

Gurukul Mahila Arts and Commerce College

# COURSE IN GUJARATI TYPING

Expert :  
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**GURUKUL MAHILA ARTS & COMMERCE COLLEGE - PORBANDAR**Post Box No. 21  
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Porbandar - 360 579**SUMMARY****GUJARATI TYPING**

Gurukul Mahila Arts and Commerce College offers a short-term course in Gujarati Typing, aiming to equip students with essential skills in efficiently typing Gujarati characters. The course spans a duration of 1 to 3 months, with flexibility based on class intensity. While basic computer literacy is recommended, beginners are also welcomed. The curriculum delves into the fundamentals of Gujarati typing, covering keyboard layout, character mapping, and typing techniques. Students are introduced to specialized typing software tailored for Gujarati script, enhancing their proficiency and speed. Emphasis is placed on practical exercises and drills to reinforce learning, with regular assessments conducted to gauge progress. Successful completion of the course earns students a certification from the college, validating their proficiency in Gujarati typing. Key learning objectives include mastering the Gujarati keyboard layout, improving typing speed and accuracy, enhancing language proficiency, and developing adaptability in keyboard usage. The course offers tangible benefits such as enhanced employability in administrative roles, data entry, and content localization, while also fostering cultural appreciation for Gujarat's heritage and linguistic diversity. Moreover, improved typing skills contribute to personal development by boosting productivity and instilling confidence in computer proficiency. Overall, the course provides a valuable opportunity for students to acquire essential skills in typing Gujarati script efficiently, promoting both cultural appreciation and personal growth.

## GUJARATI TYPING: 2019-20

NO.	NAME
1	KUCHHADIYA HINA N
2	KANTHAL RIDDHI K
3	KESWALA KAJAL K
4	KHUNTI NILAM B
5	DODIYA SONAL B
6	ARAB UMMESALAM K
7	KHUNTI KIRTI N
8	RATHVA PINKAL G
9	GAUSWAMI RUPA R
10	SOLANKI CHANDNI D
11	NANERA KINJAL G
12	CHUDASAMA KAJAL R
13	VADHIYA VARSHA V

**ARS Naga**  
PRINCIPAL  
Gurukul Mahila Arts & Commerce College  
FORBANDAR

