

GURUKUL MAHILA ARTS & COMMERCE COLLEGE - PORBANDAR

Post Box No. 21
Porbandar - 360 575

Phone (O) : 0286-2245561
Email : gurukulac@yahoo.co.in

Jubilee, Bokhira,
Porbandar - 360 579

2.4.1: FACULTY SANCTIONED BY THE COMMISSIONER OF HIGHER EDUCATION AND THE COLLEGE MANAGEMENT

This is to certify that the following are the year wise details of faculty sanctioned post and new faculty recruitment by the Commissioner of Higher education, Government of Gujarat & the College management:

S. No.	Academic year	Sanctioned Posts	CHE + AKVT	Total Recruitment
1	2018-19	23	11 + 12	23
2	2019-20	23	11 + 12	23
3	2020-21	23	09 + 14	23
4	2021-22	23	09 + 14	23
5	2022-23	23	11 + 12	23

The image shows two official sanctioning forms from the Gujarat Government. The left form is dated 2022 and the right form is dated 2023. Both forms contain tables with columns for sanctioned posts, recruitment details, and signatures of officials from the Education Department and the college management. The forms are signed by the Under Secretary, Education Department, Porbandar, and the Principal, Gurukul Mahila Arts & Commerce College, Porbandar.



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Porbandar - 360 575Phone (O) : 0286-2245561
Email : gurukulac@yahoo.co.inJubilee, Bokhira,
Porbandar - 360 579**LIST OF FULL-TIME TEACHERS**

2018-19			
SL. NO.	NAME	SUBJECT	HIGHEST QUALIFICATION
1	DR. ANUPAM NAGAR	ENGLISH	PH.D
2	PROF. ROHINIBA JADEJA	HOME SCIENCE	M.A.
3	DR. KETKI PANDYA	ENGLISH	PH.D
4	DR. JAYESH BHATT	COMPUTER SCIENCE	PH.D
5	DR. SHANTI MODHWADIYA	HINDI	PH.D
6	PROF. SHOBHANA VALA	HOME SCIENCE	M.A.
7	DR. NAYAN TANK	ENGLISH	PH.D
8	DR. SHARMISHTHA PATEL	GUJARATI	PH.D
9	DR. JAYSHRI BAROT	HOME SCIENCE	PH.D
10	DR. MANHAR GOSWAMI	HINDI	PH.D
11	DR. USHA MAKVANA	GUJARATI	PH.D
12	MR. RAHUL PANDYA	ACCOUNTS	M.COM
13	MS. PALLAVI PATHAK	ACCOUNTS & COMPUTER	M.COM
14	MS. URVEE MODHA	ENGLISH	M.A.
15	MS. NIMISHA BHATT	SOCIOLOGY	M.A.
16	MS. MANISHA TANNA	PSYCHOLOGY	M.A.
17	MR. NILESH DAVE	SANSKRIT	M.A.
18	MS. SNEHA DAVDA	ACCOUNTS	M.COM.
19	MR. MALDE KUCHHADIYA	HINDI	M.A.
20	MR. DHAVAL AARDESHANA	ACCOUNTS	M.COM
21	MR. SUMIT AACHARYA	BANKING	M.COM
22	MS. AMI PADHIYAR	ECONOMICS	M.COM
23	MR. KISHAN BADIYANI	ACCOUNTS	M.COM

ARSNAGAR
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



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2019-20			
SL. NO.	NAME	SUBJECT	HIGHEST QUALIFICATION
1	DR. ANUPAM NAGAR	ENGLISH	PH.D
2	PROF. ROHINIBA JADEJA	HOME SCIENCE	M.A.
3	DR. KETKI PANDYA	ENGLISH	PH.D
4	DR. JAYESH BHATT	COMPUTER SCIENCE	PH.D
5	DR. SHANTI MODHWADIYA	HINDI	PH.D
6	PROF. SHOBHANA VALA	HOME SCIENCE	M.A.
7	DR. NAYAN TANK	ENGLISH	PH.D
8	DR. SHARMISHTHA PATEL	GUJARATI	PH.D
9	DR. JAYSHRI BAROT	HOME SCIENCE	PH.D
10	DR. MANHAR GOSWAMI	HINDI	PH.D
11	DR. USHA MAKVANA	GUJARATI	PH.D
12	MR. RAHUL PANDYA	ACCOUNTS	M.COM
13	MS. SNEHA DAVDA	ACCOUNTS	M.COM
14	MR. NILESH KARAVADARA	ECONOMICS	M.A.
15	MS. DEVI KHUNTI	ECONOMICS	M.A.
16	MS. URVEE MODHA	ENGLISH	M.A.
17	MS. NIMISHA BHATT	SOCIOLOGY	M.A.
18	MS. MANISHA TANNA	PSYCHOLOGY	M.A.
19	MR. NILESH DAVE	SANSKRIT	M.A.
20	MR. MALDE KUCHHADIYA	HINDI	M.A.
21	MR. SUMIT AACHARYA	BANKING	M.COM
22	MS. AMI PADHIYAR	ECONOMICS	M.COM
23	MR. RONAK JOGIYA	ACCOUNTS	M.COM

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2020-21			
SL. NO.	NAME	SUBJECT	HIGHEST QUALIFICATION
1	DR. ANUPAM NAGAR	ENGLISH	PH.D
2	PROF. ROHINIBA JADEJA	HOME SCIENCE	M.A.
3	DR. KETKI PANDYA	ENGLISH	PH.D
4	DR. JAYESH BHATT	COMPUTER SCIENCE	PH.D
5	DR. SHANTI MODHWADIYA	HINDI	PH.D
6	PROF. SHOBHANA VALA	HOME SCIENCE	M.A.
7	DR. NAYAN TANK	ENGLISH	PH.D
8	DR. SHARMISHTHA PATEL	GUJARATI	PH.D
9	DR. BHARATSINH DODIYA	COMMERCE	PH.D
10	MS. GEETA ODEDRA	GUJARATI	M.A.
11	MR. NILESH KARAVADARA	ECONOMICS	M.A.
12	MS. DEVI KHUNTI	ECONOMICS	M.A.
13	MS. URVEE MODHA	ENGLISH	M.A.
14	MS. NIMISHA BHATT	SOCIOLOGY	M.A.
15	MS. MANISHA TANNA	PSYCHOLOGY	M.A.
16	MR. DILIP RAJYAGURU	SANSKRIT	M.A.
17	MS. CHANDANI BAPODARA	HINDI	M.A.
18	MS. JAGRUTI MAJITHIA	HOME SCIENCE	M.A.
19	MS. AMI PADHIYAR	COMMERCE	M.COM
20	MR. RONAK JOGIYA	ACCOUNTS	M.COM
21	MS. KIRAN SOMAIYA	ACCOUNTS	M.COM
22	DR. MRINALINI THAKER	ENGLISH	PH.D
23	DR. MIHIR DAVE	ENGLISH	PH.D

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2021-22			
SL. NO.	NAME	SUBJECT	HIGHEST QUALIFICATION
1	DR. ANUPAM NAGAR	ENGLISH	PH.D
2	PROF. ROHINIBA JADEJA	HOME SCIENCE	M.A.
3	DR. KETKI PANDYA	ENGLISH	PH.D
4	DR. JAYESH BHATT	COMPUTER SCIENCE	PH.D
5	DR. SHANTI MODHWADIYA	HINDI	PH.D
6	PROF. SHOBHANA VALA	HOME SCIENCE	M.A.
7	DR. NAYAN TANK	ENGLISH	PH.D
8	DR. SHARMISHTHA PATEL	GUJARATI	PH.D
9	DR. BHARATSINH DODIYA	COMMERCE	PH.D
10	MS. DIPTI SUCHAK	GUJARATI	M.A.
11	MR. NILESH KARAVADARA	ECONOMICS	M.A.
12	MS. DEVI KHUNTI	ECONOMICS	M.A.
13	MS. ADITI DAVE	ENGLISH	M.A.
14	MS. NIMISHA BHATT	SOCIOLOGY	M.A.
15	MS. MANISHA TANNA	PSYCHOLOGY	M.A.
16	MR. SHUBHAM SAMANI	SANSKRIT	M.A.
17	MS. JYOTI JADAV	ENGLISH	M.A.
18	MS. CHANDANI BAPODARA	HINDI	M.A.
19	MS. JAGRUTI MAJITHIA	HOME SCIENCE	M.A.
20	MS. AMI PADHIYAR	ACCOUNTS	M.COM
21	MS. NIMISHA PANDIT	ACCOUNTS	M.COM
22	DR. MRINALINI THAKER	ENGLISH	PH.D
23	DR. MIHIR DAVE	ENGLISH	PH.D

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2022-23			
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1	DR. ANUPAM NAGAR	ENGLISH	PH.D
2	PROF. ROHINIBA JADEJA	HOME SCIENCE	M.A.
3	DR. KETKI PANDYA	ENGLISH	PH.D
4	DR. JAYESH BHATT	COMPUTER SCIENCE	PH.D
5	DR. SHANTI MODHWADIYA	HINDI	PH.D
6	PROF. SHOBHANA VALA	HOME SCIENCE	M.A.
7	DR. NAYAN TANK	ENGLISH	PH.D
8	DR. SHARMISHTHA PATEL	GUJARATI	PH.D
9	DR. BHARATSINH DODIYA	COMMERCE	PH.D
10	DR. RAJENDRA CHAUDHARI	HINDI	PH.D
11	DR. ILU GAMIT	ECONOMICS	PH.D
12	MS. ADITI DAVE	ENGLISH	M.A.
13	MS. PARUL SHUKLA	ENGLISH	NET
14	MS. DIPTI SUCHAK	GUJRATI	M.A.
15	MS. JYOTI JADAV	ENGLISH	M.A.
16	MR. SHUBHAM SAMANI	SANSKRIT	M.A.
17	MS. ARCHANA MODHWADIYA	HINDI	M.A.
18	MS. KIRAN ODEDRA	HINDI	M.A.
19	MS. AMI PADHIYAR	ACCOUNTS	M.COM
20	MS. MANSI JOSHI	ACCOUNTS	M.COM
21	MS. TANVI GURJAR	ACCOUNTS	M.COM
22	DR. PAWAN DWIVEDI	ENGLISH	PH.D
23	DR. MIHIR DAVE	ENGLISH	PH.D

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રાજરત્ન શેઠશ્રી નાનજીભાઈ કાલિદાસ મહેતા

આર્ય કન્યા વિદ્યાલય ટ્રસ્ટ પોરબંદર

આર્ય કન્યા ગુરુકુળ તપોભૂમિ, જ્યુબેલી, પોરબંદર-૩૬૦૫૦૫, ફોન : ૦૨૮૬-૨૨૪૨૫૭૬

ઓક્ટોબર ૧૬, ૨૦૧૭

ડૉ. અનુપમરત્નશંકર આર. નાગર
૪૯, શ્રીજી નગર, જી.આઈ.ડી.સી.
નરસિંહ ટેકરી, પોરબંદર ૩૬૦ ૫૭૫

શ્રીમાન ડૉ. અનુપમરત્નશંકર નાગર,

રાજરત્ન શેઠશ્રી નાનજીભાઈ કાલિદાસ મહેતા આર્ય કન્યા વિદ્યાલય ટ્રસ્ટ સંચાલિત ગુરુકુળ મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજ, પોરબંદરમાં આચાર્યશ્રીની જગ્યા પર નિમણૂક આપવા માટેની અરજીના અનુસંધાને જણાવવાનું કે સદરહુ જગ્યા ભરવા માટે તા. ૧૫.૦૯.૨૦૧૭ ના રોજ ભક્ત કવિ નરસિંહ મહેતા યુનિવર્સિટી, જૂનાગઢ ખાતે મળેલ વરણી સમિતિ બેઠક સમક્ષ ઈન્ટરવ્યુ માટે આપ હાજર થયેલા તે અંગે વરણી સમિતિ દ્વારા આપની આચાર્ય તરીકેની નિયુક્તિ માટે પસંદગી પામેલ છે.

સદરહુ ભલામણ મંજૂર કરવા ભક્ત કવિ નરસિંહ મહેતા યુનિવર્સિટી, જૂનાગઢ તરફથી તેમના પત્ર ક્રમાંક : એકેડેમિક/જોડાણ/૪૪૫૬/૨૦૧૭ તા. ૧૪.૧૦.૨૦૧૭ થી આપના નામની ભલામણ સ્વીકાર કરવામાં આવે છે.

આ ઉપરાંત ઉચ્ચ શિક્ષણ કમિશ્નરની કચેરી પત્ર ક્રમાંક : કવટ/આઈએસસી/ભરતી/૨૦૧૭/૧૪૮૫૯-૬૨ તા.૦૫.૧૦.૨૦૧૭ થી આપની આચાર્યશ્રી તરીકે પસંદગીની પૂર્વ મંજૂરી આપવામાં આવે છે.

ભક્ત કવિ નરસિંહ મહેતા યુનિવર્સિટી, જૂનાગઢ તથા ઉચ્ચ શિક્ષણ કમિશ્નરની કચેરી, ગાંધીનગરે પૂર્વ મંજૂરી આપતા આપની નિમણૂક કાયમી ધોરણે ભક્ત કવિ નરસિંહ મહેતા યુનિવર્સિટી તેમજ સરકારશ્રીના પગાર ધોરણ તેમજ એલાવન્સીઝ અનુસાર આ પત્રની તા. ૧૬.૦૯.૨૦૧૭ થી નિમણૂક કરવામાં આવે છે.

આપને ભક્ત કવિ નરસિંહ મહેતા યુનિવર્સિટી, જૂનાગઢ તથા ઉચ્ચ શિક્ષણ કમિશ્નરની કચેરી, ગાંધીનગર તેમજ રાજરત્ન શેઠશ્રી નાનજીભાઈ કાલિદાસ મહેતા આર્ય કન્યા વિદ્યાલય ટ્રસ્ટ પોરબંદરના પ્રવર્તમાન ધારા-ધોરણો તથા ભવિષ્યના નિયમોને આધીન રહી આ નિમણૂક આપવામાં આવે છે.

આપે પરંપરાગત સંયમ, સંસ્કાર અને શિસ્ત સાથે સંસ્થાની ગતિને વિશેષ પ્રગતિમાં પરિવર્તિત કરવાની રહેશે.

વિશેષમાં આપને અધ્યયન કાર્ય તથા આચાર્યની ફરજમાં આવતા કાર્ય ઉપરાંત ટ્રસ્ટ તરફથી સોંપવામાં આવતી કામગીરી બજાવવાની રહેશે.

આપને આ કોલેજમાં આચાર્ય તરીકે ૩૧ ઓક્ટોબર ૨૦૧૭ પૂર્વ હાજર થવા વિનંતી છે.

આપનો વિશ્વાસુ,



સુરેશ કોઠારી

માનદ્ મંત્રી

રાજરત્ન શેઠશ્રી નાનજીભાઈ કાલિદાસ મહેતા આર્ય કન્યા વિદ્યાલય ટ્રસ્ટ

કોપી :

(૧) કુલપતિશ્રી / રજિસ્ટ્રારશ્રી, ભક્ત કવિ નરસિંહ મહેતા યુનિવર્સિટી, જૂનાગઢ

(૨) ઉચ્ચ શિક્ષણ કમિશ્નરશ્રી, ગાંધીનગર

(૩) એકાઉન્ટ ઓફિસરશ્રી, ડી.પી. બ્રાન્ચ, ઉચ્ચ શિક્ષણ કમિશ્નરશ્રી કચેરી, ગાંધીનગર

(૪) ઈન્ચાર્જ પ્રિન્સીપાલશ્રી, ગુરુકુલ મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજ, પોરબંદર

**Rajaratna Shethshree Nanjibhai Kalidas Mehta
Arya Kanya Vidhalaya Trust Porbandar**

Arya Kanya Gurukul Tapobhumi, Jubilee, Porbandar-360575, Phone : 0286-2242576

October 16, 2017

Dr. Anupamaratnashankar R. Nagar
49, Sriji Nagar, GIDC.
Narsingh Hill, Porbandar 360 575

Hon. Dr. Anupmaratshanker Nagar,

Pursuant to the application for appointment to the post Principal in Rajaratna Shethshree Nanjibhai Kalidas Mehta Arya Kanya Vidyalaya Trust-managed Gurukul Mahila Arts and Commerce College, Porbandar, to inform that to fill up the vacant post Dt. On 15.09.2017, you have appeared for the interview before the Selection Committee meeting held at Bhakta Kavi Narsingh Mehta University, Junagadh, and you have been selected for the appointment as Principal by the Selection Committee.

To approve the recommendation in advance from Bhakta Kavi Narsingh Mehta University, Junagadh in his letter No: Academic/Join/4456/2017 Dt. from 14.10.2017, your name's recommendation is accepted.

Further, prior approval is given for your selection as Principal from the office of the Commissioner of Higher Education letter No: Kavati/ISC/Bharti/2017/14859-62 dated 05.10.2017.

With the prior approval of Bhakta Kavi Narsingh Mehta University, Junagadh and the Office of the Commissioner of Higher Education, Gandhinagar, your appointment is made on a permanent basis as per the pay scale and allowances of Bhakta Kavi Narsingh Mehta University and Government with effect from this letter dated 16.09.2017.

These appointments are made subject to the existing rules and future rules of Bhakta Kavi Narsingh Mehta University, Junagadh and Office of the Commissioner of Higher Education, Gandhinagar and Rajaratna Sethshree Nanjibhai Kalidas Mehta Arya Kanya Vidyalaya Trust Porbandar.

You have to transform the momentum of the organization into exceptional progress with traditional restraint, rites and discipline. In particular, you will have to perform the work assigned by the trust in addition to the academic work and the work that comes under the Principal's duty. You are requested to appear in this college as Principal before 31 October 2017.

Yours faithfully,

Suresh Kothari
Honorary Secretary
Rajaratna Shethshree Nanjibhai Kalidas Mehta
Arya Kanya Vidyalaya Trust

Copy:

- (1) Chancellor / Registrar, Bhakta Kavi Narsingh Mehta University, Junagadh
- (2) Commissioner of Higher Education, Gandhinagar
- (3) Account Officer, D.P. Branch, Higher Education Commissioner's Office, Gandhinagar
- (4) In-charge Principal, Gurukul Mahila Arts and Commerce College, Porbandar

RAJ-RATNA SHETH SHRI NANJIBHAI KALIDAS MEHTA
ARYA KANYA VIDYALAYA TRUST

GURUKUL MAHILA COLLEGE, PORBANDAR

[ARTS & COMMERCE]

21561 (R) 20281
MAHILA COLLEGE

PRINCIPAL : D. M. ACHARYA

POST BOX—No. 21
PORBANDAR—360575

57/92-93/1096 to 1100.

Date : 5-2-1993

:- OFFICE ORDER :-

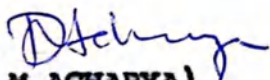
With reference to the application of SHRI JADEJA ROHINIBA BHAVANISINH and subsequent interview held on 20th December:1992 and the subsequent approval of the Saurashtra University vide letter No.Aff/3/Full time/ PVM/1687/93 dated:4-2-1993. SHRI JADEJA ROHINIBA BHAVANISINH is hereby appointed as a FULL TIME LECTURER IN HOME-SCIENCE on the probation period of two years from the date she takes over in this college. She will joint the duty as earliest as possible.

SHRI JEDEJA ROHINIBA BHAVANISINH will be paid the salary and dearness allowances etc. asper the rules and regulations of Saurashtra University and the Government of Gujarat.

Her appointment for the post will be subject to the approval of both the Saurashtra University, Rajkot and Gujarat state Government authority she will be bound by the terms and conditions of service as stated now and in force from time to time by the University,Gujarat Government and Gurukul Mahila College-Porbandar and shri Arya Kanya Vidyalaya Trust, Porbandar. Her conduct ought to be good and exemplary while her services in this institution.

PORBANDAR.

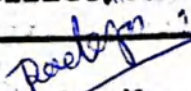
Date:5-2-93.


(D.M.ACHARYA)
PRINCIPAL

Copy to:-

1. SHRI JADEJA ROHINIBA BHAVANISINH, Hazoor Palace, Porbandar.
2. Registrar, Saurashtra University, Rajkot.
3. The Commissioner of Education, Gujarat State, Gandhinagar.
4. The Account Officer, Direct Payment Branch, D.E. Office, Gandhinagar.
5. Trustee, Arya Kanya Vidyalaya Trust, Porbandar.

The above order received with thanks and accepted.


(Jadeja Rohiniba B.)

Porbandar
Date: 5/2/93.

URUKUL MAHILA COLLEGE, PORBANDAR
[ARTS & COMMERCE]

ne : (O) 21561 (R) 20281
m : MAHILA COLLEGE

PRINCIPAL : D. M. ACHARYA

POST BOX No. 21
PORBANDAR - 360 575

Appointment/57/94-95/ 701 to 706

Date : 25-11-1994

-: OFFICE ORDER :-

With reference to the application of SHRI PANDYA KETKI NARESHPRASHAD and subsequent interview held in this college on 30.10.1994 and approval of the Saurashtra University-Rajkot vide letter No: AFPI/3/FULLTIME/PVM/1396/94 Dated: 24.11.1994

SHRI PANDYA KETKI NARESHPRASHAD is hereby appointed as a FULL TIME LECTURER IN ENGLISH on the probation period of two years from the date of joining in this college.

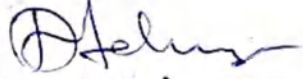
She has to join duty within **TEN DAYS** from the date of this order issued.

Her appointment of the post will be subject to the approval of both the Saurashtra University-Rajkot and State Government, Gandhinagar.

She will be bound by terms and conditions of service as stated now and in force from time to time by the University, Gujarat State Government, Gurukul Mahila College, Porbandar and the Arya Kanya Vidyalaya Trust-Porbandar.

Her conduct ought to be good exemplary while her service in this institution.

Place:-PORBANDAR
Date: 25-11-94


(D.M.ACHARYA)
Principal.

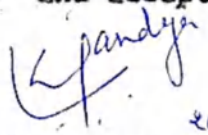
COPY TO:-
=====

- 1) SHRI PANDYA KETKI NARESHPRASHAD- MANGROL.
- 2) Arya Kanya Vidyalaya Trust-Porbandar-
- 3) Saurashtra University-Rajkot.
- 4) The Commissioner of Education-G.S.Gandhinagar.
- 5) The Accounts officer-D.P.Branch-D.E.OFFICE-Gandhinagar.

The above order is received with thanks and accepted.

Place:-PORBANDAR
Date:

Signature:-


(PANDYA KETKI NARESHPRASHAD)

26-11-1994.

GURUKUL MAHILA COLLEGE, PORBANDAR
[ARTS & COMMERCE]

Phone : (O) 21561 (R) 20281
Fax : MAHILA COLLEGE

PRINCIPAL : D. M. ACHARYA

POST BOX—No. 21
PORBANDAR—360575

57/91-92/1107.

Date : 29-2-1992.

:-: OFFICE ORDER :-:

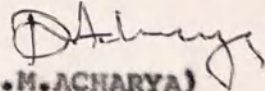
With reference to the application of MR. JAYESHKUMAR AMRUTLAL BHATT and subsequent interview held on 9th February:92 and the subsequent approval of the Saurashtra University vide letter No. Aff/3/Fulltime/PVM/1904/92, dated:27-2-92. MR. JAYESHKUMAR A. BHATT is hereby appointed as lecturer in COMPUTER SCIENCE, Gurukul Mahila Arts & Commerce College Porbandar on the probation of TWO years from the date he takes over.

He will joint the duty within fifteen days.

Mr. Jayeshkumar A. Bhatt will be paid the salary and dearness allowance etc. as per the rules and regulations of Saurashtra University and the Government of Gujarat.

His appointment for the post will be subject to the approval of both the Saurashtra University, Rajkot and Gujarat State Government authority. He will be bound by the terms and conditions of service as stated now and in force from time to time by the University, Gujarat Government, Gurukul Mahila Arts & Commerce College, Porbandar and Shri Arya Kanya Vidyalaya Trust, Porbandar. His conduct ought to be good and exemplary while she services in this institution.

PORBANDAR.
Date:29-2-92.

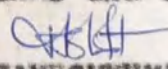

(D.M. ACHARYA)
Principal.

Copy to:-

1. Mr. Jayeshkumar A. Bhatt, 'Hem Jyot', Brahmasamaj Society, Raiya Road, Rajkot.
2. Arya Kanya Vidyalaya Trust, Porbandar.
3. The Registrar, Saurashtra University, Rajkot.
4. The Commissioner of Education, Gujarat State, Gandhinagar.
5. The Account Officer, Direct Payment Branch, D.E. Office, Gandhinagar.

The above order received with thanks and accepted.

PORBANDAR
Date: 3-3-92


(JAYESHKUMAR A. BHATT)

RAJ-RATNA SHE
ARYA

ALIDAS MEHTA
TRUST

SHRI KUKUL MAHILA COLLEGE, PORBANDAR
[ARTS & COMMERCE]

PO 21561 (R) 20281
MAHILA COLLEGE

PRINCIPAL : D. M. ACHARYA

POST BOX No. 21
PORBANDAR - 360 575

Appointment/57/97-98/10 to 14.

Date : 07/04/1997

OFFICE ORDER

With reference to the application of MODHWADIA SHANTI KARSHANBHAI and subsequent interview held in this college on 23-02-1997. And the approval of the Saurashtra University/Rajkot vide letter NO. AFFI/3/Full Time/EVH/519/(6/6/97 Dated: 04-04-1997. SHRI MODHWADIA SHANTI KARSHANBHAI is hereby appointed as a FULL TIME LECTURER IN HINDI on the probation period of two years from the date of joining in this college. She has to join the duty within ten days from the date of this order issue.

Her appointment of the post will be subject to the approval of both the Saurashtra University/Rajkot and Gujarat State Government. She will be bound by the terms and condition of service as stated now and in force from time to time by the Saurashtra University, Gujarat State Government, Kukul Mahila College, Porbandar and the Arya Kanya Vidyalaya Trust, Porbandar. Her conduct ought to be good and exemplary while her service in this institution.

Place:-PORBANDAR
Date:07/04/1997.

D. M. Acharya
(D.M.ACHARYA)
PRINCIPAL.

COPY TO:-

- 1) SHRI MODHWADIYA SHANTI KARSHANBHAI.
- 2) ARYA KANYA VIDYALAYA TRUST-PORBANDAR
- 3) SAURASHTRA UNIVERSITY-RAJKOT
- 4) THE COMMISSIONER OF EDUCATION-Gujarat State-Gandhinagar
- 5) The Accounts office r-D.P. Branch-
Commissionerate of Education-Gujarat State-Gandhinagar.

The above order is received with thanks and accepted.

PORBANDAR

Signature:

(Modhwadia Shanti Karshanbhai)

GURUKUL MAHILA COLLEGE, PORBANDAR
[ARTS & COMMERCE]

561 (R) 20281
LA COLLEGE

PRINCIPAL : D. M. ACHARYA

POST BOX No. 21
PORBANDAR - 360 575

Appointment/57/95-96/587 to 591.

Date : 15-11-95.

OFFICE ORDER:-

With reference to the application of MISS VALA SHOBHNA PRATAPBHAI and subsequent interview held in this college on 16-10-1995 and the approval of the SAURASHTRA UNIVERSITY-RAJKOT vide letter No. AFFI/3/FULLTIME/PVM/2824/95 dated: 14-11-1995 MISS VALA SHOBHNA PRATAPBHAI is hereby appointed as a FULL TIME LECTURER IN HOME SCIENCE on the probation period of two years from the date of joining in this college.

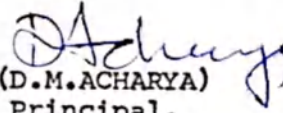
She has to join the duty within TEN DAYS from the date of this order issue.

Her appointment of the post will be subject to the approval of both the Saurashtra University-Rajkot and Gujarat State Government. She will be bound by terms and conditions of service as stated now and in force from time to time by the Saurashtra University, Gujarat State Government, Gurukul Mahila College-Porbandar and The Arya Kanya Vidyalaya Trust-Porbandar.

Her conduct ought to be good and exemplary while her service in this institution.

Place: PORBANDAR.

Date: 15-11-1995.

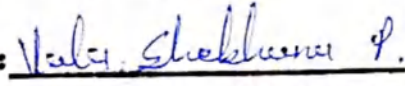

(D.M.ACHARYA)
Principal.

- COPY TO :-
- 1: MISS VALA SHOBHNA PRATAPBHAI-PORBANDAR.
 - 2: ARYA KANYA VIDYALAYA TRUST-PORBANDAR.
 - 3: SAURASHTRA UNIVERSITY-RAJKOT.
 - 4: THE COMMISSIONER OF EDUCATION, Gujarat State, Gandhinagar.
 - 5: THE ACCOUNTS OFFICER, D.P.Branch, D.E. Office, Gandhinagar.

The above order is received with thanks and accepted.

PORBANDAR.

Date: 15-11-95.

Signature: 
(VALA SHOBHNA PRATAPBHAI)

GURUKUL MAHILA COLLEGE, PORBANDAR
[ARTS & COMMERCE]Phone : (O) 21561 (R) 20281
Gram : MAHILA COLLEGE

PRINCIPAL : D. M. ACHARYA

POST BOX No. 21
PORBANDAR - 360 575

Date : 07-04-1997.

Appointment/57/97-98/ 5 to 9.

OFFICE ORDER:-

With reference to the application of TANK NAYANKUMAR DAMJIBHAI and subsequent interview held in this college on 23-02-1997. and the approval of the SAURASHTRA UNIVERSITY-RAJKOT vide letter No. APTI/3/ FULL TIME/PVM/517/97 Dated: 04-04-1997.

SHRI TANK NAYANKUMAR DAMJIBHAI is hereby appointed as a PULL TIME LECTURER IN ENGLISH on the probation period of two years from the date of joining in this college.

He has to join the duty within TEN DAYS from the date of this order issue.

His appointment of the post will be subject to the approval of both the Saurashtra University-Rajkot and Gujarat State Government. He will be bound by terms and condition of service as stated now and in force from time to time by the Saurashtra University, Gujarat State Government, Gurukul Mahila College-Porbandar and The Arya Kanya Vidyalaya Trust, Porbandar.

His conduct ought to be good and exemplary while his services in this institution.

Place: PORBANDAR.

Date: 07/04/97.

(D.M. Acharya)
(D.M. ACHARYA)
Principal

COPY TO:-

- 1: SHRI TANK NAYANKUMAR DAMJIBHAI.
- 2: ARYA KANYA VIDYALAYA TRUST-PORBANDAR.
- 3: SAURASHTRA UNIVERSITY-RAJKOT.
- 4: THE COMMISSIONER OF EDUCATION, Gujarat State, Gandhinara,
- 5: THE ACCOUNTS OFFICER, D.P. Branch, D.E. Office, Gandhinagar.

The above order is received with thanks and accepted.

PORBANDAR:

Date:

Signature: *(T. N. Damjibhai)*

(TANK NAYANKUMAR DAMJIBHAI)

GURUKUL MAHILA COLLEGE - PORBANDAR

(Arts & Commerce)

Post Box No. 21,
Porbandar - 360 575Phone : (O) 0286 - 2245561
Email : gurukulac@yahoo.co.inJubilee, Bokhira
Porbandar (Guj.) - 360 579.

અભેમરી/૨૦૧૧-૧૨/૨૫૩-૨૫૪

તા. ૨૩-૦૩-૨૦૧૨

પ્રતિશ્રી
શર્મિષ્ઠાબેન ભીખાભાઈ પટેલ
મુ.પાલનપુર
છ.પાલનપુર

વિષય : કાર્યાલય આદેશ

શ્રીમાન,

ઉપરોક્ત વિષયે કમિશ્નર (ઉચ્ચ શિક્ષણ), ગુજરાત રાજ્ય ગાંધીનગરના પત્ર નંબર OW/2012/ISC4(1)/7296-7498 Dt.08-02-2012 મુજબ અધ્યાપક સહાયક કેન્દ્રિય ભરતી - ૨૦૧૨ સમાલાપ કાર્યવાહી અંતર્ગત પસંદગી સમિતિ દ્વારા ગાંધીનગર મુકામે તારીખ ૧૫-૦૨-૨૦૧૨ ના રોજ થયેલી પસંદગી બાદ ઉચ્ચ શિક્ષણ કમિશ્નરની કચેરીના પત્ર ક્રમાંક કવટ-૧/ભરતી/અ.સહાયક/૫૮૬ -૯૪૧ તા.૧૯-૩-૨૦૧૨ દ્વારા મળેલી સુચના મુજબ આપને આ કોલેજના ગુજરાતી વિષયના "અધ્યાપક સહાયક" તરીકે નિયુક્ત કરવામાં આવે છે.

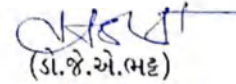
આપની ઉપરોક્ત નિયુક્તિ સૌરાષ્ટ્ર યુનિવર્સિટી, રાજકોટ અને ગુજરાત રાજ્ય ગાંધીનગરની માન્યતાને આધિન રહેશે તથા આ નિમણૂક નામદાર ઉચ્ચ ન્યાયાલય સમક્ષ વિચારાધીન ખાસ અરજીના આખરી નિર્ણય પર અવલંબિત રહેશે અને આ અંગે સરકારશ્રી તથા અમારી સંસ્થાના નિર્ણયો આપને બંધનકર્તા રહેશે.

આપને આપવામાં આવેલ નિયુક્તિ પત્ર ની સ્વીકૃતિ આપી આપશ્રીએ આપની ફરજ પર ત્વરિત હાજર થવાનું રહેશે. આ કાર્યવાહીમાં વિલંબ કે નિષ્ક્રિયતા થશે તો તે અંગેની સંપૂર્ણ જવાબદારી આપની રહેશે.

આપને સરકારશ્રી, સૌરાષ્ટ્ર યુનિવર્સિટી, ગુરુકુલ મહિલા કોલેજ, પોરબંદર તથા આર્ય કન્યા વિદ્યાલય ટ્રસ્ટના પ્રવર્તમાન તથા વખતો વખતના ધારા-ધોરણો બંધનકર્તા રહેશે. સંસ્થા દ્વારા જે કામ સોંપવામાં આવે તે કામ આપશ્રીએ વફાદારી પુર્વક પ્રમાણિકતાથી નિભાવવાનું રહેશે.

સ્થળ :- પોરબંદર

તારીખ : ૨૩-૦૩-૨૦૧૨

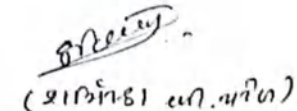


(ડી.જે.એ.મેટ્ટ)

૧/૮.આચાર્ય
ગુરુકુલ મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજ
પોરબંદર

નકલ રવાના :

- ૧) શ્રી ઉચ્ચ શિક્ષણ કમિશ્નરશ્રી, ગુજરાત રાજ્ય ગાંધીનગર
- ૨) આર્ય કન્યા વિદ્યાલય ટ્રસ્ટ, પોરબંદર
- ૩) કુલ સચિવશ્રી સૌરાષ્ટ્ર યુનિવર્સિટી, રાજકોટ
- ૪) કમિશ્નર (ઉચ્ચ શિક્ષણ) ગાંધીનગર
- ૫) હિસાબી અધિકારીશ્રી, સિદ્ધા પગારબીલ વિભાગ, ગુ.રા.ગાંધીનગર



(શર્મિષ્ઠાબેન ભીખાઈ પટેલ)

ગુરુકુલ મહિલા કોલેજની કચેરી

Teacher Assistant Recruitment Program 3212
Commissioner (Higher Education) Guj. State Office
12/2, Dr. Jivaraj Mehta Bhavan
Gandhinagar
Dt. 3/21/2012 6:59:43 PM

To.

PATEL SHARMISTHABAHEN BHIKHABHAI

Subject: Appointment Recommendation-Letter under Teacher Assistant Recruitment Program February 2012:

Madam,

Congratulations for participating in the recruitment process organized by the office here in collaboration with the authorities of the aided colleges and the respective universities.

Vacancies are announced clearly after verifying the workload and roster order of vacant academic posts at all the aided colleges of the state. The office was dedicated to ensuring availability of the best faculty members to these posts through a systematic recruitment process in a transparent manner through collaborative and conscientious efforts.

Further please state that after online application and interview process for the post of Assistant Professor in this process, you have been selected as follows, the online option presented against the selection list for that post, based on merit, in accordance with the highest rank available to you in the following college. Your name is hereby recommended on behalf of the Recruitment Committee for appointment.

Candidate Name: **PATEL SHARMISTHABAHEN BHIKHABHAI**

Application Form No: 2957

Subject : GUJARATI

Category : Open

Merit Marks : 58.389

College Name: GURUKUL MAHILA ARTS & COMMERCE COLLEGE, PORBANDAR

From the date of this letter of recommendation, the process of implementing the appointment has to be completed by contacting the said college face-to-face within 2 working days. Delay in doing so will result in loss of this opportunity. Please note, the candidate has to immediately report all the proceedings regarding his/her appointment as soon as he/she appears before the institution. Any delay or inactivity regarding this procedure will be the responsibility of the institution.

The entire process and procedure of the proposed Assistant Professor Recruitment program will be subject to the final decision of Special Civil Petition 2123/2012 pending before the Hon'ble High Court.

Joint Director of Education (Institutions)

Gujarat State

Copy:

Principal, GURUKUL MAHILA ARTS & COMMERCE COLLEGE, PORBANDAR College

The President/Secretary, Concerned Authority, GURUKUL MAHILA ARTS & COMMERCE COLLEGE, PORBANDAR COLLEGE

Registrar, Saurashtra University University

Organization Branch (This Office) Location

O-C

RAJ-RATNA SHETH SHRI NANJIBHAI KALIDAS MEHTA
ARYA KANYA VIDYALAYA TRUST

GURUKUL MAHILA COLLEGE, PORBANDAR
[ARTS & COMMERCE]

TELEPHONE NO. 853
GRAM ; MAHILA COLLEGE

PRINCIPAL : N. K. RATHOD

POST BOX-NO. 21
PORBANDAR-360575

14th October, '83.

No.57/83-84.

-: OFFICE ORDER :-

MISS BAROT JAYSHREEBEN NATAWARLAL is appointed as Lecturer in HOME SCIENCE in the scale of Rs. 700-40-1100-50-1300-as-50-1600 plus D. A./ Ad. D. A./ H.R.A. as permissible as per Government and Saurashtra University rules.

Your appointment for the post is made for a probation of one year from the date of your joining the duties. You will join the duty within one week from the date of this order. Your appointment for the post as herein sanctioned will be subject to the approval of both the Saurashtra University and the Gujarat Government authority.

You will be bound by terms and conditions of service as stated now and in force from time to time by the University, Gujarat Government, Gurukul Mahila College, Porbandar and Arya Kanya Gurukul Trust. Your conduct ought to be good and exemplary while you service in this institution.

Your starting basic salary in the scale will be Rs. 700/- per month plus usual allowances.

(N. K. RATHOD)
PRINCIPAL

Order accepted by me

Signature

To,

MISS BAROT JAYSHREE NATWARLAL.

GURUKUL MAHILA COLLEGE, PORBANDAR

[ARTS & COMMERCE]

Gram : MAHILA COLLEGE
POST BOX No. 21
PORBANDAR - 360 575

PRINCIPAL : D. M. ACHARYA

(O) 2245561 (R) 2242981
POST - BOKHIRA - 360 579.
DIST. : PORBANDAR

મેમ્બર/વ્યા-હિ-દી/૨૦૦૪-૦૫/૨૪૮ થી ૨૫૭

Date : ૦૧-૧૦-૨૦૦૪

- સંદર્ભ:- ૧: ઉચ્ચ શિક્ષણ કમિશનરશ્રી (કોલેજ), ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગુજરાત રાજ્ય, ગાંધીનગરના હુકમ ક્રમાંક: કવટ/વ-૧/૨૦૦૪/૧૧૦૬૪ થી ૬૬ તા.૩૦-૬-૦૪
- ૨: શ્રી ઈ-દબાઈ ગલ્સ હાસ્કુલ, ભુજ-કચ્છના કાયલિય આદેશ નં.ઉગહા/મકમ/૨/૨૦૦૪-૦૫/૭૪૬ થી ૫૪ તા.૩૦-૬-૨૦૦૪.
- ૩: શ્રી મહાર કેશવગિરિ ગૌસ્વામીનો આકોલેખમાં હિ-દી વિભાગના પુસ્તકમયના વ્યાખ્યાતા તરીકે હાજર થવા માટેનો હાજર રીપોર્ટ તા.૧-૧૦-૨૦૦૪.

કાયલિય આદેશ :-

સંયુક્ત શિક્ષણ નિયામકશ્રી, (કોલેજ), ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગુજરાત રાજ્ય, ગાંધીનગરના કચેરી આદેશ ક્રમાંક: કવટ/વ-૧/૨૦૦૪/૧૧૦૬૪ થી ૬૬ તા.૩૦-૬-૨૦૦૪ અનુસાર શ્રી ઈ-દબાઈ ગલ્સ હાસ્કુલ, ભુજ-કચ્છ માં સિનિયર કલકિ તરીકે ફરજ બજાવતા શ્રી મહાર કેશવગિરિ ગૌસ્વામીને સરકારશ્રીના આદેશ અનુસાર બિનસરકારી અદાનપાત્ર આર્ટ્સ-કોમર્સ-વિજ્ઞાન કોલેજોમાં જે તે વિભાગની બાકી જગ્યાઓ ઉપર સમાવવાના આદેશ મુજબ થઈ આવેલ હુકમ તા.૩૦-૦૬-૨૦૦૪ મુજબ શ્રી મહાર કેશવગિરિ ગૌસ્વામીને શ્રી ગુરુકુલ મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજ, પોરબંદરમાં હિ-દી વિભાગના પુસ્તકમયના વ્યાખ્યાતાની જગ્યા ઉપર પગાર ધોર ૨૧,૮૦૦૦-૨૭૫૦-૧૩૫૦૦ માં હાજર થવા તા.૧-૧૦-૨૦૦૪ નારોજ અનુસાર મળ પગાર રા.૮૦૦૦/- તથા તેના ઉપર મળવાપાત્ર અન્ય ભથ્થાઓ કે જે આકોલેખના અન્ય માન્ય કર્મચારીની માફક ૧૦૦ ટકા અદાનપાત્ર સરકારશ્રી ગણશે અને સીધા પગાર બીલ કિઆગ દ્વારા રાખેલા મુજબના નિયમ મુજબ મળશે તેવી શરતે આજરોજ તા.૧-૧૦-૨૦૦૪ કચેરી સમય પહેલાં ધોરણસર ફરજ ઉપર હાજર લેવાનું ઠરાવવામાં આવેલું.

- ૨: શ્રી મહાર કેશવગિરિ ગૌસ્વામી હિ-દી વિભાગ વ્યાખ્યાતા તરીકે આજરોજ તા.૦૧-૧૦-૨૦૦૪ નારોજ કચેરી સમય પહેલાં ફરજ ઉપર હાજર લેવામાં આવેલું. એ આકોલેખમાં જોડાયા તારીખથી આકોલેખની મસ્ટર -હાજરીપત્રક સિનિયોરીટી ગણવામાં આવશે.
- ૩: શ્રી મહાર કે. ગૌસ્વામીને વ્યાખ્યાતા તરીકે રાજ્ય સરકારશ્રીના, ય.જી.સી., સૌરાષ્ટ્ર યુનિવર્સિટી તેમજ કોલેજ સંચાલક ટ્રસ્ટ- રાજરત્ન શેઠશ્રી નાનેવીશાઈ કોલિદાસ સહેતા આર્થ કચેરી વિદ્યાલય ટ્રસ્ટ, પોરબંદર તથા શ્રી ગુરુકુલ મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજ, પોરબંદરના નિતિ નિયમો અંતર્ગત આદેશ તથા ફરજને અનુસરવાનું રહેશે.
- ૪: ઉપરોક્ત બાબતો સિવાયપણ અન્ય કોઈ કારણસર સરકારશ્રી, યુનિવર્સિટી કે સંચાલક ટ્રસ્ટ તરફથી કોઈ વાધો-ઓબ્જેક્શન આવે તો તે બાબતે સંપૂર્ણ જવાબદારી શ્રી મહાર કેશવગિરિ ગૌસ્વામીની રહેશે તેવી શરતે આજરોજ ધોરણસર ફરજ ઉપર હાજર લેવામાં આવેલું.



સ્થળ:- પોરબંદર.
તા.૦૧-૧૦-૨૦૦૪

ઉપરોક્ત કાયલિય આદેશની શરતો મે વાંચી સમજી અને સંમતિ-સ્વીકૃતિ બદલસહી સહી: [Signature]
(મહાર કેશવગિરિ ગૌસ્વામી)

[Signature]
(ડી. ગેમ. આચાર્ય)
આચાર્ય
ગુરુકુલ મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજ
પો.બો. નં. ૨૧,
પોરબંદર - ૩૬૦ ૫૭૫

નકલ સાદર રવાના કરી જણ અને યોગ્ય થવા સારું:-

- ૧: ઉચ્ચ શિક્ષણ કમિશનરશ્રી, ગુજરાત રાજ્ય ગાંધીનગર.
- ૨: સંયુક્ત શિક્ષણ નિયામકશ્રી (કોલેજ), ઉ.શિ.કમિ.કચેરી, ગુ.રાજ્ય ગાંધીનગર.
- ૩: સંયુક્ત શિક્ષણ નિયામકશ્રી મહેકમ, ઉ.શિ.કમિ.કચેરી, ગુ.રાજ્ય ગાંધીનગર.
- ૪: હિસાબી અધિકારીશ્રી, ડી.પી.શાખા, , ,
- ૫: વહીવટી અધિકારીશ્રી, પી.એક.શાખા, , ,
- ૬: કમિશનરશ્રી, મધ્યા-હ ભોજન અને શાળામાંની કચેરી, , ,
- ૭: મિલિટરી શિક્ષણ અધિકારીશ્રી, ભુજ-કચ્છ.
- ૮: આચાર્યશ્રી, શ્રી ઈ-દબાઈ ગલ્સ હાસ્કુલ, મેસ.ટી.બસ સ્ટે-૩ સામે, ભુજ-કચ્છ.
- ૯: કુલસચિવશ્રી, સૌરાષ્ટ્ર યુનિવર્સિટી, રાજકોટ.
- ૧૦: મેડમીની ટ્રસ્ટશ્રી, આર્થ ક-૧ વિદ્યાલય ટ્રસ્ટ, પોરબંદર.

RAJ-RATNA SHETH SHRI NANJIBHAI KALIDAS MEHTA ARYA KANYA VIDYALAYA TRUST
GURUKUL MAHILA COLLEGE, PORBANDAR
(0) 2245561 (R) 2242981 POST-BOKHIRA-360 579.
POST BOX NO. 21 PORBANDAR-360 575
DIST. PORBANDAR

MKG/Vya-1-Hindi/2004-05/248 to 257

Date: 01.10.2004

Reference:

1. Office Order of Commissioner of Higher Education, State of Gujarat, Gandhinagar No.: CVT/VYA-1/2004/11094 to 99 dated 30-9-04
- 2: Office Order of Shri Indrabai Girls' Haskool, Bhuj-Kutch No. IGAH/Makam/2/ 2004-05/ 749 to 54 dated 30-9-2004.
- 3: Joining Report of Shri Manhar Keshavdhiri Graswami's for assuming duties as Hindi Full-time Lecturer dated 1-10-2004.

Office Order

1. As per Office Order of Joint-Director of Education, Office of the Commissioner of Higher Education, Gujarat State, Gandhinagar No.: KWAT-8-1/2004/11094 to 99 dated 30/09/2004, Shri Manhar Keshavgi working in the capacity of Senior Clerk at Shri Indrabhai Girls' High School, Bhuj-Kutch & as per Government's resolution to accommodate in the concerned subject in grantable Arts, Commerce, Science Colleges the order dated 30-06-2004, Shri Manhar Keshavgi Goswami is appointed at Shri Gurukul Mahila Arts & Commerce College, Porbandar on the salary scale of Rs. 8000-275-13500 with a Minimum Basic Pay 8000/- and admissible allowances on 01/10/2004 with 100% grant calculated from the Government and direct pay bill will be paid as per the prevailing rate and as decided to join w.e.f. 01/10/2004 before office hours.
2. Shri Manhar Keshavgi Goswami appointed as Hindi Subject Lecturer dated 01/10/2004 has presented himself for duty before Office-Hours. The Muster of the college will be considered for seniority from the date of joining the college.
3. Shri Manhar Keshavgi Goswami would be bound by the rules and regulations in force of the State Govt, the UGC, Saurashtra University, and the Raj-ratna Sethshree Nanjibhai Kalidas Mehta Managed Gurukul Mahila Arts & Commerce College, Porbandar.
4. Apart from the above, Shri Manhar Keshavgi Goswami would be entirely responsible for any objection that may be raised by the Government or the Managing Trust.

Place:- Porbandar.

I have read and accepted the above office order and conditions mentioned therein

Dated: 01/10/2004

Signature: Shri Manhar Goswami

D.M. Acharya
Principal, GMC

Copies sent for information:

- (i) Commissioner of Higher education, Gujarat State. Gandhinagar
- (ii) Joint Director of Higher Education (College), CHE, Gujarat State, Gandhinagar
- (iii) Mehkam, Joint Director of Higher Education (College), CHE, Gujarat State, Gandhinagar
- (iv) Accountant, D.P. Section, CHE, Gujarat State, Gandhinagar
- (v) Administrative Officer, PF section, CHE, Gujarat State, Gandhinagar
- (vi) Commissioner, Mid-Day meals and Office of Schools, CHE, Gujarat State, Gandhinagar
- (vii) District Education-Officer, Bhuj-Kutch
- (viii) Principal, SHri Indrabhai Girls' High School, In fraont of S.T. Bus-Stand, Bhuj-Kutch
- (ix) Registrar, Saurashtra University, Rajkot
- (x) Administrator, Arya Kanya Vidyalaya Trust, Porbandar

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Porbandar - 360 579

ગુમકો/૨૦૧૬-૧૭/યુજેએમ/૧૦૮-૧૧૫

તા.૧૧/૦૮/૨૦૧૬

- સંદર્ભ :- ૧) સંયુક્ત શિક્ષણ નિયામકશ્રી (કોલેજ), ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગુજરાત રાજ્ય ગાંધીનગરના કચેરી આદેશ ક્રમાંક : કવટ/૨૦૧૬/IHC2/ફાજલ/૩૪૧૩૩ તા.૦૮/૦૮/૨૦૧૬
- ૨) શ્રી લેઉઆ પટેલ કેળવણી મંડલ ટ્રસ્ટ - ધોરાજી સંચાલિત શ્રી પટેલ મહિલા આર્ટસ કોલેજ, ધોરાજી ના તા.૧૦-૦૮-૨૦૧૬ નો પત્ર.
- ૩) ડો.ઉષાબેન જે.મકવાણા ગુજરાતી વિષયના વ્યાખ્યાતા તરીકે હાજર થવા માટેની અરજી-હાજર રીપોર્ટ તા.૧૧-૦૮-૨૦૧૬

કાર્યાલય આદેશ:- ઉપરોક્ત સંદર્ભે સંયુક્ત શિક્ષણ નિયામકશ્રી(કોલેજ)ના કચેરી આદેશ કવટ/૨૦૧૬/IHC2/ફાજલ/૩૪૧૩૩ તા.૦૮/૦૮/૨૦૧૬ અનુસાર શ્રી લેઉઆ પટેલ કેળવણી મંડલ ટ્રસ્ટ - ધોરાજી સંચાલિત શ્રી પટેલ મહિલા આર્ટસ કોલેજ, ધોરાજી, જી.રાજકોટ માં સરકારશ્રીના પ્રવર્તમાન નિયમ મુજબ કાર્યભાર વિનાના / અલ્પ કાર્યભાર ધરાવતા ડો.ઉષાબેન જગજીવનભાઈ મકવાણા -ગુજરાતી વિષયના વ્યાખ્યાતાને ગુરુકુલ મહિલા આર્ટસ એન્ડ કોમર્સ કોલેજ, પોરબંદરમાં સમાવવા માટેના આદેશ અનુસાર ડો.ઉષાબેન જે.મકવાણા ને આ કોલેજમાં ગુજરાતી વિષયના ફુલટાઈમ વ્યાખ્યાતા તરીકે આજ રોજ તા.૧૧/૦૮/૨૦૧૬ ના રોજ કચેરી સમય પહેલા લેખિત અરજી તથા હાજર રીપોર્ટ મુજબ ધોરણસરની નીચે મુજબની શરતોને આધિન હાજર લેવામાં આવે છે :-

- ૧) ડો.ઉષાબેન જગજીવનભાઈ મકવાણા આ કોલેજમાં જોડાયા તા.૧૧/૦૮/૨૦૧૬ થી આ કોલેજની મસ્ટર સીનીયોરીટી ગણવામાં આવશે.
- ૨) ડો.ઉષાબેન જે.મકવાણાની આ કોલેજમાં વ્યાખ્યાતાની જગ્યા ઉપર સરકારશ્રી તરફથી પગાર તથા મળવાપાત્ર ભથ્થા વિગેરે ૧૦૦ % અનુદાનપાત્ર સરકારશ્રી ગણશે અને સિદ્ધાપગાર બીલ વિભાગ દ્વારા નિયમ મુજબ મળશે તેવી શરતે.

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Porbandar - 360 579

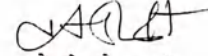
-२-

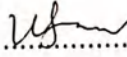
ગુમકો/૨૦૧૬-૧૭/યુજેએમ/૧૦૮-૧૧૫

તા. ૧૧/૦૮/૨૦૧૬

- ૩) ડો.ઉપાબેન જે.મકવાણા એ વ્યાખ્યાતા તરીકે યુ.જી.સી, સરકારશ્રી, સૌરાષ્ટ્ર યુનિવર્સિટી, ભકતકવિ નરસિંહ મહેતા યુનિવર્સિટી, કોલેજ સંચાલક ટ્રસ્ટ-રાજ રત્ન શેઠશ્રી નાનજીભાઈ કાલિદાસ મહેતા આર્ય કન્યા વિદ્યાલય ટ્રસ્ટ તથા ગુરુકુલ મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજના નિતી-નિયમો તથા ફરજને અનુસરવાનું રહેશે.
- ૪) ઉપરોક્ત બાબતો સિવાય અન્ય કોઈ પણ કારણસર સરકારશ્રી, યુનિવર્સિટી કે, સંચાલક ટ્રસ્ટ તરફથી કોઈ વાંધો ઓબ્જેક્શન આવે તો તે બાબતે પણ જવાબદારી ડો.ઉપાબેન જે.મકવાણાની રહેશે તેવી શરતે આજ રોજ ફરજ ઉપર હાજર લેવામાં આવે છે.

સ્થળ :- પોરબંદર ઉપરોક્ત કાર્યાલય આદેશ, શરતો મે
તા. :- ૧૧/૦૮/૨૦૧૬ વાંચી-સમજી અને સંમતિ-સ્વીકૃતિ


(ડો. જે. એ. મકવાણા)
Principal,
Gurukul Mahila Arts & Commerce College
PORBANDAR

બદલ સહી :- 
(ડો.ઉપાબેન જે.મકવાણા)

નકલ સાદર રવાના જરૂરી જાણ અને યોગ્ય થવા સારુ :-

- ૧) ઉચ્ચ શિક્ષણ કમિશ્નરશ્રી, ગુજરાત રાજ્ય ગાંધીનગર
- ૨) સંયુક્ત શિક્ષણ નિયામકશ્રી (કોલેજ), ઉ.શિ.કમિ.કચેરી-ગાંધીનગર
- ૩) નાયબ નિયામકશ્રી-(પી.પી.) ઉ.શિ.કમિ.કચેરી-ગાંધીનગર
- ૪) વહીવટી અધિકારીશ્રી-જી.પી.એફ વિભાગ ઉ.શિ.કમિ.કચેરી-ગાંધીનગર
- ૫) કુલસચિવશ્રી ભકતકવિ નરસિંહ મહેતા યુનિવર્સિટી જૂનાગઢ
- ૬) કુલસચિવશ્રી, સૌરાષ્ટ્ર યુનિવર્સિટી, રાજકોટ
- ૭) ચીફ કોર્ડીનેટરશ્રી, આર્ય કન્યા વિદ્યાલય ટ્રસ્ટ, પોરબંદર.

RAJRATNA SHETH SHRI NANJIBHAI KALIDAS MEHTA

ARYA KANYA VIDYALAY TRUST
ARYA KANYA GURUKUL TAPOBHUMI - PORBANDAR 360575
Phone: 0286 – 2285900

GMC/2016-17/UJM/109-115

11/08/2016

Appointment letter

Reference:-

- 1) Joint Director of Education (College), Office of the Commissioner of Higher Education, Gujarat State Gandhinagar Office Order No: KVT/2016/IHC2/Surplus/34133 Dated 08/08/2016
- 2) Letter dated 10-08-2016 from Shri Lehua Patel Kelawani Mandal Trust, Dhoraji Managed Shri Patel Mahila Arts College, Dhoraji.
- 3) Dr. Ushaben J. Makwana application to appear as lecturer of Gujarati subject – Joining Report dated 11-08-2016

Office Order: As per the office order KVT/2016/IHC2/Surplus/34133 dated 08/08/2016 of the Joint Director of Education (College), the Shri Lehua Patel Kelawani Mandal Trust, Dhoraji Managed Shri Patel Mahila Arts College, Dhoraji, Dist. Rajkot, Dr. Ushaben Jagjivanbhai Makwana who has been rendered surplus as per the existing rule of the Government is hereby accommodated as a full-time lecturer today i.e., 11/08/2016 before Office Hours as per the following terms and conditions:

- 1) Dr. Ushaben Jagjivanbhai Makwana date of joining this college from 11/08/2016 in the College Muster would be considered for purposes of seniority.
- 2) Dr. Ushaben J. Makwana's as a lecturer in this college will receive salary and allowances etc. from the government: The government will consider it grantable and the salary bill will be received by the department as per the rules.
- 3) Dr. Ushaben J. Makwana as a lecturer at would abide by the rules and regulations of UGC, the State Government, the Sauashtra University, the Bhakta Kavi Narsingh Mehta University and the Raj-Ratna Sethshri Nanjibhai Kalidas Mehta Managed Gurukul Mahila Arts & Commerce College, Porbandar.
- 4) Apart from the above, Dr. Ushaben J. Makwana would be entirely responsible for any objection that may be raised by the Government or the Managing Trust.

Place:-Porbandar

Dated 11/08/2016

I have read, understood and acknowledge
above office order, terms and conditions

(Sd/-)

J A Bhatt

Principal, GMC

Copy for Necessary information:

- 1) Commissioner of Higher Education, Gujarat State Gandhinagar
- 2) Joint Director of Education (Colleges), CHE Office-Gandhinagar
- 3) Deputy Director-(DP) CHE Office-Gandhinagar
- 4) Administrative Officer-GPF Department CHE Committee Office-Gandhinagar
- 5) Registrar, Bhakta Kavi Narsingh Mehta University Junagadh
- 6) Registrar, Saurashtra University, Rajkot
- 7) Chief Coordinator, Arya Kanya Vidhalaya Trust, Porbandar

ARYA KANYA VIDYALAY TRUST

ARYA KANYA GURUKUL TAPOBHUMI ■ PORBANDAR 360575 ■ Phone: 0286 - 2242576

એકેવિટી/અસભ/૨૦૨૨-૨૩/૧૧-૧૫

તા.૦૨-૦૮-૨૦૨૨

નિમણૂક પત્ર

પ્રતિ

આચાર્ય શ્રી વાઠવજી કુમાર શુક્લમાવ

વંચાણે લીધા :-

- (1) ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગરના તા.12/06/2021ના આદેશ ક્રમાંક કવ૨/SC 8/ભરતી/2021/142/108 થી મળેલ એન.ઓ.સી.
- (2) તા.02/08/2022 ના ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગરના ભલામણ પત્ર ક્રમાંક CHE/RAS 2020/2022/222 તા. 02/08/2022
- (3) ગુજરાત સરકારનો શિક્ષણ વિભાગનો તા. 4/4/2017નો ઠરાવ ક્રમાંક એનજીસી/1104/1657/ખ.

કચેરી આદેશ:-

ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગર દ્વારા રાજ્યની બિન સરકારી અનુદાનિત વિનયન, વાણિજ્ય, વિજ્ઞાન, બી.આર.એસ., હોમસાયન્સ, કાયદો અને શિક્ષણ વિદ્યાશાખાની કોલેજોમાં શૈક્ષણિક ખાલી જગ્યાઓની કેન્દ્રીયકૃત ભરતી પ્રક્રિયા માટે જાહેરાત આપવામાં આવેલ હતી. આ ભરતી પ્રક્રિયામાં અત્રેની કોલેજને આમુખ (1)થી ફાળવવામાં આવેલ એન.ઓ.સી.નો સમાવેશ કરવામાં આવેલ હતો. આ જગ્યાઓ પર શ્રેષ્ઠ અધ્યાપકોની ઉપલબ્ધિ પારદર્શી પદ્ધતિએ નિયમાનુસાર થાય તે માટે ગુજરાત સરકારના શિક્ષણ વિભાગના તા. 23-12-2019ના ઠરાવક્રમાંક એનજીસી/1019/C H E-768/ખ ને આધિન ભરતી પ્રક્રિયા પૂર્ણ કરવામાં આવેલ છે.

આ ભરતી પ્રક્રિયા અંતર્ગત તા.02/08/2022 ના રોજ જી-1, ગવર્નમેન્ટ કોમર્સ કોલેજ ગાંધીનગર કેન્દ્ર ખાતે અત્રેની કોલેજના હિન્દી વિષયની (એસ.ટી.) કેટેગરી માટે ઈ-ટરવ્યુ કાર્યવાહી યોજાઈ હતી. આ ઈ-ટરવ્યુ કાર્યવાહીમાં અધ્યાપક સહાયકની ખાલી જગ્યા પર નીચેની વિગતે ઉમેદવાર પસંદગી પામ્યા છે.

ઉમેદવારનું નામ	વિષય	કેટેગરી
આચાર્ય શ્રી વાઠવજી કુમાર શુક્લમાવ	હિન્દી	એસ.ટી.

ઉપરોક્ત વિગતે પસંદગી પામેલ ઉમેદવારને આમુખ (2) મુજબ ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગર દ્વારા ભલામણપત્ર પાઠવવામાં આવેલ છે, જેને ધ્યાને લેતા આ સંસ્થામાં આમુખ (3) મુજબ અધ્યાપક સહાયક તરીકે પાંચ વર્ષની મુદ્ત માટે માસિક 40176/- ફિક્સ પગારથી નીચેની શરતોને આધીન આપની નિમણૂક કરવામાં આવે છે.

- (1) આ નિમણૂક આદેશની તારીખથી કામકાજના દિન 7માં આપશ્રીએ અત્રેની સંસ્થામાં ફરજ પર હાજર થવાનું રહેશે.
- (2) આ નિમણૂક આદેશ ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરીના તા.12/06/2021 ના પત્ર અન્વયે સંસ્થાને સંબંધિત વિષયમાં આપવામાં આવેલ એન.ઓ.સી.ની શરતોને આધીન તથા સરકારથી દ્વારા અધ્યાપક સહાયકની ભરતી અને સેવા વિષયક બાબતો અંગેની વખતોવખતની નીતિને આધીન રહેશે.
- (3) ઉમેદવારે શારીરિક યોગ્યતા, સારા ચારિત્ર્યનો પુરાવો, ભારતના નાગરિકત્વ સંબંધી શરતો તથા નિયત લાયકાત સંબંધી શરતો વગેરે સંબંધી જો સંસ્થાના નિયમોની સ્પષ્ટ જોગવાઈઓ ન હોય તો ગુજરાત મુક્તી સેવા વર્ગીકરણ અને ભરતી (સામાન્ય) નિયમો 1967 હેઠળની જોગવાઈઓને અનુસરવાની રહેશે.
- (4) આ નિમણૂકપત્ર મળ્યા બાદ આપશ્રીએમેડિકલ એક્ઝામિનેશન અને ચારિત્ર્ય સંબંધી પોલિસ તપાસ લાયકાત સંબંધી બાબત (શૈક્ષણિક અનુભવના પ્રમાણપત્રોની ખરાઈ) સંબંધિત યુનિવર્સિટીની માન્યતા વગેરે અંગેની પ્રક્રિયા પૂરી કરી સંસ્થામાં રજૂ કરવાની રહેશે.

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- (5) આપશ્રી એ સરકારશ્રીની વખતો વખતની જોગવાઈઓ અનુસાર લાગુ પડતી તમામ પરીક્ષાઓ ઉત્તીર્ણ કરવાની રહેશે.
- (6) માન. ઉચ્ચશિક્ષણ કમીશનર શ્રી ગાંધીનગર ના પ્રવર્તમાન નિયમો મુજબ નક્કી કરવામાં આવેલ રજા- સેવા- ભવિષ્યનીધિ તથા નોકરી-સેવા અંગેના નિયમો આપશ્રીને બંધનકર્તા રહેશે અને ભવિષ્યમાં સરકારશ્રી દ્વારા તેમાં સુધારા-વધારા-ઉમેરા કરવામાં આવશે તો તે પણ આપશ્રીને બંધનકર્તા રહેશે.
- (7) આપશ્રી ને પ્રતિ માસ સરકારશ્રીના નીતિ નિયમ પ્રમાણે અધ્યાપક સહાયકની મૂળ નિમણૂંકની તારીખ થી પાંચ વર્ષ સુધી સંતોષકારક કામગીરી બજાવશો તે શરતે ફિક્સ પગાર ચૂકવવામાં આવશે. ફિક્સ પગાર માં કોઈ પણ ઈજાફો, મોંઘવારી ભથ્થું, અન્ય ભથ્થા કે પગારપંચના કે અન્ય કોઈ પણ લાભો મળવાપાત્ર થશે નહીં.
- (8) આપને સોંપવામાં આવેલ અભ્યાસક્રમના વિષયો ઉપરાંત સંસ્થામાં કરવામાં આવતા વહીવટી કાર્યો અને સાહ-અભ્યાસિક પ્રવૃત્તિ ઓની ઉજવણી સાથે જે કંઈ કાર્યક્રમો હાથ ધરાય તેમાં આપશ્રી એ સમજ પૂર્વક અને પૂર્ણ શ્રદ્ધા થી સાથ આપવાનો રહેશે.
- (9) અધ્યાપક સહાયકની પાંચ વર્ષની સંતોષકારક કામગીરી કર્યા પછી સરકારશ્રી ના શિક્ષણવિભાગની નીતિ અનુસાર પગાર ધોરણમાં મુકવામાં આવશે.
- (10) બંને પક્ષે ૧ માસની નોટિસ આપીને નિમણૂંકનો અંત લાવી શકાશે. પરંતુ આપશ્રીની વારંવારની ફરજપર ની ગેરહાજરી, ફરજપરની અનિયમિતતા, સંતોષકારક કામગીરીનો અભાવ, સંસ્થાના નીતિનિયમોનું ઉલ્લંઘન કે ગેરશિસ્ત જેવા કારણોમાં વગર નોટિસ છૂટા કરવામાં આવશે.
- (11) અધ્યાપક સહાયકના પાંચ વર્ષ દરમિયાન નિયમ મુજબ ફક્ત પરચુરણ (કિલ્યુઅલ) રજાઓ મળવાપાત્ર થશે. તે સિવાય કોઈપણ પ્રકારની રજા મળવાપાત્ર થશે નહીં. કપાત પગારી રજાના દિવસો નોકરીના વર્ષો માં ગણતરીમાં લેવામાં આવશે નહીં.
- (12) આચાર્યશ્રી તરફથી વખતો વખત સોંપવામાં આવે તે કામગીરી બજાવવાની રહેશે.
- (13) જો આ વિષય બંધ થશે કે વર્કલોડ નહીં જળવાય તો આપની સેવા ઓ સરકારના સેવા-વિષયક નિયમો મુજબ કાર્યવાહી કરવામાં આવશે.
- (14) આપશ્રી નોકરી દરમિયાન જો રહેઠાણ બદલો તો તાત્કાલિક દિન ૩માં લેખિતમાં પુરાવા સહિત નવા સરનામાની જાણ અત્રેની સંસ્થાને કરવાની રહેશે. જો આપશ્રી દ્વારા તે પૂરી પાડવામાં નહીં આવે તો સંસ્થાના રેકર્ડ ઉપર આપશ્રીનું જે સરનામું હશે તે જ સરનામે પત્રવ્યવહાર કરવામાં આવશે.
- (15) પરંદ થયેલા ઉમેદવારે અધ્યાપક સહાયક નોકરીની મર્યાદા(પાંચ વર્ષ) દરમિયાન સકારશ્રી ના નિયમ મુજબની સીસીસી+ અને હિન્દી વિષય ની પરીક્ષા પાસ કરવાની રહેશે.

S. P. Wadhvani
(સુરેશભાઈ એમ.કોઠારી)

- પ્રતિ,
1. આપશ્રી શિક્ષણ કમીશનર, ગાંધીનગર..... ઉમેદવાર
 2. આચાર્યશ્રી, ગુરુકુલ મહિલા આર્ટ્સ એન્ડ કોમર્સ કોલેજ, પોરબંદર
 3. સંયુક્ત શિક્ષણ નિયામક (કોલેજ), ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગર
 4. નાયબ નિયામક (હિસાબ), ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગર
 5. રજિસ્ટ્રાર, ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી, જુનાગઢ
 6. હુકમ ફાઈલે



Appointment letter

To

Rajendra S. Chaudhari

Reading taken:-

- (1) Office of the Commissioner of Higher Education, Gandhinagar dated 12/06/2021 Order No. Kavati/SC 8/Bharti/2021/142/108 NOC received from
- (2) 02/08/2022 Letter of recommendation dated 02-09-2022 Office of the Commissioner of Higher Education, Gandhinagar No. CHE/RAS 2020/2022/272 dated 02/08/2022.
- (3) Govt of Gujarat Education Department dated Resolution No. NGC/1104/1657/Kh dated 4/4/2017.

Office Order:-

The Office of the Commissioner of Higher Education, Gandhinagar has advertised for a centralized recruitment process for academic vacancies in non-government aided B.Sc., Commerce, Science, BRS, Home Science, Law and Education Colleges. The NOC allocated from (1) was included/addressed to the college here in this recruitment process. In order to ensure that the best teachers are available on these posts in a transparent manner, the Education Department of the Government of Gujarat dated 23-12-2019 completed the recruitment process under Resolution No. NGC/1019/C H E-768/Kh.

As part of this recruitment process, the interview process was held on 02/08/2022 at G-1, Government Commerce College, - Gandhinagar Center for **Hindi** Subject (ST) Category of the College. In this interview process, the following candidates have been selected for the vacant post of Assistant Professor.

Candidate's Name : **Rajendra Shukkarbhai Chaudhari**

Subject : Hindi

Category: ST

A letter of recommendation has been sent by the Office of the Commissioner of Higher Education, Gandhinagar to the selected candidate as per clause (2) in consideration of which you may be appointed as Assistant Professor in this institution as per clause (3) for a period of five years at a fixed salary of Rs.40176/- per month subject to the following conditions:

- (1) From the date of this appointing order, the Appointee shall report for duty in the institution within 7th working day.
- (2) This appointment order shall be subject to the terms of the NOC issued to the institution in the relevant subject vide letter dated 12/06/2021 from the Office of the Commissioner of Higher Education and subject to the policy of the Government from time to time regarding recruitment and service matters of Assistant Professors.
- (3) The candidate shall follow the provisions under the Gujarat Civil Service Classification and Recruitment (General) Rules, 1967 regarding physical fitness, proof of good character, conditions relating to citizenship of India and conditions relating to prescribed qualifications etc. in the absence of express provisions of the rules of the institution.

- (4) After receiving this appointment letter, you have to complete the process of medical examination and character related police check, qualification related matter (authenticity of educational experience certificates) related to university recognition etc. and submit it to the institute.
- 5) You will have to pass all applicable examinations as per the provisions of the Government from time to time.
- (6) According to the existing rules of Hon. Higher Education Commissioner, Gandhinagar, the rules regarding leave-service-prospective fund and job-service will be binding on you and if any amendments are made by the government in the future, they will also be binding on you.
- (7) You will be paid a fixed salary per month as per the policy of the Government on the condition that you perform satisfactorily for a period of five years from the date of original appointment of Assistant Professor. No bonus, dearness allowance, other allowances or pay commission or any other benefits shall be admissible in the fixed salary.
- (8) In addition to the course subjects assigned to you, you have to support with understanding and full faith in whatever programs are conducted in the institution along with the celebration of administrative tasks and co-curricular activities.
- (9) After completing five years of satisfactory performance, Assistant Professors will be placed in the pay scale as per the policy of the Education Department of Govt.
- (10) The appointment can be terminated by giving 1 month's notice to either party. But you will be dismissed without notice for reasons such as frequent absence from duty, irregularity on duty, lack of satisfactory performance, violation of organization policies or indiscipline.
- (11) Only casual leave will be admissible as per rule during the five years of Assistant Professorship. Apart from that no leave will be admissible. Deductible paid leave days will not count towards years of service.
- (12) To perform such work as may be assigned from time to time by the Principal.
- (13) If the subject is closed or the workload is not maintained, action will be taken as per service-subject rules of your service or government.
- (14) If you change your residence during your employment, you must report the new address along with proof in writing to the organization immediately within 3 days. If it is not provided by you, then the correspondence will be addressed to the same address as you have on the records of the institution.
- (15) The selected candidate will have to pass CCC+ and Hindi subject examination as per Government rules during the tenure of teaching assistantship (five years).

(Sureshbhai Kothari)

Secretary

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1. **Rajendra Shukkarbhai Chaudhari**
2. Principal, Gurukul Mahila Arts & Commerce College, Porbandar
3. Joint Director of Education (Colleges), Office of the Commissioner of Higher Education, Gandhinagar
4. Deputy Director (Accounts), Office of the Commissioner of Higher Education, Gandhinagar
5. Registrar, Bhaktavi Narsinh Mehta University, Junagadh.
6. Order on file

ARYA KANYA VIDYALAY TRUST

ARYA KANYA GURUKUL TAPOBHUMI ■ PORBANDAR 360575 ■ Phone: 0286 – 2242576

એકેડેમિક/અસભ/૨૦૨૨-૨૩/૧૬-૨૩

તલ૦૨-૦૧-૨૦૨૩

નિમણૂક પત્રપ્રતિ
ડૉ. ઇલુભિળ લક્ષ્મીબાઈ ૦૧/૧૦/૨૦૨૩

વંચાણે લીધા :-

- (1) ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગરના તા 12/06/2021ના આદેશ ક્રમાંક કવટ/SC 8/ભરતી/2021/142/108 થી મળેલ એન.ઓ.સી.
- (2) તલ૦૨/૦૧/૨૦૨૩ ના ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગરના ભલામણ પત્ર ક્રમાંક C.H.E/2022/2022/578
- (3) ગુજરાત સરકારનો શિક્ષણ વિભાગનો તા 4/4/2017નો ઠરાવ ક્રમાંક એનજીસી/1104/1657/ખ

કચેરી આદેશ:-

ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગર દ્વારા રાજ્યની બિન સરકારી અનુદાનિત વિનયન, વાણિજ્ય, વિજ્ઞાન, બી.આર.એસ., હોમસાયન્સ, કાયદો અને શિક્ષણ વિદ્યાશાખાની કોલેજોમાં શૈક્ષણિક ખાલી જગ્યાઓની કેન્દ્રીય ભરતી પ્રક્રિયા માટે જાહેરાત આપવામાં આવેલ હતી આ ભરતી પ્રક્રિયામાં અત્રેની કોલેજને આમુખ (1)થી ફાળવવામાં આવેલ એન.ઓ.સી.નો સમાવેશ કરવામાં આવેલ હતો આ જગ્યાઓ પર શ્રેષ્ઠ અધ્યાપકોની ઉપલબ્ધિ પારદર્શી પદ્ધતિએ નિયમાનુસાર થાય તે માટે ગુજરાત સરકારના શિક્ષણ વિભાગના તા 23-12-2019ના ઠરાવક્રમાંક એનજીસી/1019/C H E-768/ખ ને આધિન ભરતી પ્રક્રિયા પૂર્ણ કરવામાં આવેલ છે.

આ ભરતી પ્રક્રિયા અંતર્ગત તલ૦૨/૦૧/૨૦૨૩ ના રોજ ગવર્મેન્ટ આર્ટ્સ કોલેજ ગાંધીનગર કેન્દ્ર ખાતે અત્રેની કોલેજના ઈકોનોમિક્સ વિષયની (એસ.ટી.) કેટેગરી માટે ઈન્ટરવ્યુ કાર્યવાહી યોજાઈ હતી આ ઈન્ટરવ્યુ કાર્યવાહીમાં અધ્યાપક સહાયકની ખાલી જગ્યા પર નીચેની વિગતે ઉમેદવાર પસંદગી પામ્યા છે.

ઉમેદવારનું નામ	વિષય	કેટેગરી
ઇલુભિળ લક્ષ્મીબાઈ ૦૧/૧૦/૨૦૨૩	ઈકોનોમિક્સ	એસ.ટી.

ઉપરોક્ત વિગતે પસંદગી પામેલ ઉમેદવારને આમુખ (2) મુજબ ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગર દ્વારા ભલામણપત્ર પાઠવવામાં આવેલ છે, જેને ધ્યાને લેતા આ સંસ્થામાં આમુખ (3) મુજબ અધ્યાપક સહાયક તરીકે પાંચ વર્ષની મુદત માટે માસિક 40176/- ફિક્સ પગારથી નીચેની શરતોને આધીન આપની નિમણૂક કરવામાં આવે છે.

- 1) આ નિમણૂક આદેશની તારીખથી કામકાજના દિન 7માં આપશ્રીએ અત્રેની સંસ્થામાં ફરજ પર હાજર થવાનું રહેશે.
- 2) આ નિમણૂક આદેશ ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરીના તા 12/06/2021 ના પત્ર અન્વયે સંસ્થાને સંબંધિત વિષયમાં આપવામાં આવેલ એન.ઓ.સી.ની શરતોને આધીન તથા સરકારશ્રી દ્વારા અધ્યાપક સહાયકની ભરતી અને સેવા વિષયક બાબતો અંગેની વખતોવખતની નીતિને આધીન રહેશે.
- 3) ઉમેદવારે શારીરિક યોગ્યતા, સારા ચારિત્ર્યનો પુરાવો, ભારતના નાગરિકત્વ સંબંધી શરતો તથા નિયત લાયકાત સંબંધી શરતો વગેરે સંબંધી જો સંસ્થાના નિયમોની સ્પષ્ટ જોગવાઈઓ ન હોય તો ગુજરાત મુક્તિ સેવા વર્ગીકરણ અને ભરતી (સામાન્ય) નિયમો 1967 હેઠળની જોગવાઈઓને અનુસરવાની રહેશે.
- 4) આ નિમણૂકપત્ર મળ્યા બાદ આપશ્રીએ મેડિકલ એક્ઝામિનેશન અને ચારિત્ર્ય સંબંધી પોલિસ તપાસ, લાયકાત સંબંધી બાબત (શૈક્ષણિક અનુભવના પ્રમાણપત્રોની ખરાઈ) સંબંધિત યુનિવર્સિટીની માન્યતા વગેરે અંગેની પ્રક્રિયા પૂરી કરી સંસ્થામાં રજૂ કરવાની રહેશે.

- (5) આપશ્રી એ સરકારશ્રીની વખતો વખતની જોગવાઈઓ અનુસાર લાગુ પડતી તમામ પરીક્ષાઓ ઉત્તીર્ણ કરવાની રહેશે.
- (6) માન. ઉચ્ચશિક્ષણ કમિશનર શ્રી ગાંધીનગર ના પ્રવર્તમાન નિયમો મુજબ નક્કી કરવામાં આવેલ રજા- સેવા- ભવિષ્યનીધિ તથા નોકરી-સેવા અંગેના નિયમો આપશ્રીને બંધનકર્તા રહેશે અને ભવિષ્યમાં સરકારશ્રી દ્વારા તેમાં સુધારા-વધારા-ઉમેરા કરવામાં આવશે તો તે પણ આપશ્રીને બંધનકર્તા રહેશે.
- (7) આપશ્રી ને પ્રતિ માસ સરકારશ્રીના નીતિ નિયમ પ્રમાણે અધ્યાપક સહાયકની મૂળ નિમાણકની તારીખ થી પાંચ વર્ષ સુધી સંતોષકારક કામગીરી બજાવશે તે શરતે ફિક્સ પગાર ચૂકવવામાં આવશે. ફિક્સ પગાર માં કોઈ પણ ઈજક્ટો, મોંઘવારી ભથ્થું, અન્ય ભથ્થા કે પગારખંચના કે અન્ય કોઈ પણ લાભો મળવાપાત્ર થશે નહીં.
- (8) આપને સોંપવામાં આવેલ અભ્યાસક્રમના વિષયો ઉપરાંત સંસ્થામાં કરવામાં આવતા વહીવટી કાર્યો અને સાહ-અભ્યાસિક પ્રવૃત્તિ ઓની ઉજવણી સાથે જે કંઈ કાર્યક્રમો હાથ ધરાય તેમાં આપશ્રી એ સમજૂતી પૂર્વક અને પૂર્ણ શ્રદ્ધા થી સાથ આપવાનો રહેશે.
- (9) અધ્યાપક સહાયકની પાંચ વર્ષની સંતોષકારક કામગીરી કર્યા પછી સરકારશ્રી ના શિક્ષણવિભાગની નીતિ અનુસાર પગાર ધોરણમાં મુકવામાં આવશે.
- (10) બંને પક્ષે ૧ માસની નોટિસ આપીને નિમાણકનો અંત લાવી શકાશે. પરંતુ આપશ્રીની વારંવારની ફરજપર ની ગેરહાજરી, ફરજપરની અનિયમિતતા, સંતોષકારક કામગીરીનો અભાવ, સંસ્થાના નીતિ-નિયમોનું ઉલ્લંઘન કે ગેરશિસ્ત જેવા કારણોમાં વગર નોટિસે છૂટા કરવામાં આવશે.
- (11) અધ્યાપક સહાયકના પાંચ વર્ષ દરમિયાન નિયમ મુજબ ફક્ત પરચુરણ (કેન્ડ્યુઅલ) રજાઓ મળવાપાત્ર થશે તે સિવાય કોઈપણ પ્રકારની રજા મળવાપાત્ર થશે નહીં. કપાત પગારી રજાના દિવસો નોકરીના વર્ષો માં ગણતરીમાં લેવામાં આવશે નહીં.
- (12) આચાર્યશ્રી તરફથી વખતો વખત સોંપવામાં આવે તે કામગીરી બજાવવાની રહેશે.
- (13) જો આ વિષય બંધ થશે કે વર્કલોડ નહીં જળવાય તો આપની સેવા ઓ સરકારના સેવા-વિષયક નિયમો મુજબ કાર્યવાહી કરવામાં આવશે.
- (14) આપશ્રી નોકરી દરમિયાન જો રહેઠાણ બદલો તો તાત્કાલિક દિન ૩માં લેખિતમાં પુરાવા સહિત નવા સરનામાની જાણ અંગેની સંસ્થાને કરવાની રહેશે. જો આપશ્રી દ્વારા તે પૂરી પાડવામાં નહીં આવે તો સંસ્થાના રેકર્ડ ઉપર આપશ્રીનું જે સરનામું હશે તે જ સરનામે પત્રવ્યવહાર કરવામાં આવશે.
- (15) પસંદ થયેલા ઉમેદવારે અધ્યાપક સહાયક નોકરીની મર્યાદા(પાંચ વર્ષ) દરમિયાન સકારશ્રી ના નિયમ મુજબની સીસીસી + અને હિન્દી વિષય ની પરીક્ષા પાસ કરવાની રહેશે.

Sukhmani

AUTHORIZED SIGNATURES
R.R.S.N.K MEHTA A K V TRUST

પ્રતિ,

1. કલેજના સહાયક અધ્યાપક.....ઉમેદવાર
2. આચાર્યશ્રી, સદર કોલેજ
3. સંયુક્ત શિક્ષણ નિયામક (કોલેજ), ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગર
4. નાયબ નિયામક (હિસાબ), ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગર
5. રજિસ્ટ્રાર, સંબંધિત યુનિવર્સિટી
6. હુકમ ફાઈલે

AKVT/Asabh/2022-23/18-23

Dated 02/01/2023

Appointment letter

To

Iluben Laxmanbhai Gamit

Reading taken:-

- (1) Office of the Commissioner of Higher Education, Gandhinagar dated 12/06/2021 Order No. Kavati/SC 8/Bharti/2021/142/108 NOC received from
- (2) 02/01/2023 Letter of recommendation dated 02-09-2022 Office of the Commissioner of Higher Education, Gandhinagar No. CHE/RAS 2022/2022/578
- (3) Govt of Gujarat Education Department dated Resolution No. NGC/1104/1657/Kh dated 4/4/2017.

Office Order:-

The Office of the Commissioner of Higher Education, Gandhinagar has advertised for a centralized recruitment process for academic vacancies in non-government aided B.Sc., Commerce, Science, BRS, Home Science, Law and Education Colleges. The NOC allocated from (1) was included/addressed to the college here in this recruitment process. In order to ensure that the best teachers are available on these posts in a transparent manner, the Education Department of the Government of Gujarat dated 23-12-2019 completed the recruitment process under Resolution No. NGC/1019/C H E-768/Kh.

As part of this recruitment process, the interview process was held on 02/01/2023 at G-1, Government Commerce College, - Gandhinagar Center for **Economics** Subject (ST) Category of the College. In this interview process, the following candidates have been selected for the vacant post of Assistant Professor.

Candidate's Name : **Iluben Laxmanbhai Gamit**

Subject : Economics

Category: ST

A letter of recommendation has been sent by the Office of the Commissioner of Higher Education, Gandhinagar to the selected candidate as per clause (2) in consideration of which you may be appointed as Assistant Professor in this institution as per clause (3) for a period of five years at a fixed salary of Rs.40176/- per month subject to the following conditions:

- (1) From the date of this appointing order, the Appointee shall report for duty in the institution within 7th working day.
- (2) This appointment order shall be subject to the terms of the NOC issued to the institution in the relevant subject vide letter dated 12/06/2021 from the Office of the Commissioner of Higher Education and subject to the policy of the Government from time to time regarding recruitment and service matters of Assistant Professors.
- (3) The candidate shall follow the provisions under the Gujarat Civil Service Classification and Recruitment (General) Rules, 1967 regarding physical fitness, proof of good character, conditions relating to citizenship of India and conditions relating to prescribed qualifications etc. in the absence of express provisions of the rules of the institution.

- (4) After receiving this appointment letter, you have to complete the process of medical examination and character related police check, qualification related matter (authenticity of educational experience certificates) related to university recognition etc. and submit it to the institute.
- 5) You will have to pass all applicable examinations as per the provisions of the Government from time to time.
- (6) According to the existing rules of Hon. Higher Education Commissioner, Gandhinagar, the rules regarding leave-service-prospective fund and job-service will be binding on you and if any amendments are made by the government in the future, they will also be binding on you.
- (7) You will be paid a fixed salary per month as per the policy of the Government on the condition that you perform satisfactorily for a period of five years from the date of original appointment of Assistant Professor. No bonus, dearness allowance, other allowances or pay commission or any other benefits shall be admissible in the fixed salary.
- (8) In addition to the course subjects assigned to you, you have to support with understanding and full faith in whatever programs are conducted in the institution along with the celebration of administrative tasks and co-curricular activities.
- (9) After completing five years of satisfactory performance, Assistant Professors will be placed in the pay scale as per the policy of the Education Department of Govt.
- (10) The appointment can be terminated by giving 1 month's notice to either party. But you will be dismissed without notice for reasons such as frequent absence from duty, irregularity on duty, lack of satisfactory performance, violation of organization policies or indiscipline.
- (11) Only casual leave will be admissible as per rule during the five years of Assistant Professorship. Apart from that no leave will be admissible. Deductible paid leave days will not count towards years of service.
- (12) To perform such work as may be assigned from time to time by the Principal.
- (13) If the subject is closed or the workload is not maintained, action will be taken as per service-subject rules of your service or government.
- (14) If you change your residence during your employment, you must report the new address along with proof in writing to the organization immediately within 3 days. If it is not provided by you, then the correspondence will be addressed to the same address as you have on the records of the institution.
- (15) The selected candidate will have to pass CCC+ and Hindi subject examination as per Government rules during the tenure of teaching assistantship (five years).

(Sureshbhai Kothari)

Secretary

-

1. Iluben Laxmanbhai Gamit
2. Principal, Gurukul Mahila Arts & Commerce College, Porbandar
3. Joint Director of Education (Colleges), Office of the Commissioner of Higher Education, Gandhinagar
4. Deputy Director (Accounts), Office of the Commissioner of Higher Education, Gandhinagar
5. Registrar, Bhaktavi Narsinh Mehta University, Junagadh.
6. Order on file

AVKT/2018/12

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Mr. Rahul Pandya,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach Commerce as determined by the Trust and your **Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



RajratnaShreshtishriNanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2018/13

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Pallavi Pathak,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach Commerce as determined by the Trust and your **Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

- of casual leave** per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.
7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
 8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
 9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
 10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
 11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
 12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
 13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



RajratnaShreshtishriNanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2018/14

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Urvee Modha,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach **English** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARS Nagar
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2018/15

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Nimisha Bhatt,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach **Sociology** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **6000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **12 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARUN NAGAR
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2018/16

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Manisha Tanna,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach **Psychology** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **6000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **12 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



RajratnaShreshtishriNanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2018/17

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Mr. Nilesh Dave,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach **Sanskrit** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **5000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **09 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARSH NAGAR
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2018/18

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Sneha Davda,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach **Accounts** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARSHAGAT
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2018/19

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Mr. Malde Kuchhadiya,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach **Hindi** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARS NAGAR
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



RajratnaShreshtishriNanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2018/20

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Mr. Dhaval Aardeshana,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach **Commerce** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARS NAGAT
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2018/21

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Mr. Sumit Acharya,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach **Commerce** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshtishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2018/22

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Ami Padiyar,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach **Commerce/Economics** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARS NAGAR
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2018/23

Date: 10/06/2018

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Mr. Kishan Badiyani,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2018** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2018**. You will perform such duties and teach **Accounts** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For 
Principal
Gurukul Mahila Arts & Commerce College
Porbandar



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2020/16

Date: 10/06/2020

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Mr. Dilip Rajyaguru,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2020** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2020**. You will perform such duties and teach **Sanskrit** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **5000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **09 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2019/23

Date: 10/06/2019

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Mr. Ronak Jogiya,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2019** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2019**. You will perform such duties and teach **Commerce** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARUN NAGAR
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2019/14

Date: 10/06/2019

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Mr. Nilesh Karavadara,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2019** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2019**. You will perform such duties and teach **Economics** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARSHAGAR
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2020/12

Date: 10/06/2020

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Devi Khunti,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2020** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2020**. You will perform such duties and teach **Economics** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARS NAGAR
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2020/17

Date: 10/06/2020

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Chandani Bapodara,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2020** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2020**. You will perform such duties and teach **Hindi** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2020/10

Date: 10/06/2020

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Geeta Odedra,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2020** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from 15/06/2020. You will perform such duties and teach **Gujarati** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2020/18

Date: 10/06/2020

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Jagruti Majithia,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2020** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2020**. You will perform such duties and teach **Home-Science** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2020/21

Date: 10/06/2020

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Kiran Somaiya,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2020** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2020**. You will perform such duties and teach **Commerce (Accounts)** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7500/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

- of casual leave** per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.
7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
 8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
 9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
 10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
 11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
 12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
 13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshtishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2020/22

Date: 10/06/2020

LETTER OF APPOINTMENT AS A VISITING LECTURER

Dear Ms. Mrinalini Thaker,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2020** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2020**. You will perform such duties and teach **English** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **5000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **12 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARUN NAGAR
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2020/22

Date: 10/06/2020

LETTER OF APPOINTMENT AS A VISITING LECTURER

Dear Dr. Mihir Dave,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2020** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2020**. You will perform such duties and teach **English** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **5000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **12 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2021/10

Date: 10/06/2021

LETTER OF APPOINTMENT AS A VISITING LECTURER

Dear Ms. Dipti Suchak,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2021** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2021**. You will perform such duties and teach **Gujarati** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



RajratnaShreshtishriNanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2021/13

Date: 10/06/2021

LETTER OF APPOINTMENT AS A VISITING LECTURER

Dear Ms. Aditi Dave

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2021** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2021**. You will perform such duties and teach **English** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARSHASAT
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2021/16

Date: 10/06/2021

LETTER OF APPOINTMENT AS A VISITING LECTURER

Dear Mr. Shubham Samani,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2021** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2021**. You will perform such duties and teach **Sanskrit/Psychology** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7500/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARYA KANYA
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2021/17

Date: 10/06/2021

LETTER OF APPOINTMENT AS A VISITING LECTURER

Dear Ms. Jyoti Jadav,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2021** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2021**. You will perform such duties and teach **English (Commerce)** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **7500/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2022/17

Date: 10/06/2022

LETTER OF APPOINTMENT AS A VISITING LECTURER

Dear Ms. Archana Modhvadiya,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2022** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2022**. You will perform such duties and teach **Hindi** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **4500/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **12 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2022/18

Date: 10/06/2022

LETTER OF APPOINTMENT AS A VISITING LECTURER

Dear Ms. Kiran Odedra,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2022** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2022**. You will perform such duties and teach **Hindi** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **4500/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **12 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

- of casual leave** per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.
7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
 8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
 9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
 10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
 11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
 12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
 13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
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17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



RajratnaShreshtishriNanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2022/20

Date: 10/06/2022

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Mansi Joshi,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2022** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2022**. You will perform such duties and teach **Commerce (Accounts)** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **9000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

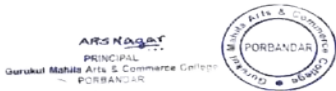
of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
15. This employment is a full-time job and you shall devote your whole time to duties assigned and shall not on your own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of your College duties under this agreement or to be otherwise prejudicial to the interest of the College.
16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

Copies forwarded for information to:

- (i) Shri Suresh Kothari, Honorary Secretary, Arya Kanya Vidyalaya Trust, Porbandar
- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2022/21

Date: 10/06/2022

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Tanvi Gurjar,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2022** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2022**. You will perform such duties and teach **Commerce** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **9000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **18 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
6. You shall, during your service with the College, be eligible to leave according to the policy of the Trust and in keeping with trust rules as applicable to the College. It must be understood that sanction of leave applications is subject to the exigencies of the College and that leave is not claimable as a matter of right but may be granted at the discretion of the College. During the probation period, you will be eligible for **12 days**

of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
13. You shall not apply or appear for interview etc. for any job outside the College without the prior written permission of the authorised officer of the College. If you have already applied for another job before joining this College, it will be your duty

to inform the Principal at the time of appointment and seek his/her written permission, if you are required to appear for an interview at a later date.

14. You shall not engage in private tuition or private teaching activities as such prohibition on private tuition is given in Sec. 28 of the Right To Education Act 2009.
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16. Any dispute arising out of or relating to this letter of appointment, including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred to the Provost, Arya Kanya Vidyalaya Trust, Porbandar.
17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

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- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2022/22

Date: 10/06/2022

LETTER OF APPOINTMENT AS A VISITING LECTURER

Dear Dr Pawan Dwivedi,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2022** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2022**. You will perform such duties and teach **English** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **5000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
4. You will be required to work for **12 hours per week**. In addition, your presence will be required for mandatorily prescribed College functions, which shall form part of your duties.
5. If your work and conduct during the period of probation or extended period of probation is not found satisfactory, your services are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Trust.
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of casual leave per academic year or pro rata for the period served by you, and for no other form of leave during the probation period.

7. You shall not on any pretence absent yourself from duties without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction of the Principal.
8. During your employment with the College, you shall be liable to disciplinary action in accordance with the Rules and Regulations framed by the College and the Trust, as will be applicable from time to time. Such disciplinary action may be required for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non-performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the College.
9. If you are suspended from duty during investigation into any charge of your conduct mentioned in clause above, you shall not be entitled to any pay during such period of suspension.
10. The Governing Body of the College may terminate your service as provided for in the College rules by giving one month notice in writing or by paying a sum equivalent to 1 month salary.
11. You shall apply yourself honestly, diligently and efficiently under the orders and instructions of the College and your Principal, under whom you shall be placed as a teacher at the College and you shall discharge all duties pertaining to that office and/or which are necessary to be done in your capacity as aforesaid and will make yourself in all respects, generally as useful as may be required of you and shall always act in paramount interest of the institution.
12. You shall conform to all the rules and regulations in force in the College and shall carry out all such orders and directions as you shall, from time to time, receive from the College and your Head of the department or any of the authorised member of the staff.
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17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For



Rajratna Shreshthishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

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- (ii) Shri Yogeshbhai Shah, Financial Advisor, Arya Kanya Vidyalaya Trust, Porbandar

AVKT/2022/13

Date: 10/06/2022

LETTER OF APPOINTMENT AS A CONTRACTUAL LECTURER

Dear Ms. Parul Shukla,

Through this letter of appointment, we are pleased to inform you of your employment as a Teacher at **Gurukul Mahila Arts & Commerce College, Porbandar**. Your joining date will be **15/06/2022** and you will report to **Principal**. Your terms and conditions of service with us are as below:

1. Your employment shall begin from **15/06/2022**. You will perform such duties and teach **English** as determined by the Trust/**Principal**.
2. You will be on a probationary period of **one year** from the date of joining. The period of probation may be extended by the Trust for a further period of one year. Unless it is confirmed in writing, it is deemed that your probation period is extended.
3. Subject to the acceptable performance of your duties and obligations as herein specified and mentioned in the attached Job Description, the Trust shall during the continuance of your employment, pay you as per rules and regulations. During the probation period, you will be paid a consolidated monthly salary of **5000/-**. Taxes, including professional tax if any, shall be deducted from your salary as per government rules. You will be eligible for increments as per the policy of the Trust.
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17. We welcome you and hope your association with us will be a long and happy one. You are requested to return the duplicate copy of this letter of appointment duly signed in token of your acceptance.

For

ARSNAGAR
PRINCIPAL
Gurukul Mahila Arts & Commerce College
PORBANDAR



Rajratna Shreshtishri Nanjibhai Kalidas Mehta

Arya Kanya Vidyalaya Trust

Dr. Anupam Nagar

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