

Managed by Rajratna  
Shreshthishri Nanjibhai Kalidas Mehta  
Arya Kanya Vidyalaya Trust Gurukul  
Mahila Arts and Commerce College,  
Porbandar - 360575

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### **'GMC Alumni Student Parent Association'**

: President :

Trustee, Arya Kanya Vidyalaya Trust, Porbandar.

Vice President: Prin. Dr. Anupambhai R. Nagar

Mob : 99798 81990

Minister (Parents) : Vice Prin Prof. Rohiniba Jadeja

Mob : 9426817979

Minister (Alumni Students) : Prof. Shobhanaben vala

Mob : 9825559346

Secretary : Dr. Sharmisthaben B. Patel

Mob : 9726396706

Assistant Secretary : Ms. Chhayaben Kidiya

Mob : 9624947694

Member of Alumni Board : Dr. Ketkiben Pandya

Mob : 9979851990

### **GMC Alumni Student Parent Association Trust Introduction**

Rajratna Shreshthishri Nanjibhai Kalidas Mehta Arya Kanya Vidyalaya Trust Managed Gurukul Mahila Arts and Commerce College, Porbandar is a grant-in-aid college affiliated to Bhakta Kavi Narsinh Mehta University, Junagadh. This institute was established in 1966. The students come to study in this institution mainly from rural areas. The mission of the institution is to achieve excellence in academic and co-curricular education with the help of the study circle activities and *Saptadharma* activities. Its emphasis is on sound teaching and learning through value based education. The college believes in national integration and has an open admission policy, encouraging enrolments of girls irrespective of income, class, caste, creed, region or religion. Professors of this institution have been bearing the fee-component responsibility of the students who come from economically weaker sections of the society. The Professors donating for the cause of education have found from their NAAC experience that the financial assistance provided finds reflection in the over-all assessment of the Institution which again should be in accordance with the legal rules of the Trust. Furthermore it can accomplish various other goals in the field of education. As per the guidance of NAAC PEER TEAM, the institute has formed **GMC Alumni Student Parent Association** exclusively to help students achieve their bright future and career goals not only during their studies but also after their studies.

The association is formed by a group of 6 main administrators and 5 members. The present students and the alumni of this institution and their parents can give their support by becoming members. This association will contribute towards building a bright future for the students and parents who are not economically self-sufficient.

### **GMC Alumni Student Parent Association Objectives:**

The goal of the **GMC Alumni Student Parent Association** is to impart education with **Arya** (Vedic) Culture to the Girls. Its objective is to also provide facilities of hostel, mess, library, scholarships, sports, recreation, entertainment & cultural activities, vocational training, research & development opportunities and health & nursing benefits.

Gurukul Mahila Arts and Commerce College has formed the **GMC Alumni Student Parent Association** in order to help the students and their parents in a systematic manner to achieve their career goals and bright future not only during their studies in the institution but also after their studies. Among others the core objectives of the Association are as follows:

1. To maintain and develop meaningful contact with the Alumni Student-Parent.
2. To plan and implement programmes that enhance the professional development of Alumni Student-Parent.
3. To acquaint the members of the Association about the activities of Gurukul Mahila Arts and Commerce College.
4. To keep and update the information about educational career and professional progress of Alumni Student-Parent.
5. To try to solve fee related issues affecting students and their parents.
6. To boost educational welfare activities of Gurukul Mahila Arts and Commerce College.
7. To Co-operate in publishing works of Gurukul Mahila Arts and Commerce College.
8. To inform Alumni Student-Parent about the latest trends and experiments taking place in the field of education.
9. To accept donations for the development of infrastructure and education of Gurukul Mahila College, Porbandar

### Activities:

The Association shall plan and implement such activities to achieve its objectives.

1. Organizing programmes that enhance the professional development of current and former students-parents.
2. Collecting and compiling information of current and former student-parent members.
3. Providing financial assistance/loans to current and former students having financial difficulties.
4. Publishing the magazine of the association.
5. Raising Necessary financial funds for the association and installing necessary equipment.
6. Using the funds for the academic development of current and former students.
7. Making provision for uniform and fees for students and sets of books.

For the purpose of promoting the above - mentioned noble causes Alumni can come forward and contribute generously

### Membership

Past and present students, their parents and Professors of Gurukul Mahila Arts and Commerce College, Porbandar can become the members of this Association.

Fee Deposit details for becoming a Member:-

To deposit the fee in **GMC Alumni Student Parent Association** use the Bank Account No. 70250200001363 IFSC Code No. BARB0DBNMPO Branch NM, Porbandar of Bank of Baroda. A student / parent who becomes a member by paying online fee is required to attach the fee payment receipt with this membership form, otherwise the membership form will not be accepted.

### Membership fees:

Fees to become Association member	Registration Fees	Lifetime Membership
Alumni Student /Parent	50/-	1000/-

Mode of Payment : ( tick the selected option with ✓ )

**Cash:** \_\_\_\_\_

**cheque:** \_\_\_\_\_

**Draft:** \_\_\_\_\_

**Net Banking:** \_\_\_\_\_



### Membership Form



### Gurukul Mahila

### Arts and Commerce College,

Porbandar - 360575

Web :- <http://gurukulmahilacollege.com>

Email ID :- [gmcavvasso@gmail.com](mailto:gmcavvasso@gmail.com)

Phone No.:-9374129126

### 'GMC Alumni Student Parent Association'

Alumni Student / Parents \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Permanent Address : \_\_\_\_\_

City : \_\_\_\_\_

Taluko : \_\_\_\_\_ District : \_\_\_\_\_

State : \_\_\_\_\_

Mobile no : \_\_\_\_\_

Email ID : \_\_\_\_\_

Information as a student of this institution

(Give details of your daughter if you are

a parent) : Arts / Commerce/

Home science : \_\_\_\_\_

Subject of study : \_\_\_\_\_

Year of Graduation : \_\_\_\_\_

Marks obtained at Graduation Level

(Pls write %) : \_\_\_\_\_

Details of currently engaged business / job /

service (if any) : \_\_\_\_\_

Your response/ feedback regarding the

institute in brief : \_\_\_\_\_

\_\_\_\_\_

# GURUKUL MAHILA ARTS AND COMMERCE COLLEGE

## 1.) Name of the Association:

The name of this association shall be "Gurukul Alumni Student-Parent Education Trust".

## 2.) Objectives:

- 1.To establish and develop meaningful contact with Alumni Student-Parent.
- 2.To plan and implement programs which enhance development of Alumni Student-Parent professionally.
- 3.To acquaint members of the Association regarding Gurukul Mahila College's Activities.
- 4.To keep information about educational career and professional progress of Alumni Student-Parent.
5. To try to solve FEES related issues affecting Alumni Student-Parent.
6. To boost education welfare activities of Gurukul Mahila College.
- 7.To co-operate in publishing works of Gurukul Mahila College.
8. To conduct programs that enhances the quality of Alumni Student-Parent's profession.
- 9.To inform the Alumni Student-Parent about the latest trends and experiments taking place in the field of education.
10. To accept donations for the infrastructural and academic growth of the Gurukul Mahila College, Porbandar.

## 3.) Activities:

To achieve above mentioned objective, following activities will be planned and implemented:

1. Organizing programs that enhance the professional development of Alumni Student-Parent.
2. Organizing Activities related to collecting and compiling information of Alumni Student-Parent.
3. The fund of the Association will be used for the educational development of the former and present students to carry out the following activities:
  - a. It will provide financial assistance/loans to alumni students having financial difficulties.
  - b. In the Institute's, sets of books will be kept for the alumni students, they will read them for a wear and tear fee.
  - c. Association's Magazine will be published.
4. Raise necessary funds for the association and install necessary equipment.

## 4.) Membership:

Former Students, their Parents, Professors can get membership of the association.

## 5.) Membership fees:

By paying ₹50 one can become Member of Association and by paying ₹1000 one can get membership for lifetime.

## 6.) Association's Rights:

Association's rights are as follows:

- General Meeting: A general meeting shall be held of all the members registered as mentioned in clauses 4 and 5.
- Executive Meeting: Executive meeting will be organized to undertake association work. The Body of the Association would be as follows:
  - President: Head of Gurukul Mahila College
  - Vice-president: Appointed by President
  - Ministers: Appointed by President



- Secretary: The person nominated by the President from among the teachers and alumni of the Gurukul Mahila College will act as the Vice-President, Minister and Secretary of the association and the term of appointment will be five (05) years.
- Members: To appoint a Minister and a Secretary among the members of the Alumni Board and to appoint the remaining six (06) members, among the alumni and parents to limit the number of Executives to 11. The tenure of the positions of this body will be 05 years and if they resign from their positions, then the President can appoint ordinary members in their vacant place for the remaining term.

## **7.) Functions and Methodology of Association:**

### **1. General Meeting:**

#### (a) Functions :

1. The Minister will prepare and approve the Annual Budget Report and New Year Plans approved by the Executive Body.
2. Changes can be made in the constitution of the association by a majority of 2/3 of the total members present.
3. The Executive Council will formulate necessary policy and guiding principles and programs for consideration and implementation.
4. The executive may make decisions devolved on all questions referred to it for decision.
5. They will consider and decide on all the questions presented by the President.

#### 6. Procedure:

- (a) The general meeting shall be held at least once a year. Generally, the general meeting shall be held on the first Saturday of July every year.
- (b) The notice of the meeting along with the agenda shall be sent by the Minister to all members at least 30 days before the date of the meeting.
- (c) The notice of proposals to be presented in the meeting shall be sent to the Minister at least 10 days before the date of the meeting.
- (d) The president of the association will take the chair of the meeting.
- (e) Attendance of at least 25% of the registered members or the total number of members shall be required to commence the meeting.
- (f) Decisions of the meeting will be taken by simple majority, in case of tie votes, the President can cast his vote.
- (g) The meeting of the General Assembly shall normally be conducted at the Gurukul Mahila College.

### **2) Executive meeting:**

#### (a) Functions:

1. The annual budget, annual report and new year plans prepared by the minister will be considered and the relevant decisions will be sent to the general meeting for approval.
2. After finalizing the day-to-day work of association, meeting will manage to take appropriate decisions and spend the necessary expenses.
3. The Minister shall certify the works and expenses incurred by him.
4. The Minister Plans, implements and evaluates the necessary programs to achieve the objectives of the association.
5. The Minister formulates and implements fund raising plans to meet the objectives of the association.
6. Association makes necessary arrangements regarding financial productive investment.
7. Association makes plans for the development of equipment, literature, etc. needed for the organization.
8. Association sets up the necessary administrative system for the implementation of the

programs suggested by the General Assembly.

**(B) Procedure:**

1. This meeting notice along with the agenda will be sent by the Minister to all the members 10 days before the date of the meeting.
2. The meeting shall meet at least once in every year.
3. The presence of at least half the number of members shall be necessary to carry out the business of the meeting.

**8.) Functions and Duties of Office-holders:**

**1) President:**

1. President Will supervise the work of the entire association.
2. As a chair person the President will take part in meetings of the General Assembly and the Executive Assembly.
3. Vacancies during the year in the executive meeting shall be filled by appointment.
4. President Will appoint the minister.
5. The money of the society will be administered by the bank with the minister.
6. Appoint necessary committees and sub-committees for the overall work of the Society and assign their work.

**2) The minister:**

1. They will undertake the day-to-day work of the association.
2. They will handle the entire office work of the association.
3. They will give their in the meeting and will take notes.
4. They can spend upto 500 rupees for the work of the association.
5. They shall take necessary steps to implement the programs decided in the executive and general meeting of the association and shall incur necessary expenses for the same.
6. The Ministers shall present an account of the income and expenditure of the year before the General Assembly and will prepare the budget for the year.
7. The necessary literature for the society will be published in the name of the association.

**8. Secretary:**

- 1) Assist the Minister in all his functions and duties.
- 2) Perform all the functions of the Minister in the absence of the Minister.

**9.) Finance Administration: Finance**

1. The money of the association will be deposited in one of the banks of Porbandar in the name of the society.
2. Bank transactions will be done with the joint signature of both the Chief Minister and the Minister.

**10.) Residual Powers:**

All the powers regarding such situations not mentioned in this constitution shall be vested in the President. And that his/her decision will be final.

**11.) Dissolution of the Society:**

- 1) The decision to dissolve the Society may be taken by 2/3 majority of the general members present in the Society.
2. After the dissolution of the association is done, if there's any financial liability, then it will be recovered from the property of the association, the remaining property will be dedicated to the Gurukul Mahila College for such activities.



ARUN KUMAR  
Principal  
Gurukul Mahila Arts & Commerce College  
PORBANDAR