidance from their teachers.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/4.1.1-Staffrooms-and-Classrooms_11zon.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has all necessary facilities for sports and games. A spacious play ground with indoor (Carrom, Chinese-checker, Chess, Table-Tennis) and outdoor (Badminton, Basket-ball/Volley-ball, Cricket, Discus-throw, Shot-put, Javelin-Throw, Cycling, Kho-kho) games facilities is provided. Within an area of 2 acres various courts and Running Tracks are provided. The Yoga-Vyayam-Khel-kood dhara organizes every fortnight various sports & games activities through-out the year and conducts Sports-Week twice in a year. We have 01 coordinator who assists in conducting various events. The Geet-Sangeet-Nrutya Dhara & Natyadhara also conducts cultural activities periodically. In addition, the institution has adequate facilities like dance costumes, ornaments and all other requirements for folk dance, Bharat-Natyam etc. 17 Classrooms, One Principal's chamber, 01 Admin Office, 07 store rooms, 01 Photo-copier, 04 Printers, 02 Parking Areas, 01 telephone, 01 Mobile Phone & 05 Internet points are available. For all academic activities, NSS, Alumni Meet, cultural events, career counselling etc. the Assembly Hall with a 700 seating capacity and an AudioVisual Conference room with 150 seating capacity are available.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/4.1.2-Stage-Playground-Halls_11zon.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**10**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/4.1.3-ICT-LED-Projector_11zon.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****1631139**

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

(a) Library is situated in a separate block within an area of 1500 sq.ft. It has a seating capacity of around 100 students. A special place has been allotted in the library for keeping the belongings of students before they enter the reading section. Library has provision of 03 huge tables and 50 chairs for reading with good ventilation for the students. Library has been Computerized to access the books easily in the cupboards. Every year the library advisory committee works towards strengthening its activities.

This committee recommends the department-wise budget for purchase of books, periodicals and also conducts annual stock verification. The Library also contains book bank scheme. The library is fully automated and digitalized. The library has also different sections such as Newspaper and journals and magazines. To motivate the students for utilizing the library collection, e-books are made available in the library.

(b) Name of the software-Library Management Software;

(c) Nature of Automation-Fully Automated.

In addition, the Library committee also organizes awareness sessions for the use of the Library; Online/Offline Library-Day celebrations are arranged, Book-Exhibitions on National days as Gandhi Jayanti are organized and various Memory-testing activities are scheduled round the year to generate greater interest among the students and staff.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://gurukulmahilacollege.com/wp-content/uploads/2023/03/4.2.1.pdf |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1635344.3

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35.632

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The institution has made provision of internet facility and WiFi connectivity inside the campus.
- The institution has adopted ICT enabled teaching learning process through LCD.
- The Institution has a Digital Education and learning laboratory with internet facility (DELL) .
- It has been established for the benefit of students to develop fluency and accuracy in their communication Skills.
- The institution has a well equipped Computer laboratory for the needs of students and faculty members.
- The Administrative office and library are provided with internet connections.
- Acharya software has been installed in the college office for Student Management & Accounting automation.
- Administrative Office provides other facilities like Typing, Printing, Scanning and CD/DVD writing also.
- Library is equipped with Library Management Software (LMS) and internet facility.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/4.3.1-AI.pdf |

4.3.2 - Number of Computers**75**

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****435441**

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, there are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The details are as follows:

- Programmer maintains equipments and other computer accessories.
- Daily Cleaning is done by Grade IV staff.
- All class rooms, lobbies and college premises and the infrastructural materials are maintained by the non teaching/Grade IV staff.
- The ashram electrician maintains all the electrical instruments and generators and does all other electrical works.
- Ashram Sweepers regularly clean the washrooms on a daily basis.
- Stock verification is done once in a year.
- Availability of UPS and photocopier.
- Two bore wells are available in the college premises for constant and regular water supply.
- The water purifier has been established in the premises to supply purified drinking water.
- The college library consists of 58301 books, 03 Journals, 27 magazines and 200 e-books.
- Library is maintained by Librarian and Peons.
- Play-ground is maintained by the Gardener/Maintenance Officer/Sports teacher.
- All HoDs, faculty members maintain their academic records on a daily basis.
- Principal supervises all academic and co-curricular activities of the institution.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/4.4.2-Policies.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

257

| File Description | Documents |
|---|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

04

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to institutional website | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/5.1.3-Compressed.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

413

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

413

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

120

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The office bearers of the Gurukul Mahila College students' council for students are selected unanimously by HoDs, staff, CRs and students every year. The college students' council consists of: 1. President - TY 2. Secretary - TY 3. Treasurer - TY 4. Vice President - TY 5. Joint secretary - TY 6. Assistant secretary - SY 7. 01 Secretary each for 07 Dharas 8. 01 Secretary each for 07 Study-Circles.

The office bearers gather grievances and requirements from students and they represent to Principal to solve the problems and redress the grievance of students. GMC students' council organizes various programmes inside the campus as Teachers' Day, Saree day, Induction Programme, Annual-Day Programme, National days as 15th August, 26th Jan. 2nd October and State/District festivals. The Morning Assembly committee and class representatives are unanimously selected. Students represent in various academic and administrative committees of the college as:

1. Study Circles (Subject-wise); 2. SCOPE; 3. Sports & Games committee; 4. Eco Club (Environmental Studies); 5. Career Counselling & Development cell (CCDC); 6. NSS & NCC; 7. All Seven Societies (Saptadharas); 8. College magazine committee; 9. IQAC; 10. Quiz club; 11. Gandhi Pariksha Committee etc.

NSS/NCC/Youth Red Cross student members also actively participate in Clean and green committee, Waste management, rally and awareness programmes round the year.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/04/5.3.2-AI-2.pdf |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

20

| File Description | Documents |
|---|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has established an Alumni association since the year 2007. Alumni association meetings with parents and staff are annually conducted in the college. Eminent persons holding high positions and talented alumni are invited to college to motivate students and provide counseling for the achieving career opportunities. The Alumni discusses with stake holders on various academic matters and obtains feedback. On the basis of feedback obtained from alumni, the college modifies and updates all other programmes. Many among the Alumni come forward to conduct campus interviews for Banks, IT companies and other organizations for providing job opportunities.

The following significant contributions have been made by the Alumni in the last five years:

- Preparation of a Cricket Pitch: Dr. Ilaben Thanki (an Alumni of the 80s) contributed Rs. 50000/- in memory of her younger brother.
- Academic contribution: Many prominent Alumni as Rtd. Principal Pushpa Joshi, Dr. Ketki Pandya, Prof. Shobhana Vala, Dr. Ranjana Majithia, Ms. Jagruti Majithia, Ms. Urvi Modha, Ms. Bharti Tukadiya, Ms. Jyoti Jadav, Ms. Aditi Dave, Ms. Parul Shukla, Ms. Geeta Odedra, Ms. Kiran Modhvadiya, Ms. Archana Modhvadiya, Ms. Chandani Bapodara, Ms. Hina Gadher, Ms. Hiral Patil, Ms. Arti Vara, Ms. Seema Kharva,

Ms. Rupal Bharakhada, Ms. Sheetal Khunti, Ms. Tanvi Gurjar and many others have contributed academically by serving as Visiting Teaching Staff in the very department wherein they had perused their graduation.

- The GMC-Alumni Association was formally registered in the year 2023. Approximate funds were collected.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/04/GMC-Parents-Alumni-Interface-Meet-11.03.2023_11zon.pdf |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION: To uplift girls from their mofussil background and train them smartly enough to meet the fast approaching challenges of global competence.

MISSION : Time-tested traditions + Tide of Talent = Modern India

Objectives: To develop the inherent academic potential of the students; To promote career opportunities for students; To inculcate self reliance among students coming from the rural and weaker sections of the society; To promote the Vedic traditions in keeping with the cultural philosophy of the Arya Kanya Gurukul Trust; To create responsible citizens; To provide a blend of eastern and western value systems in the ambience of AKVT.

The Institution has completed 58 years in higher education. It has been encouraging the enrollment of the first generation women learners from the nearby rural villages and underprivileged sections of the society. As such, the institute has well-equipped

infrastructure facilities; 07 UG academic programmes; 02 PG programmes; 05 UGC (NSQF) add-on courses 13 Short-term courses; a CCD centre; 07 Study-Circles (William Shakespeare Study Circle, Premchand Study Circle, Premanand Study Circle, Adam Smith Study Circle, Home-Science Study Circle, Chanakya Study Circle, Ratan Tata Study Circle); 07 Saptdhara (07 Societies) as Knowledge Society, Yoga-Sports & Games Society, Creative-writing Society, Fine Arts Society, Community Services Society, Dramatic Arts Society, Music Society and Dance Society that organize their activities every fortnight for promoting talent in various fields.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/6.1.1-Org-Chart.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution delegates authority and operational autonomy in all areas of academic performance, decision taking and implementation of academic plans and policies in curricular programmes. The Principal provides freedom to all the departments, librarian, and college Administrative office, 18 academic & curricular committees (Admission Committee; Geet-Sangeet-Nritya Dhara; NatyaDhara; Gandhi-Vichar-Manan Committee; NCC Committee; Sarjanatmak-AbhivyaktiDhara; Research/Seminar committee; NSS/Samudayik-Seva Dhara; Khel-Kood-Vyayam-Yog Dhara; Rang-kala-Kaushalya Dhara; CCDC/CCPC/Udisha; Grievance Redressal Cell/Women's Cell/Anti-ragging Cell; Examination Committee; Gyan Dhara/Library Committee; NAAC/IQAC Committee/ Parents-Alumni Committee; Mentor-Mentee Committee; Time-table/Attendance Committee; Result-Analysis Committee; Discipline Committee; Annual Programme & Prize-Distribution Committee) and Class Representatives.

The Principal permits the HoDs and staff members to perform independently in the academic activities such as departmental study-circle activities, allotment of workload, conducting departmental Internal tests, teaching methodology etc. The college provides autonomy to organize competitions, guest lectures, seminars/webinars, conferences, workshops and faculty development programmes by inviting external experts and also through Online

sessions.

The HoDs of the departments execute the academic programmes in coordination with the faculty members and student class representatives. The college promotes participative management. The participative management consists of the Class representatives, the Principal, HoDs of departments, teaching and Administrative staff members.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/6.1.2-List-of-Committees-28.06.2022.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the institution has a strategic/perspective plan in place. The college continuously strives hard for ensuring quality improvement and upliftment of students through education. The objectives of the College are driven by felicitating Govt./Institutional scholarships to the students, introducing short-term supplementary courses, introducing innovative teaching and learning resources through ICT and departmental evaluation. Internal committees conduct regular audit of academic activities for quality assurance. The academic programmes, co-curricular activities, sports & games activities, NSS, Saptadhara & Study Circle etc., contribute to enhancing the quality in all academic and administrative activities. The responsibility of developing and monitoring of quality assurance is entrusted to the Internal Quality Assurance Cell (IQAC) of the college which maintains quality sustenance in the academic, administrative and other activities. However, two activities stand out i.e., the study circle and saptadhara activity that is carried out every fortnight. An Academic calendar is chalked out before the previous term/month comes to a close and then when the new term/month commences the teaching staff ensures that every activity as stated in the calendar (department-wise) is executed with utmost sincerity. Finally during the Institute's Annual Programme the students who have participated outstandingly are felicitated with Gold-Medals/Awards/Shields by the Trustees for academic excellence. This integrated activity helps in shaping the students

to not merely develop their latent talents and also adds to the development of the student's total personality.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2017/11/10-11-Merged-Compressed.pdf |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Teaching & Administrative staff prepares an Academic Calendar for all academic and administrative activities in coordination with the Principal for the whole academic year. The IQAC (Internal Quality Assurance Cell) monitors all the development activities of the college, the new academic (Short term) courses and Saptadhara programmes, the Faculty & Student development programmes etc. The teaching staff is primarily responsible for academic matters, executing courses on time and conducting the Internal Exams as per University guidelines. The members of the Board of Studies (BoS) participate in meetings at the University level and give their suggestions and feedback. The IQAC is responsible for quality enhancement and sustenance in all academic/administrative activities and therefore appropriate recommendations are made from time to time to cater to the needs of the students. The college has also established a Grievances Redressal Cell comprising of two senior staff members. The cell meets and interacts with students periodically. Students grievances are redressed immediately and effectively. A suggestion box is also installed in the campus.

In addition, among others, the Central Library, the Digital English Language Laboratory, the Computer Laboratory prominently displays the Department's Policy and rules to be implicitly followed. Similarly the Administrative Office's Notice-Board exhibits the Admission policy. The teaching staff follows the Code of Conduct as laid down by the Trust/Institution keeping the Government/University's framework in mind. All government procedures regarding recruitment and appointment are sincerely adhered to.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/08/6.2.2-Appointment-Orders.pdf |
| Link to Organogram of the Institution webpage | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/6.1.1-Org-Chart.pdf |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following Welfare measures are effective at Arya kanya Gurukul Group of Institutions:

(i) Training programmes are periodically conducted for the teaching and non-teaching staff.

(ii) All leave facilities are provided as per government rules and regulations. Teaching staff is granted duty leave for participating in workshops, seminars and conferences.

(iii) The Trust provides Uniforms/Winter-wear during Diwali to all its Trust employees and distributes Dates on Holi festival. Mahabhoj is arranged on Navratri for all the employees of the

Trust and educational institutions.

(iv) The Trust releases increments to all its employees on the basis of their performance in the preceeding year.

(v) Scholarships are provided to children of the employees to study in any of the Schools or College. However, among others the condition to be eligible for Scholarship is to have a BPL Certificate and be deserving of the same.

(vi) The Institution specially arranges Havan ceremony to invoke the blessings of the almighty before the commencement of semester-end examinations and also takes the opportunity to felicitate its senior lady staff-members on Womens' Day.

In addition, the Trust felicitates and encourages its employees by arranging a special felicitation programme in the live presence of the senior members of the management and personally awards gifts/coins. The College too on the last day of the term (before Diwali break) organizes the IQAC Term-End Meet and under the watchfull care of the IQAC members all the staff members are felicitated with folders and files.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/6.3.1-DOCS.pdf |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

11/0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

29

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System (PAS) is an important mechanism to ensure quality orientation and evaluation among the teaching and administrative staff. The Arya Kanya Gurukul group of Institutions has also developed its PAS report which forms the basis for increments and promotions. Marks are allotted under various categories/sections - Personal Credentials (65); Contribution in Knowledge Production (40); Enhancement in Classroom Learning (75); Participation in Extra-Curricular Activities (57); Degree of Integration to AKG's Vision & Philosophy (63). Out of a total of 300 marks, a minimum of 200 marks would be requirement to be eligible for increment/promotion. In addition, the following points are kept in mind: (a) Degree of sincerity in implementing the Academic Calendar. (b) Confidential reports of Principal and HoDs. (c) Quality of teaching learning process. (d) AQAR report and IQAC participation in orientation and training programmes. (e) Research and publications of articles in journals and books (f) Participation in National and International seminars and conferences. (g) Students' feedback on Teachers.

After receiving the outcome of performance appraisal report of the staff by the Management, the self-appraisal reports are studied through a SWOT analysis. Thus, adequate measures are taken to improve quality of teaching learning process.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/6.3.5-AI.pdf |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has been conducting Internal and External Audits on a very regular basis since the last five decades. The following are its particulars:

(i) The Arya Kanya Vidyalaya Trust management has appointed Ranapara & Co. as Internal Auditor to audit the accounts of the Trust, Schools, College Hostel and Gurukul Mahila College every year.

(ii) The accountant of the office checks the receipts and payments and records the receipts in the Cash Book ledger on a daily basis.

(iii) Receipts and payment vouchers of daily transaction are then checked by the Internal auditor who then audits income and expenditure statement under various heads.

(iv) After the Audit is finalized, the Auditor submits the audited statement to the management.

(v) The Honorary secretary on behalf of the management discusses and approves the audited statement in the General body meeting of the Trust.

(vi) The last audit was done in the year 2022-23.

(vii) On the other hand, External Audit is carried out by the Office of the Commissioner of Higher Education (CHE). External Audits have been completed till 2017 as of date.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/6.4.1-Profit-and-Loss.pdf |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

16016000

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major resources and institutional funding / receipts are:

(i) Student's Admission fees, Nibhav Grant, Innovation Grant, Saptadhara & Finishing School grants.

(ii) Student's Admission fees: The fee-structure of GMC is in keeping with the guidelines of the Government of Gujarat and Bhakta Kavi Narsinh Mehta University, Junagadh.. As the institution is primarily for Girls, no tuition fees are taken from the students. Minimal fees have to be paid at the beginning of each term and the Administrative Office goes up to the classrooms to collect the fees to avoid Queues.

(iii) Nibhav Grant: The Commissioner of Higher Education (CHE) sanctions Nibhav Grant to Grant-in-Aid Colleges. According the Institution receives around 80 thousand rupees every year.

(iv) Innovation Grant: The Knowledge Consortium of Gujarat has sanctioned Rs. 5000/- for encouraging Innovative practices in the College. A Training module too was arranged by KCG in the second half of the year.

(v) Saptadhara Grant: The Knowledge Consortium of Gujarat (KCG) used to allot Rs.5000 to Rs. 20000 annually for conducting Saptadhara activities. However these grants have not been released since the last 05 years.

(vi) Finishing School Grants: The Knowledge Consortium of Gujarat (KCG) allocates grants upto 1 lac for every batch of the Finishing School Programme.

(vii) The institution also organizes seminars, workshops and faculty /student development training programmes. The Institution generates its own fund for the organization of Seminars, Faculty & Student-Development Programmes, Workshops etc. A token registration fees of Rs. 500/- is kept for Seminar registration and allied expenses.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/AZADI-KA-AMRUT-MAHOTSAV-GRANT-ORDER.pdf |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The institution had formed Internal Quality Assurance Cell (IQAC) in the year 2007 as per guidelines of NAAC. The main aim and policy of IQAC are Quality Enhancement, Quality Encouragement and Quality Sustenance in all academic and administrative activities.

2. IQAC takes care of academic aspects, such as curricular aspects, teaching learning process, evaluation, research, academic audit and extension of community activities.

3. As many as 18 committees have been established to support IQAC activities and to maintain and enhance the quality encouragement

and assurance in the institution.

4. Every year the IQAC members are invited to overview and inspect the Repairs/Renovations that have taken place in various parts of the Campus as Bhojnalaya, GMC-Hostel, AKG-01, AKG-02, Bharat-Mandir, Tara-Mandir and NCC-Playground among others. The inputs of the IQAC members are minuted and shared with the AKG-Management.

5. Parents-Alumni Interface meet are arranged every year. This year the Parents-Alumni Association has been formally registered. Efforts are being made to raise donations for new projects.

6. Every year the IQAC prepares Annual Quality Assurance Report (AQAR) and submits Online to the NAAC, Bengaluru.

In addition, IQAC has significantly contributed in improving the facilities in the area of teaching facilities & students progression through introduction of as many as 10 LED Projectors; Over 13 NSQF, Add-on and short-term courses; Computerization of the library; Introduction of Academic Calendar; Appointment of Administrator; Chief-Supervisor (HR); Media-Manager; Chief-Rector and provision of internet facilities in the computer laboratory, library & English Medium Block and wi-fi facility at GMC-Hostel.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/6.5.1-AI.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review of Teaching Learning Process by IQAC:

1. The IQAC meets the teaching staff and student class representatives periodically to discuss the need for adopting modern and innovative methods in teaching and learning processes.

2. Principal, HoDs, IQAC coordinator evolve strategies to enrich the required and updated curriculum based on the feedback obtained from students, PTA and Alumni interface meets every year.

3. Innovative teaching through audio visual aids has been introduced and adopted by many of the faculty members.

4. The Principal and HoDs get confidential report from CRs and students on the quality of teaching by the teaching staff.

Structures & methodologies of operations:

1. All in all, the 18 core committees have a minimum of two faculty members to a maximum of five members to execute various tasks in coordination with the Students' Council (whose members range from 50 to 60)

2. Only CRs are permitted to visit the Admin Office for various tasks of the students as Bus-Passes, Scholarship etc.

3. Term Fees are collected in the classrooms itself in keeping with the No-Row policy.

4. Parents' Meet is arranged for the Hostel students every month.

5. The GMC-Hostel too has two Rectors with 12 Hostel Representatives (HRs) who coordinate with Class Representatives (CRs) in the organization of various programmes and events in the Institutions.

Learning Outcomes: The above structures and methodologies have raised the performance bar of the students who are shining out in the University examinations and many of them have been felicitated at various levels including NGOs and the Association of Teachers.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/6.5.2-Staff-Meeting-Muster-2022-23_Compressed.pdf |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

A. All of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://gurukulmahilacollege.com/wp-content/uploads/2017/11/10-11-Merged-Compressed.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gurukul Mahila Arts & Commerce college, Porbandar is a Girls' College and hence the question of gender equity does not arise. Nevertheless within the same gender all efforts are made to ensure that fair and equal treatment is meted out to all irrespective of their colour, caste, creed, race or religion.

(i) The institution puts in sincere efforts to empower students on moral and ethical values.

(ii) The Prayer committee interacts with students on various gender related issues so as to develop the sensitization of students and solve the social issues.

(iii) Organization of talks on Anti-Ragging also sensitizes the staff and students. By conducting various awareness programmes like SDPs (Student Development Programmes), Environmental studies, value education and women empowerment training, staff and students are sensitized towards the issue of gender and socially relevant problems.

(iv) A variety of programmes as Blood-Donation camps are organized in collaboration with various clubs such as Rotary club, Red

Ribbon Club, Red Cross Society and NSS to make students understand their strengths and weaknesses.

As such, the college is a girls' college and so far no sexual harassment has been reported by any student. Staff members too offer suggestions to solve the psychological and social problems. Students are encouraged to learn self defense methods and promote social awareness and women safety by organizing awareness programmes on the subject of harassment.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://gurukulmahilacollege.com/wp-content/uploads/2023/04/7.1.1-ACTION-PLAN.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/7.1.1-Special-Facility-for-Women-Compressed.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The following practices have been adopted towards Waste management:

- Solid waste in terms of waste material, fallen-leaves, pieces of paper etc. are collected in easily accessible dust-bins.
- Liquid-waste in terms of dirty water from the washrooms has let out into the drainage, while the liquid waste of the

Department of Home-Science has a separate dust-bin which is then carried to the compost pit.

- The Institution has entered into an Annual Maintenance Contract with a local agency for the maintenance and upgradation of all the computer systems/printers/UPS in the College campus.
- Say No to Plastics - awareness programmes are conducted.
- Waste management department with an office- staff coordinator and class representatives take care of maintaining cleanliness.
- The Institution has provision of Rain water harvesting. As many as 03 employees have been appointed for maintaining cleanliness in the entire college campus.
- Ever-day all the Classrooms, Computer, Home-Science and language laboratories along with the Office, Assembly hall, Common room are properly dusted, swept and the lobbies are mopped.
- In addition, every saturday the cobwebs are removed and the covered water tanks are periodically cleaned every alternate month.
- The Institution under the aegis of NSS/NCC and Samudayik Seva Dhara conducts Shram-daan programmes on National days as 15th August, 26th Jan., 2nd October along with Cleanliness drives arranged as per the NSS calendar.
- Staff and students are instructed not to waste water unnecessarily.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | https://gurukulmahilacollege.com/wp-content/uploads/2023/07/7.1.3-AI-WASTE-MANAGEMENT_11zon.pdf |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly,

B. Any 3 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following Institutional efforts/initiatives are being made to provide an inclusive environment:

1. Admission irrespective of Caste, Creed, race or religion. Education is for all. The institute, through its various initiatives and efforts, tries to create an inclusive environment.

2. Cultural activities: Talent-Morning is the platform for exhibiting the latent talent of new aspirants and be ready to take on the challenges of the years ahead. GMC also organizes a Literary and cultural fest to provide a unique and conceptual learning opportunity to the students.

3. Celebration of days and festivals: The students at GMC celebrate not only the popular local festivals such as Holi, Deepawali, but also festivals like Navratri, which indicates their respect for regional and cultural harmony. Celebration of Hindi Divas in GMC is reflective of its linguistic harmony promotion in

the campus. Students participate in poem recitation, Chart-Making and essay writing competitions et.al on Hindi Divas, English Literary fest & Int'l Mother-Tongue Day.

4. NSS and Red-Cross Society at GMC: NSS volunteers of the institute are instrumental in creating sensitization about community services. There is also a Youth Red-Cross Society to provide an opportunity for personal development and to address the physical and social needs of communities, to promote better relations between all people worldwide through a framework of friendship and service.

5. Institutional scholarship schemes: The institute also takes account of socio-economic diversities among the students and offers scholarships to fatherless children and students with weak financial backgrounds.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The following practices have been adopted to sensitize the GMC students and employees:

ANNUAL PLANTATIONS@AKG CAMPUS & DAILY HAVAN: G M College takes pride in launching the Annual Plantation Programme. In this regard, the institute, apart from imparting environmental education, inculcates a feeling of oneness among the student community through various plantation drives and Daily-Havan.

LEADERSHIP EMPOWERMENT PROGRAMME: Every year the Insitution reframes the Student Council in keeping with our democratic value systems.

INDEPENDENCE DAY CELEBRATIONS: The College celebrated Independence Day with great fervor and enthusiasm on 15/08/2022. Prof. Rohiniba Jadeja and NCC Officer was invited as Chief-Guest to unfurl the tri-colour. All the staff and students enthusiastically participated in the celebrations.

AZADI KA AMRUT MAHOTSAV In view of the celebration of 75 years of India's Independence - 'Azadi Ka Amrut Mahotsav', a Quiz competition, conducted by Principal Dr. Nagar was held in our college premises on 02/10/2022.

CONSTITUTION DAY CELEBRATION 2022 Constitution day Samvidhan Divas was celebrated on 26th November 2022 at GM College. On this day quiz was conducted in the Morning Assembly. NSS Programme Officer and Associate Prof of English Dr. Nayan D. Tank coordinated the event.

REPUBLIC DAY CELEBRATIONS 2023 Republic Day is celebrated in the College on January 26 every year. On the occasion, Chief Guest Shri Rajubhai Patil Hoisted National tricolor flag. Honorary Provost & Principal Dr. Anupam R. Nagar, Heads of the department and NSS Programme Officers Dr. Nayan D. Tank and Dr. Ketki N. Pandya and over 200 participants have attended the celebrations.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes and celebrates the following national and international commemorative days, events and festivals:

(i) Days: (a) International Yoga Day (b) Independence Day (c) Teachers' Day (d) Gandhi-Jayanti (e) Sardar-Patel Jayanti (f) Swami Vivekananda Jayanti (g) Republic Day (h) International Mother-Tongue Day (i) International Sanskrit Day (j) International Women's Day

(ii) Events/Festivals: (a) Hindi Pakvada (b) Literary Fest (c) Gujarati Saptah (d) Guru-Poornima (e) Gita Jayanti (f) Pujya Kulpitaji Raj-Ratna Shreshthi Shri Nanjibhai Kalidas Mehta's Birth & Death Anniversary (g) Pujya Savita Didimaa's Birth Anniversary (h) Pujya Shri Dhirendrabhai Mehta's Birth Anniversary (i) Pujya Santokba's Birth Anniversary (j) Navratri (k) Holi

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The following are our Best Practices:

Best Practice No. 01:: Value Education through Study circle Activity

Best Practice No. 02:Saptdhara (Co-curricular Sports Activity through Seven Societies for Integral Education)

The particulars of both the Best Practices have been uploaded on our website.

The link is as follows:

<https://gurukulmahilacollege.com/wp-content/uploads/2023/08/7.2.1.pdf>

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To substantiate the vision of the college - to promote rural women empowerment, the Institution adopts the following systems: The college facilitates government post-matric scholarship for reserved category of students so that they could pursue their higher education in the college. The management inspires the Principal, all the HoDs, staff and students to realize the vision and mission of our founding father Shreshthi Shri Nanjibhai Kalidas Mehta. The Management discusses in the fortnightly/Monthly meetings the academic and administrative requirements of all the departments like infrastructure, library and extension. The college management implements all the decisions taken in the IQAC meetings with stake holders for the enhancement of quality assurance and sustenance in all areas of Academic performance of the institution. The decisions with regard to the academic curricular programmes in tune with vision and mission of the Institution taken by various committees are communicated effectively to all students, teaching and Administrative staff members of the college through the Academic Calendar. The Institution through its faculties provides great personal care and

attention to every student coming from the farflung sections of the society irrespective of caste, creed, colour, race, region or religion. In effect, the vision, mission, objectives and programmes of the College are displayed on the notice board for visual/mental engagement and execution at all times.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

(i) To initiate new UG/PG programmes (ii) To continue with the short term and NSQF courses. (iii) To encourage teachers to adopt innovative teaching methodologies (iv) To organize an International Seminar on Rajratna Shresthishri N Kalidas Mehta in 2022. (v) To strengthen our linkages with other institutions and increase our tie-ups with NGOs through effective MoUs. (vii) To follow-up infrastructural developments as Construction of New Women's Hostel; Development of NCC-Playground etc. (viii) To organize Blood-donation Camps at least once a year. (ix) To continue with our Practices of Study-circle and Saptdhara with greater zeal and enthusiasm. (x) To initiate Gandhi-Pakhvada as a Best-Practice in keeping with the philosophy of our Institution.