SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GURUKUL MAHILA ARTS AND COMMERCE COLLEGE

**GURUKUL MAHILA ARTS AND COMMERCE COLLEGE ARYA KANYA GURUKUL CAMPUS
BOKHIRA VISTAAR, JUBILEE PORBANDAR - 360 579
360579**

www.gurukulmahilacollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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Executive Summary

Introduction:

Raj-Ratna Shresthi-Shri Nanjibhai Kalidas Mehta Arya Kanya Vidyalaya Trust managed Gurukul Mahila Arts and Commerce College is a Grant-in-Aid college affiliated to Bhakta Kavi Narsinh Mehta University, Junagadh. This institute of higher education, which was established in 1966, is a non-profit establishment offering undergraduate courses in the faculties of Arts (B.A. with English, Hindi, Gujarati, Economics & Home-Science & M.A. – English) and Commerce (B.Com.with Accounting and Computer-Science) & M.Com. with Accounting – Both Gujarati & English Medium). It is located in Jubilee, Bokhira, Porbandar, in Gujarat & caters specifically to the students coming from the remote, rural and far-flung sections of the society.

The Mission of the Institute is to achieve excellence in academic and co-curricular education. Its emphasis is on sound teaching & learning through value-based education. The college believes in national integration and has an open admission policy, encouraging enrollment of girls irrespective of income, class, colour, caste, creed, region or religion. At present the college has strength of about 647 students coming from all the sections of the society.

As such, we have a teaching staff of 14 Permanent and as many as 23 contractual/visiting Lecturers, who are imparting instructions in various disciplines. The overall result maintained by the college is 91% in the University exams. Among the Administrative Staff we have 11 personnel who take care of maintaining the entire College apart from executing official duties assigned to them.

Vision:

To uplift girls from their mofussil background and train them smartly enough to meet the fast approaching challenges of global competence.

Mission:

Time-Tested traditions + Tide of Talent = Modern India

SWOC

Institutional Strength :

- Availability of 02 Research Guides (as of today) for pursuing M.Phil and Ph.D programmes
- 01 Digital Education and Learning laboratory (DELL) for communication skill enhancement.
- Over 23 Short-term/Skill-based/Add-on courses help the students in bettering their Academic performance.
- FDP encourages all staff for improving and enhancing skill and knowledge.
- 37 experienced and dedicated faculty members.
- 05 UGC-NSQF add on-courses.
- Availability of Campus Wi-fi (24/7)
- Well equipped laboratories and computerized library with LMS facility.
- Innovative teaching methods with ICT enabled LCD projectors.
- Facilitation of Govt. scholarship for economically poor students.
- Provision of Preparatory Training for competitive examinations.
- Availability of buses for transportation.
- Well furnished hostel.
- NSS/NCC Extension activities to help rural village students.
- Feedback mechanism benefits the institution for development.
- Gold Medals for College Toppers & "Outstanding Student of the year award" for Academics and Co-curricular activities & Regularity to the students.
- Best Library Utilization Award for those that make optimum use of the Library.
- Unique institution for promoting women empowerment for rural students since last 57 years.
- Minimum fees structure and scholarships/freeships for economically poor students.
- Encouragement for publication of research articles in Journals and books.
- 05 UPS with 300 KVA for un-interrupted power supply.
- Participatory and democratic system of functioning through constitution of as many as 18 committees.
- 22 MoUs and Linkages with various National/International academic institutions and NGOs.

Institutional Weakness :

- Lack of consultancy service.
- Limited number of students in placement as majority prefers to go in for higher studies.
- Research needs to be strengthened.
- Low percentage of impact factor and citation index.

Institutional Opportunity :

- Twinning / dual degrees through Community College (CC) Centre.
- Self-reliance through Study-circle and *Saptadhara* activities.
- 23 Short-term certificate courses for raising market value in terms of employment.
- 05 UGC-NSQF add on-courses for encouraging Skill development.
- Inviting guest lecturers for seminars, workshops etc.
- Academic flexibility in curriculum.
- Availability of MOOCs on SWAYAM Portal.

Institutional Challenge :

- Improving communication skills.
- Promoting culture and value based education.
- Receiving fund for Major and Minor projects and Seminars from UGC/RUSA/KCG and other funding agencies.
- Placement of all students.
- Payment of College fee on time since the students come from unprivileged sections of the society.
- Retaining drop out students.
- Enhancing and improving consultancy services.
- Staff and students exchange programme.

Criteria wise Summary

Curricular Aspects :

Gurukul Mahila Arts & Commerce College, Porbandar is affiliated to Bhakta Kavi Narsinh Mehta University, Junagadh since 2016 and offers 02 UG & 02 PG programmes. The curriculum of the institution has been designed by the affiliating university. At present the college has 647 students and 14 (Permanent) + 23 (Contractual/Visiting) = 37 faculty members. To ensure the effective curriculum delivery, the regular courses are supplemented by need based 23 short term/add-on/Skill-based courses. Academic Calendar is prepared well in advance. Teachers prepare lesson plans and also offer a model answer bank by way of e-content to all Students. Teachers are encouraged to use I.C.T aids and innovative teaching techniques apart from traditional teaching methods. Seminars & Educational visits are organized. Guest lectures are arranged for career guidance. The cross cutting issues like Gender, Environment and sustainability, Human values and professional Ethics are integrated in curriculum. The college believes in healthy environment for all students. The college has included Society for Creation of Opportunity through Proficiency in English (SCOPE) and Environmental studies for first year Arts and Commerce students and incorporated internship, project/field-work as a part of comprehensive continuous internal evaluation. Various committees like Students' Council, Grievance Redressal Cell, Anti-Ragging Committee take care of student issues. The college conducts various awareness programmes through **NSS, YRC, NCC, Samudayik Sevadhara, Electoral Literacy Club & Educational Movie Club** to instil human values. The **Eco Club** ensures that plantations on the campus are well maintained. The college has undertaken the unique activity of transforming the entire zone into a Green belt. Feedback mechanism, both oral/written – both offline & online is obtained from all the stakeholders.

Teaching-learning and Evaluation :

GMC admits students coming from all the sections of the society, irrespective of caste, creed, colour, race or religion. As such, 1347 students were enrolled in the last five years and 82.01 of seats have been filled as per the reservation policy. The Institution assesses the learning levels of the students based on the HSC results and through induction programmes.

Teaching–learning methods adopted by the faculty members include Traditional Lecture Method, Experiential Learning Method, Participative Learning method/Project-based Learning, Computer-assisted Learning/ICT Enabled Teaching, Group-Discussion/Problem-Solving/Interactive Method, Blended and Hybrid Learning Method, Innovative Teaching-Learning Method etc. The Teaching – learning activities are made effective through graphic illustrations, chart-Exhibitions and audio-visual lectures. Lessons are taught through Power Point Presentations to make learning interesting besides traditional lecture methods. The teachers have prepared model answer banks along with recorded lectures on specific topics and made available for easy access on the college you tube channel. ICT enabled teaching is followed. The college is conducting summer camps to inculcate valuable job skills among the students. Workshops are arranged on skill development, communicative English, personality development, Indian culture. Advanced learners are encouraged to enrol in MOOC courses. Online submission of assignments is adopted by all the departments of the College. Learning has been made student centric through various methods. As such, the Average teaching experience of the permanent faculty is 18 years and 03 months.

The pass percentage of the students has improved to 91% in the last five years. 867 students appeared of which 743 passed out. The Institute has clearly stated learning outcomes of the Programmes and Courses. Hard Copy of syllabi and Learning Outcomes are available with the departments for ready reference. Website links for the Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are also uploaded on the Institution website for ready reference. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Departmental Meetings.

Online feedback is periodically conducted for the teaching-learning process and the analysis report is shared with all concerned.

Research, Innovations and Extension :

The institution has created an Eco system for innovation and for transfer of knowledge. The college Research Development committee (RDC) encourages the faculty members and the students to undertake Major/Minor research projects. The institution has had 04 recognized research guides - Dr. Anupam R. Nagar, Dr. Manhar K. Goswami, Dr. Nayan D. Tank & Dr. Mrinalini Thaker for Ph.D programmes in the last five years. So far 15+ Ph.D scholars have been awarded Ph.d. degree under them; The institution has conducted 03 International seminars & 41 Conferences/ Workshops/ Webinars/ Seminars in the last five years so far; 47 publications in national and international journals were published; 14 papers were presented in national and international seminars by faculty members and 33 chapters/books have been published; 22 awards have been bestowed to the Institution for outstanding extension activities. The college also invites eminent researchers and resource persons to deliver special lectures on research to improve the empirical and experimental knowledge of research for both faculty members and students.

In order to promote innovation the Institution has been organizing an Expo-fest titled as Gurukuliyam since the last couple of years. 155 students have successfully completed their Internships and over 97 students have submitted their project/field reports in the last couple of years. Students generally submit their assignments through emails and even teachers share their reading material via emails and official whatsapp chat groups.

The Institution has 02 NSS units, 01 YRC Unit (which comprises of 200 volunteers) & 01 NCC unit; 01 Electoral Literacy Club, 01 Eco-Club; 01 Educational Movie Club; Innovation Club to develop the students'

personality and social responsibility. The students also engage in extension activities like village adoption and school adoption and conduct various awareness programmes, rallies, health camps and also provide meals to the poor school students. So far over 69 events have been conducted in the past five years. Annual Awards have instituted for *Saptadhara* & NSS/NCC/Library/Institutional Values units of the institution.

The Institution has been on the fore-front on the social responsibility aspect as well. It has signed as many as 22 Memorandum of Understandings (MoUs) with Academic institutions and NGOs both at the state/national and International levels.

Infrastructure and Learning Resources :

The Institution has good infrastructure facilities. All in all it has 16 spacious class rooms with good ventilation, fan, light, benches and green/black/white boards, Notice/Display-Boards & 05 well-equipped laboratories - Digital Education and Learning Laboratory (DELL); Food & Nutrition Lab., NSQF-Sewing Machine Operator/Clothing & Textile lab., NSQF-Beauty & Wellness Lab. & UGC-Computer Laboratory; 01 Assembly Hall with seating capacity of 700 and an audio-visual conference room with a seating capacity of 150 students. All the sections - office and library are provided with internet facility; Five UPS are installed for uninterrupted power supply in the Office and Laboratories.

The library consists of 58301 books, 100+ e-journals, 27 Magazines and 479 e-books. The Trust has a college hostel with well furnished 19 rooms, 01 Assembly Hall, 01 Havan-kund, 03 Computer-Systems (with internet connectivity) with a total strength of 80 inmates. There are various other common facilities like separate rooms for NSS/NCC, Sports, vehicle parking stand, canteen, RO water system and 01 RWH. The college takes care of the physical and mental health of the students by providing the required indoor and outdoor sports facilities. Three courts are available. The college has made yoga and meditation as regular practice for hostel students. The institution also has adequate facilities for cultural activities. The College has developed the Central Library as an Incubation Centre for Research. As of today the Library is fully automated and has good quantity of quality reference books and reading materials for competitive examinations. The College has been updating its IT facilities at regular intervals. It also has standard operating procedures for maintaining and utilizing physical, academic sports facilities and buildings.

In addition, the Institution has taken measures for safety and security by appointing security guards in the campus and also installed 32 Close Circuit Television Cameras (CCTV); fire-fighting equipment has been installed; RWH and compost pit are made available on the premises.

Student Support and Progression :

The college offers sufficient number of facilities for student support and progression. The College has a 54-member Student council and representation of students on academic and administrative committees of the Institution. In addition, the College offers support, in terms of providing well-furnished Hostel facility, Canteen, Transport services, computer-systems, campus wi-fi and cycles.

The College helps to avail Government scholarship. The college has facilitated scholarship for 1711 economically poor, underprivileged, and meritorious students in the last five years; 49.58% students have progressed to higher studies; 14 Students and 04 teachers have qualified for NET/SLET examinations. The College is also having the Placement cell in which over 105 students have been placed in various companies,

banks and institutions; 3480 students have been the beneficiaries of the skill enhancement courses so far. The CCDC (Career counselling and development centre) of the college guides the students on career opportunities. The cell provides coaching and training to the students by inviting external experts and resource persons. In the last five years the **Preparatory Course for Competitive Examinations** (PCCE) has been conducted for the students and more than 2017 students have been the beneficiaries of the Career Counselling and Guiding sessions in the last five years.

The college also promotes the cultural activities of the students. The college has as many as 07 Study-circles & 07 Societies *(Saptadharas)* in which students are given a platform to exhibit their talents. They conduct various competitions such as, elocution contest, essay writing, poetry composition etc. In addition, the Talent Morning Programme, Guru-Poornina celebrations, Independence-Day celebrations, Teachers' day celebrations, Gandhi Jayanti celebrations, Navratri celebrations, Republic Day celebrations and Annual programme give students the platform to participate and show-case their latent talents. Towards the end of the term, the College felicitates College Toppers with the Gold Medals & gives award to the Outstanding Student of the year for Academics and Co-curricular activities & for Regularity to the students.

The Institution had established an Alumni association since the year 2007. The Alumni association meetings with parents and staff are annually conducted in the college. Eminent persons holding high positions in the district and talented alumni are invited to college to motivate students and provide counseling for the achieving career opportunities. The Alumni discusses with stake holders on various academic matters and obtains feedback. On the basis of feedback obtained from alumni, the college modifies and updates all other programmes. Many among the Alumni come forward to conduct campus interviews for Banks, IT companies and other organizations for providing job opportunities.

Governance, Leadership and Management :

The Institution has proactive leadership in tune with the vision and mission of the Institution. The Institution has been promoting rural women empowerment through quality education. The Institution is encouraging the enrolment of the first generation women learners from nearby villages and under privileged sections of the society. The Institution provides operational autonomy in academic performance. The college motivates to organize co-curricular and extra-curricular activities for the holistic development of the students.

Academic Calendar is chalked out before the beginning of the Semester. The college has prepared a perspective plan which incorporates agenda for over all development of the college. The organizational structure of the institution includes Governing Body, administrative setup. The Principal of the college is assisted by the Heads of the Departments in academic administration. The college office maintains the statutory records pertaining to students as well as teaching and non-teaching staff. The Principal of the College conducts periodical meetings with teaching and non-teaching staff for planning and execution. The college administration conducts periodical meetings of various bodies/committees and discusses various issues and accordingly resolutions are passed. The college has initiated welfare scheme for teaching and administrative staff.

Teachers are encouraged to publish articles in journals and books. Teaching staff is granted duty leave for participating in workshop, seminars and conferences. Faculty Development Programmes are conducted annually to improve the quality of teaching and learning process.

The management has appointed auditor for internal audit of the accounts. External audit is carried out by the office of the Commissioner of Higher Education, Govt. of Gujarat. The major resources of the institution are student admission fees and limited grants from UGC. In addition, the Trust has spent over 2 Crs. for repairs, renovation and maintenance of the Infrastructure.

The IQAC is taking efforts for enhancement in quality and sustenance in academic and administrative activities. The IQAC comprising of the Principal and all HoDs evaluate the academic facilities, performance of the departments and give suggestions for further improvement and quality enhancement in academic activities, teaching-learning process, research, administration, curricular and extra-curricular activities. The Annual Self-Appraisal reports are prepared by the Principal to analyze the performance of the faculty members. The performance appraisal system aims to bring out qualitative output in academic performance and make suggestions accordingly. So far the IQAC has conducted over 15 meetings with various stake holders in the last five years.

Institutional Values and Best Practices :

Gurukul Mahila Arts and Commerce College (GMC) was founded in the year 1966 to inculcate ethical and moral values in students. These ethics and morals form the undercurrent of every subject taught at the College. This helps students develop a wholesome and balanced personality, one where academic competence is supplemented with good character. This holistic development of students can only be possible in an environment that encourages the development of the student's mind, body and spirit. To facilitate this, the Trust has an optional residential policy for students. However, it is an essential ingredient for the Institution's Values-based Integral Education to achieve its objective of transformation. The environment is similar to the ancient Indian Gurukula system of education, in a modern context. Teachers and students live and grow together in an atmosphere of mutual trust and unity. This helps students develop a wholesome and balanced personality, one where academic competence is supplemented with good character.

The college has made systemic efforts for solid waste and liquid management. The institution encourages students to utilize the pedestrian friendly surroundings of the college. The college is planning to make its office paper less. The college organizes national festivals to inculcate patriotism among students. The Institution is maintaining transparency in financial, academic and administrative matters. The college is imparting value education through prayer, yagna, ved-gaan, *Saptadhara* and study circle activity.

The college has planted good amount of trees including medicinal plants. The college has set up an eco-club to promote and monitor green practices in the campus. The Institution has a garden and all efforts are made to keep the campus clean and green. Adequate water supply system is provided and over 1500 plantations have been done in the last five years. Solar-Roof-top, Solar-water-heater, CFL lamps are replaced instead of energy bulbs and tube lights for less energy consumption. Students are advised to switch off fans, lights, computers and other electrical connections in the laboratories when they are not used. Batteries and UPS are installed to minimize the utilization of conventional energy. UPS batteries are recharged and repaired. Unused UPS are exchanged by the suppliers. Nearly 300 *Mehndi* saplings and 300 *Neem* plants have been planted in and around the college campus to neutralize carbon emission. The NSS/NCC volunteers also plant saplings in the campus during the Tree plantation programme.

Profile

BASIC INFORMATION

Name and Address of the College	
Name	GURUKUL MAHILA ARTS AND COMMERCE COLLEGE
Address	GURUKUL MAHILA ARTS AND COMMERCE COLLEGE ARYA KANYA GURUKUL CAMPUS BOKHIRA VISTAAR, JUBILEE PORBANDAR - 360 579
City	PORBANDAR
State	Gujarat
Pin	360579
Website	www.gurukulmahilacollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	ANUPAMRATANSHANKER R NAGAR	0286-2245561	9979881990	-	gurukulac@yahoo.co.in
IQAC / CIQA coordinator	Rohiniba Jadeja	0286-	9426817979	-	rbjadeja69@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Gujarat	Bhakta Kavi Narsinh Mehta University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	10-04-2007	View Document
12B of UGC	10-04-2007	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	KNOWLEDGE CONSORTIUM OF GUJARAT DEPARTMENT OF EDUCATION GOVERNMENT OF GUJARAT
Date of recognition	28-02-2023

Location and Area of Campus

Campus Type	Address	Location *	Campus Area in Acres	Built up Area in sq.mts.

Main campus area	GURUKUL MAHILA ARTS AND COMMERCE COLLEGE ARYA KANYA GURUKUL CAMPUS BOKHIRA VISTAAR, JUBILEE PORBANDAR - 360 579	Rural	4.46	3009

ACADEMIC INFORMATION

Details of Programs Offered by the College (Give Data for Current Academic year)						
Program Level	Name of Program/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Computer Science,	36	TWELFTH PASS	Gujarati	30	10
UG	BCom,Accountancy,	36	TWELFTH PASS	Gujarati	100	86
UG	BA,Home Science,	36	TWELFTH PASS	Gujarati	20	11
UG	BA,Economics,	36	TWELFTH PASS	Gujarati	40	38
UG	BA,Gujarati,	36	TWELFTH PASS	Gujarati	10	7
UG	BA,Hindi,	36	TWELFTH PASS	Hindi	20	17
UG	BA,English,	36	TWELFTH PASS	English	40	31
PG	MCom,Accountancy,	24	GRADUATION	Gujarati	60	27
PG	MA,English,	24	GRADUATION	English	60	5

Position Details of Faculty & Staff in the College												

Teaching Faculty

	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC / University State Government				0				0				23
Recruited	0	0	0	0	0	0	0	0	7	7	0	14
Yet to Recruit				0				0				9
Sanctioned by the Management/ Society or Other Authorized				0				0				23

Bodies												
Recruited	0	0	0	0	0	0	0	0	5	18	0	23
Yet to Recruit				0				0				0

Non-Teaching Staff

	Male	Female	Others	Total
Sanctioned by the UGC / University State Government				11
Recruited	1	0	0	1
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	0	6	0	6
Yet to Recruit				0

Technical Staff

	Male	Female	Others	Total
Sanctioned by the UGC / University State Government				2
Recruited	1	0	0	1
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	2	2	0	4	3	0	12
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	2	0	0	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0

Ph.D.	0	0	0	0	1	0	1	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	17	0	21
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	5	18	0	23

Provide the Following Details of Students Enrolled in the College During the Current Academic Year						
Program		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	0	0	0	0	0
	Female	200	0	0	0	200
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	32	0	0	0	32
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	1373	0	0	0	1373
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	0	0	0	0
	Female	13	16	14	14
	Others	0	0	0	0

ST	Male	0	0	0	0
	Female	7	8	8	5
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	185	225	249	178
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	42	66	34	43
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	3	7	9	5
	Others	0	0	0	0
Total		250	322	314	245

Provide the Following Details		
Number of Programs	**Self-financed Programs offered**	**New Programs introduced during the last five years**
	2	2

Provide the Following Details		
Unit Cost of Education	**Including Salary Component**	**Excluding Salary Component**
47141.39	33611813.8	1910451

List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)			
Departments	**UG**	**PG**	**Research**
Hindi			
English			
Computer Science			
Accountancy			
Home Science			
Economics			
Gujarati			

Institutional preparedness for NEP	
1. Multidisciplinary/interdisciplinary:	The Institution encourages the students to participate in various inter-departmental activities that are multidisciplinary / Interdisciplinary in nature as Quiz competition, Role-Play, Spoken English course, Elocution, Sports, Music, Dance and Creative writing competitions; Webinars & Symposium. Since its inception the Study-Circle (William Shakespeare Study Circle, Premchand Study-Circle, Premanand Study-Circle, Home-Science Study-Circle, Adam Smith Study-Circle, Chanakya StudyCircle, Ratan-Tata Study-Circle) and Saptadhara (Geet-Sangeet-Nrutya-dhara, Natya-dhara, Sarjanatmak Abhivyakti dhara, Gyan dhara, Vyayam Khel-Kood-Yogdhara, Rang-Kala-Kaushalya dhara, Samudayik Seva dhara) activities have been addressing issues that are interdisciplinary in nature. Students irrespective of their enrolled faculties actively participate in all the academic, curricular and co-curricular events of the institution. In fact, it would not be an exaggeration to say that both the Study-Circle activities and Saptdhara activities have contributed immensely in bringing forth the latent skills of the students. Furthermore three Departments of English, Hindi & Gujarati stand out in particular as they organize week-long multidisciplinary literary events titled as Literary fest, Hindi Pakhvada and Matrubhasha Gaurav Saptah (International Mother Tongue Week) in which students perform and participate from every department/faculty. And to top it all, this year the Institution had organized "Gurukuliyam" a trade-expo festival that aimed at giving a hands-on experience to the students. Over 9000 people from the town bore witness to the event.
2. Academic bank of credits (ABC):	As ours is an HEI that is affiliated to Bhakta Kavi Narsinh Mehta university, Junagadh, we are bound by the guidelines prescribed for the Curriculum. This year the University had asked for various details regarding "Academic bank of Credits" and all relevant student details have been added in the BKNMU-ABC-Portal. In fact out of 615, 522 students of our College have their respective Academic Bank of Credits as of date.
3. Skill development:	The Institution in order to encourage the students organizes various skill-development programmes all round the year. During 2023-24 Online Quizzes and

	various competitive activities were organized to test the multifaceted skills of the students. Apart from these hands-on-training sessions, the students of GMC are offered as many as 23 add-on/skill-based courses to harness their latent talents. For ex., Department of English offers Spoken English, English Proficiency Programme as Short-term courses and SCOPE as an Add-on Programme; Department of Hindi offers a term-end module titled as Preparatory Course for Competitive Examinations & Hindi Grammar; Department of Gujarati offers a Short-term course in Journalism & Gujarati Grammar; Department of Economics offers an Add-on Programme in Organic farming & a Course in Entrepreneurship; Department of Commerce offers a Short-term Certificate Course in Computing (CCC) & TALLY-ERP and Department of Home-Science offers NSQF-Add-on programmes in Beauty & Wellness, Sewing Machine Operator, Pedicure and Manicure, Bakery & Confectionery and Mehndi Classes. Furthermore, a six-month capsule Environment course & SCOPE is offered for all the first year UG students along with a week-long Workshop on Health & Hygiene; the Cultural Committee of GMC also offers Training in Music, Dance and Theatre all around the year. Accordingly, the qualifying students, among others, display their talents in the GMC-Talent-Morning Programme & Annual Programme.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution has deep roots in the Indian Knowledge Systems. Since its inception in 1966, the Institution has been promoting the integration of IKS in our day-to-day curriculum. All the faculty members of the Institution are adept in Indian languages, Indian Culture and thought. Every day questions related to IKS are asked in the Morning Assembly along with a Thought of the day and Daily Positive News. On occasions skits, mimes and character performances are enacted to leave behind a "strong message". In addition, Gandhi-Vichar-Manan Exam is conducted every year. The Institution's dress-code; every Thursday's Pratah Sandhya Havan; Vedam recitation are some of the key practices that are in synchronicity with Arya Culture and tradition.
5. Focus on Outcome based education (OBE):	Arya Kanya Vidyalaya Trust managed Gurukul Mahila Arts and Commerce College has been rooting for Outcome Based Education since its very inception. Over 30000 students have imbibed the spirit and thought of Indian Culture and Tradition in

	this organization and are today placed in highly respectable positions all around the world. The yearning of Pujya Bapuji (Raj-ratna Shreshthi Shri Nanjibhai Kalidas Mehta) to prepare strong, committed and responsible students has found execution in the last eight decades. The Mahamantra of reaching out to the remotest and far-flung unprivileged sections of the society, specifically the girls, has been in the process of realization 'here' and 'now'. In addition, since 2017, the Institution has been offering Add-on and Skill-based courses to ensure the holistic development of the student. The courses, among others, include Spoken English, English Proficiency Programme (EPP), Society for Creation of Opportunity through Proficiency in English (SCOPE), Havan & Vedam Classes, Hindi Grammar, Sankrit Grammar, Journalism, Organic Farming, Sewing Machine Operator, Data-Entry Operator, Beauty and Wellness, Pedicure and Manicure, Tally ERP-09, CCC, Music, Dance and Theatre Training. These courses have helped the students to perform better in their post-graduate programmes and there are many instances when many of our Alumni (following the completion of their PG programme) have come and donned the mantle of a teacher in their own department. There are also others who have excelled in competitive examinations on account of the strong base they received at Gurukul.
6. Distance education/online education:	The institution offers as many as six courses in the distance mode. The Institution is affiliated to Dr Babasaheb Ambedkar Open University, Ahmedabad and has been offering these courses in the distance mode since 2020. As regards Online education, GMC had arranged Online education for all the streams offered during the pandemic period. It is noteworthy to add that TEAM-GMC was fully geared up to reach out to all the students as it actually would have done in the Offline mode. In addition, as many as 250 curricular and co-curricular competitions and activities were also successfully conducted in the Online mode. This year over 50% of the students have enrolled in the Online courses offered @Swayam Portal.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. Electoral Literacy Club has been running in our college since 2013.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes. (i) The Students' co-ordinator and co-ordinating faculty members are appointed by the College. (ii) The College ELC is functional and is coordinated by the NSS Programme Officers Dr. Rajendra Chaudhari (Unit-01) and Dr. Ketki Pandya (Unit-02), who in turn select two of the most representative of NSS Volunteers as campus ambassadors. The ELC is also actively involved with the Election department of Porbandar district and do take part in activities of Systematic Voters' Education and Electoral Participation programme (SVEEP) too.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The following Innovative programmes and Initiatives are undertaken by the GMC-ELC: (i) Awareness Programmes of Voter ID EPIC among students. (ii) NSS-Rally for Voting Awareness in the adopted village. (iii) Role play; Raas and Drama performance on the theme of Voting Awareness. (iv) Seminars by District Election Officer (DEO) at GMC for Voting Awareness. Pledge taking on Need of Voting Door to door campaign for EPIC and Voting Awareness
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Yes. Every year during the NSS-Special camp schedule in the adopted villages GMC undertakes initiatives of Village survey through a Questionnaire; Creating ELC-content through short videos/reels (many of which have been awarded prizes by the DEO) and publication of pictorial reports in the Term-end College magazine - "Gurukul Samachar Patrika."
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Yes, the GMC-ELC in collaboration with the DEO conducts annual "Voter Registration Drives" and also provides a platform for VR-Advertising during the "Talent-Morning Programme, Navratri Celebrations and Annual Function.

QIF

1.Curricular Aspects
1.1 Curricular Planning and Implementation
1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Answer:

https://gurukulmahilacollege.com/wp-content/uploads/2024/03/1.1.1-Teaching-Plan-Links-2018-2023.pdf

Yes, the Institution ensures effective curriculum delivery through a well planned and documented process. As such, the institution adopts the curriculum provided by the **Bhakta Kavi Narsinh Mehta University**. Accordingly in keeping with the University guidelines, the Institution's **Time-Table** and **Academic Calendar** is prepared towards the close of the ongoing academic year for the next academic year after receiving inputs from the heads & teachers of the departments. The plan includes the papers to be taught along with the number of credits/hours to be taught.

The Institution has envisaged the University Curriculum to be made practically more relevant through the Introduction of various **Study-Circle activities** that address both the needs of skill development and employment hand-in-hand. For instance the Department of English has the **William Shakespeare Study-Circle**, the Department of Hindi has the **Premchand Study-Circle**, the Department of Gujarati has the **Premanand Study-Circle,** the Department of Economics has the **Adam Smith Study-Circle**, the Department of Home-Science has the **Home-Science Study-Circle**, the Department of Commerce (GM) has the **Chanakya Study-Circle** and the Department of Commerce (EM) has the **Ratan Tata Study-Circle**. All these Study-Circles have an Academic Calendar that includes among others activities as Quizzes, Essay-writing competitions, Elocution-Contests, Poetry-Recitation, Expert lectures, Workshops, Seminars etc. In addition four Departments – English, Hindi, Gujarati and Commerce have unique practices of **Learning by Doing** through the organization of a **Literary-Fest, Hindi Pakhvada, World Mother-Tongue Week and Gurukuliyam Trade-Expo.**

Furthermore to address the needs of employability, the Institution has planned out Add-on, Short-Term and Certificate courses to make the students employment worthy. Courses like Society for Creation of Opportunity through Proficiency in English (SCOPE), English Proficiency Programme (EPP), Environmental Studies (Health & Hygiene), Sanskrit Grammar, Hindi Grammar, Gujarati Grammar, Preparatory Course for Competitive Examinations (PCCE), Journalism, CCC, Tally with GST, Coding, Beauty and Wellness, Manicure & Pedicure, Sewing Machine Operator, Organic Grower and Data-Entry Operator etc. have improved the performance of the students on the placement front as well. This year 1373 students have registered for these courses in the current academic year.

All in all, due emphasis is given to submission of online/offline Assignments, Chart-Exhibition, Project Work, Internship, Oral & ppt. presentation and Group-Discussion. The institution provides necessary infrastructure to encourage the teachers to employ innovative techniques apart from traditional teaching. Educational visits and tours are also organized. Each department sets its programme objectives and outcomes that match with the Institution's vision and mission statement.

As such, the Students' performance in the University examinations defines the effectiveness of the Curriculum delivery and the concrete results of the year long documented planning. And accordingly the students of Gurukul Mahila College have fared outstandingly in the last five years and secured the highest of Ranks and Gold medals in the University Convocation. Ms. Aditi Dave was a University ranker at the Post-graduate level and Ms. Rupal Bharakhda, Ms. Deepu Karavadra, Ms. Lakhi Chudasama at the Under-graduate level while Ms. Shweta Kotiya was a Gold-Medalist at the Under-graduate level in the year 2022-23.

File Description	Document
Upload Additional information	View Document

Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Answer: 13

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Other Upload Files	
1	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Answer: 16.14

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
121	68	0	24	316

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Answer:

The cross–cutting issues like Gender, Environment and sustainability, Human Values and Professional Ethics

etc., find automatic space at GMC when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all the students. The College **time-table** includes many of these aspects such as, **SCOPE** (Society for Creation of Opportunity through Proficiency in English) and **Environmental Studies** for First Year Arts & Commerce students.

There are various committees which take care of student issues such as:

(i) **Grievance Redressal Cell**: The GRC comprises of lady faculty members consisting of one coordinator and one member and also one student representative from each department. We are proud to state that in our college the incidents of harassment of women students are nil due to the strict regimen followed on the campus.

(ii) **Anti- Ragging Committee**: As per the guidelines of UGC and the University, an Anti-Ragging Committee has been constituted to handle the issues pertaining to ragging. The names of the committee members along with their mobile numbers are displayed on the Notice-Board.

(iii) **Awareness Programmes to instill human Values**: The college conducts various awareness programmes under NSS, YRC, NCC & Samudayik Seva-dhara that includes among others *Swachh Bharat Abhiyaan*, Blood Donation Programmes, Voting Awareness Programme, Tree Plantation, Health Awareness Programmes etc. to instill human values of fellow-feeling, concern, love, sympathy, empathy etc.

(iv) **Discipline Committee**: This committee comprises of two faculty members and class representatives. This committee plays an important role in the maintenance of discipline and ethics in the day-to-day functioning of the college as well as during academic & cultural programmes. A register is also maintained to document the grievances and their resolutions.

(v) **Eco Club:** The Eco Club headed by a teacher with 05 Class-representatives ensure that plantations on the campus are well-maintained and preserved along with periodically having awareness sessions & cleanliness drives on the need to be conscious of our surroundings by keeping it neat and tidy.

In effect, the Institution integrates crosscutting issues through (i) Gender Sensitization: Gender sensitization camps are organized in slums and rural areas of Porbandar district that include, Women's rights and gender equality. The College also annually organizes seminars, conferences, guest lectures, exhibitions, and literary activities that help in gender sensitization. (ii) Environment and Sustainability: The Institution's strong community orientated work culture is based on the Arya Kanya Gurukul sustainable way of life, that involves integration of water quality, air quality, education and healthcare, agriculture and dairy practices, innovation and human values. GMC has pioneered vocational & skill development education by introducing NSQF courses. Water, Sanitation, Waste Management, Environmental and Green Campus are the thrust areas. A Certificate course on Environment studies is included at the First-year UG. (iii) Human Values and Professional Ethics: GMC specially focuses on human values and professional ethics through: Cultural Education (through weekly Havan Sandhya); Daily Quizzes; Village Adoption; Social Service; Co-curricular Activities & Environment Studies. The Institute also has a Model Code of Research Ethics to curb various malpractices.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest

completed academic year)

Answer: 74.69

1.3.2.1 **Number of students undertaking project work/field work / internships**

Answer: 537

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System
1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Answer: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.Teaching-learning and Evaluation
2.1 Student Enrollment and Profile
2.1.1 Enrolment percentage

Answer: 82.91

2.1.1.1 **Number of seats filled year wise during last five years**

(Only first year admissions to be considered)

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
232	266	270	250	209

2.1.1.2 **Number of sanctioned seats year wise during last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
320	320	320	260	260

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Answer: 52.65

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
81	91	91	77	68

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
179	179	179	119	119

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio
2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Answer: 31.26

2.3 Teaching- Learning Process
2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Answer:

https://gurukulmahilacollege.com/wp-content/uploads/2024/03/1.1.1-Teaching-Plan-Links-2018-2023-20.03.2024.pdf

Teaching–learning methods adopted by the faculty members include Traditional Lecture Method, Experiential Learning Method, Participative Learning method/Project-based Learning, Computer-assisted Learning/ICT Enabled Teaching, Group-Discussion/Problem-Solving/Interactive Method, Blended and Hybrid Learning Method, Innovative Teaching-Learning Method etc.

The Teaching – learning activities are made effective through graphic illustrations, chart-Exhibitions and audio-visual lectures. Lessons are taught through Power Point Presentations to make learning interesting besides traditional lecture methods.

Traditional Lecture method: This conventional method is commonly adopted by all the teachers, especially language teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners.

Experiential learning, Participative learning method/Project-based & Practical learning: The faculty members' foster learning environment by engaging in teaching through experience, Teaching through demonstration, Periodic industrial visits, Organizing exhibitions and conducting quiz. E-Commerce, CCC, Graphic Designing and Banking are the Add on courses imparting experiential learning.

Computer-Assisted Learning/ICT Enabled Teaching:

- ICT enabled teaching includes guest lectures of career counselors and educationists.
- Regular practical sessions.
- Use of LCD projectors for seminars and workshops.
- Use of educational videos
- English proficiency skills training is provided to students during Language lab sessions. Software is effectively used to train students to acquire proficiency in listening, speaking, reading and writing.
- Online reference, lecture talks, motivational talks and web reference support the teaching-learning process.

All the departments provide instructional materials to the students for easy follow-up / understanding the concepts. Learning resources and useful websites are made available in the college website, which serve as a ready link to access the portals of information and gain knowledge.

Group-Discussion/Problem-Solving/Interactive method: The faculty members make learning interactive

with students by motivating student participation in group discussion, problem-solving, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs.

Blended and Hybrid Learning Method: The faculty members took recourse to this teaching method particularly during the Pandemic period. As students were not permitted to visit the colleges, the teachers learnt the nuances of this teaching methodology and effectively executed their daily duties and responsibilities. A number of Webinars and Workshops were also conducted using this methodology.

Innovative Teaching-Learning Method/Gurukuliyam Expo Fest: An Innovative teaching-learning hands-on method has been adopted by all the faculties in the form of a **Gurukuliyam Expo Fest** since 2022. Among others, the Fest serves as a platform to showcase the multifaceted skills of our students. As such, the Fest, coordinated by faculties motivates the students to set up stalls and thereby explore their on-the-job skills and provide excellent networking opportunities to the students.

All the above teaching-learning methodologies ultimately enhance the learning experience of the student at Gurukul Mahila Arts and Commerce College, which eventually finds reflection in the University Results. In fact, the Institution has had as many as four University rankers (Ms. Aditi Dave, Ms. Rupal Bharakhada, Ms. Lakhi Chudasama and Ms. Deepu Karavadra) & One Gold-medalist (Ms. Shweta Kotiya) in the year 2022-23.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality
2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Answer: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
23	23	23	23	23

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Answer: 41.74

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
12	9	9	9	9

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms
2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Answer:

Comprehensive Continuous Evaluation (CCE) Internal Assessment System: Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Comprehensive Continuous Evaluation (CCE) Internal Assessment System as per Bhakta Kavi Narsinh Mehta University guidelines. Students are made aware of the evaluation process during the Induction programmes at the beginning of the semester. As such, the

University stipulates conducting three internal and one external semester-end examination. Of the three Internal exams, the teachers are at liberty to assign written-assignments, conduct written-test, conduct seminars, make power-point presentations, Organize Chart-Exhibitions, Assign Project work/ Case-studies, Conduct educational Field-visits/tours, Submit Research Papers et. al., in keeping with the Internal Assessment Framework/structure prescribed by the University in terms of frequency and mode. As such a maximum period of 05 weeks separates one Internal exam from the next.

Furthermore, the Institute insists on a systemic approach and hence the following practices have been adopted:

- Academic Calendar with CCE Internal Assessment Exam dates.
- Teaching Plan contains evaluation procedures of the college.
- Display of important dates on the College Notice Board & percolating information on the Institute's Official WhatsApp groups.
- Result Analysis is done by the Department after every CCE Test.
- The performance of the students is monitored by the Head of the Department and the necessary feedback is given to the concerned faculty members.
- The Principal conducts department-wise meetings to give necessary feedback for improvement of

students' performance.
- Students should satisfy the eligibility criteria of 75% attendance in each semester to appear for University Examination.
- Internal practical examination of is conducted before the end of every semester for all the Home-Science and Computer-Science practical papers.
- Reappearing/Reassessment: The students are informed well in advance about their Internal exam re-assessment schedule (on account of Illness/Sports/NSS/NCC) and are given the provision to re-write the exams or submit their assignments.

In addition, the following Transparency initiatives are taken at the institutional level to make the assessment process more robust and effective:

- Basic eligibility for evaluation process is made known to students through notice boards, Official WhatsApp groups and class counseling.
- The schedule/frequency of internal assessments is communicated to students and faculty at the beginning of the semester through institute Brochure & Academic Calendar.
- Institute notifies evaluation process and related documentation on the notice board; through Official WhatsApp groups; College Brochures and Circulars of the University.
- Staff meetings are conducted periodically with the Principal to review the evaluation process.
- In case of any discrepency of marks necessary alternations are made within the prescribed time limit.
- All Internal-test marks are invariably displayed on the College Notice-Board and Official WhatsApp groups.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes
2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Answer:

The Institute has clearly stated learning outcomes of the Programmes and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students:

- Hard Copy of syllabi and Learning Outcomes are available with the departments for ready reference.
- Website links for the Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are also uploaded on the Institution website for ready reference.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Departmental Meetings.
- The students are also made aware of the Programmes/Courses through Study-circle Meetings.

Course outcomes:

1. **English**:

a. Familiarity with communicative skills.

b. Ability to define, classify and understand the methods of communication.

c. Contextual and circumstantial Practice of LSRW skills.

d. Familiarity of students with the main events, conflicts, inventions and rich history of Great Britain.

e. Comprehension of literary texts of ancient and modern literature written by great writers of English.

f. Technically strong in different genres like Poetry, Novel, Essay, Short-story, Lyric, Ballad, Elegy, Tragedy, Comedy, tragicomedy, fiction, non-fiction, poetry, autobiography, biography, Journal, film, plays, editorials etc.

g. Good knowledge of critical/analytical frameworks and methodologies for better interpretation of literature.

h. Application of critical frameworks to analyze the linguistic, cultural and historical background of texts written in English.

i. Acquaintance with glossary of literary terms.

2. **Hindi**:

a. Easy employment anywhere in India as a *du-bhashi*.

b. Opportunity to make a Career as Translators or Creative writers.

c. Opportunity to make a Career as a Creative Artist, News reader, Radio Jockey, Content Writer, Script Writer etc.

3. **Gujarati**:

a. Sound knowledge of culture and tradition; language and literature

b. Opportunity to make a Career as Translators or Creative writers.

c. Opportunity to make a Career as a Creative Artist, News reader, Radio Jockey, Content Writer, Script Writer etc.

4. **Home-Science:**

a. Applied knowledge of Home-Science; Fashion Designing; Food & Nutrition; Child Development; Interior Design

b. Applied dietetics and nutrition principles in the making of responsible and health-conscious citizens.

5. **Economics:**

a. Opportunities in business, government, or a nonprofit organization.

b. Proper knowledge of use, management and distribution of resources.

c. Can assist in predicting responses to changes in policy and market business environment.

d. Can study and help develop public policies like health care and education reform.

6. **Sociology/Psychology:**

a. Developing a critical understanding of social processes and structures.

b. Application of social/psychological analysis to a broad range of professional, academic and community situations.

c. Proper understanding the complexity of human organization, social life, inequalities and social justice.

7. Commerce (Accounts & Finance and Computer Science):

a. Sufficient Employment Opportunities in the Industries, Banking Sectors, Insurance Companies, Financing companies, Transport Agencies, Warehousing etc.

b. Hands-on-experience in various aspects acquiring skills for Marketing Manager, Sales, Over all Administration abilities of the Company.

c. Knowledge acquisition about various types of business organizations, office management and related subjects; principles and concepts of Accountancy; practical applications of accounting; practical knowledge of marketing; Company Law; Management Accounting, Corporate Accounting, Income-Tax and Auditing.

d. Generates a deeper understanding & usage of both Information Technology and Commerce.

e. Enables budding graduates to pursue careers in either of the two fast-growing areas, viz. IT Industry, Commerce, and Financial sector.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Answer:

The following POs and COs particulars are evaluated and attained for all the subjects by the various faculties in the institute:

Course Outcomes: The courses offered at the Institutional level (BA-English, BA-Hindi, BA-Gujarati, BA-Economics, BA-Home-Science, BCom-Computer-Science and BCom-Accounts) which have very specific outcomes are evaluated keeping a tripartite methodology which includes (a) Indepth analysis of results subject-wise/semester-wise at the department level (b) Indepth analysis of results subject-wise/semester-wise through the University results (c) Analysis of Linguistic proficiency through external agencies as Cambridge University (Knowledge Consortium of Gujarat, Ahmedabad) & Gujarat-Hindi Hindustani Prachar Samiti, Ahmedabad.

Programme Outcomes: For every degree programme, career opportunities are listed out by the institution under the Programme Outcomes. This enables the stakeholders to identify and select the subject of their

choice. Subjects like Languages, Commerce & Economics help the students in learning how to find solutions for problems that meet the specified needs for their cultural, societal and environmental well being. This is followed by modern tool & technique usage, as in Computer Science, which students select and apply. They apply reasoning and understand the impact of the solutions in societal and environmental context. While in the study of languages & literature, they learn to apply ethical principles. They realize that individual and team work function effectively in multidisciplinary settings. They learn to communicate effectively with society and they are able to comprehend and write effective reports. They also make effective presentations and give and receive clear instructions. They understand the importance of critical thinking, social interaction, effective citizenship, ethics and environment and sustainability. Ultimately, they acquire the ability to engage in independent and life-long learning.

Program Specific Outcomes: The stakeholders understand the nature and basic concepts of education. They analyze the relationship between human beings. Based on these outcomes, the stakeholders learn goal-setting, problem solving techniques and decision making. The institution evaluates the stakeholders as **Outstanding Student of the year** (Academic), **Outstanding Student of the year** (Co-curricular), **Most-Regular Student of the year** and **Best Library Utilization Award**. They are recognized and awarded during the Annual Programme with Awards, Certificates and Mementos. Gold Medals are awarded to the College Toppers in the University Examinations. The Outstanding Students are evaluated on the basis of Academic Performance, Attendance, Behaviour inside the class room, Behaviour on the campus and Extracurricular activities. The program outcomes and program specific outcomes are measured by conducting 3 comprehensive continuous internal examinations in a semester. The attainment of students is also measured by asking spontaneous questions during the lecture.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Answer: 86.05

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
209	166	143	137	104

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19

231   202   157   157   135

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Answer: 3.63

File Description	Document
Upload database of all students on roll as per data template	View Document

3.Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Answer: 10.1

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
2.4	2.0	2.9	1.1	1.7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Answer:

Yes. The College has made sustained efforts in the last five years to develop an ecosystem that addresses the needs of the students and staff. The following initiatives outline the eco-systemic process for creation and

transfer of knowledge with specific illustrations and examples:

- **GMC-Incubation Centre** under the auspices of the College, Central Library has been on the forefront in creating an ecosystem for Innovations among the students and staff. Among others the major **Innovative activities** conducted at and by the GMC-*Granthalaya* are Quizzes on memorizing the Cover page of Classics; Book-Cover page making competition; One-minute Library-Game competition; Book-review competition; Rare-Books Exhibition; Cross-word Game competition. The Department of Commerce (English medium) has also adopted a unique and innovative approach to harness the talents of the students through the organization of a two-day **Expo-fest** titled as – *Gurukuliyam*. Over 20 stalls are set up hand-in-hand with a variety of competitions that are organized, handled and managed by the students themselves.
- **Research Policy**: The Institution has a well defined Research Policy in place. As such, the institution has a **Research Development Committee** in place since 2017. Under the auspices of this committee and its IPR policy the Institution has organized as many as 03 International Seminars; 01 State-level Seminar and over 41 Workshops/Webinars in the last five years. In addition, the College has had during the assessment period as many 04 recognized guides – Dr. Anupam Nagar, Dr. Nayan Tank, Dr. Manhar Goswami and Dr. Mrinalini Thaker who have guided over 04 students. Under their guidance and the Coordinator of the RDC – Dr. Shanti Modhvadia, as many as **08 Research-Aid proposals and 08 Research Projects** on various subjects have been submitted to the Knowledge Consortium of Gujarat (KCG), Ahmedabad. The **RDC** is also taking strides to acquire an ISSN number for its Research Journal – **Samvid-A Multidisciplinary Journal**.
- **Indian Knowledge Systems:** The institution has deep roots in the Indian Knowledge Systems. Since its inception in 1966, the Institution has been promoting the integration of IKS in our day-to-day curriculum. All the faculty members of the Institution are adept in Indian languages, Indian Culture and thought. Every day questions related to **IKS** are asked in the Morning Assembly along with a Thought of the day and Daily Positive News. On occasions skits, mimes and character performances are enacted to leave behind a "strong message". **The Institution's dress-code; Every Thursday's Sandhya Havan & Sarva-dharma Prarthana; Vedam recitation, Upanayanam samskaar** are some of the key practices that are in synchronicity with Arya Culture and tradition.

Over and above the above practices/initiatives the College has also made provision of Campus wi-fi for the creation and transfer of knowledge.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Answer: 35

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
10	9	1	13	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Answer: 0.17

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
1	4	2	0	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Answer: 0.49

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	3	1	3

File Description	Document

List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Answer:

To impart and sensitize students to social issues and to move social responsibility from theoretical foundation to practical implementation, the College has NSS, NCC,YRC & a society named ***Samudayik Seva Dhara - Community Services Society*** (SSD), which consists of 02 faculty members and 5 Class representatives that acts as a facilitator to organize programmes in the village to create awareness among the different villages nearby Bokhira, Khapat, Palakhda, Kolikhada & Kuchhadi (Porbandar).

NSS/NCC Special camp:

The Institution has adopted a village named as ***Kolikhada*** and the government elementary school situated in the Village. The adopted school is provided assistance in the form of notebooks, pen and pencils. The Programme Officers and the NSS/NCC-volunteers also deliver motivational speeches/talks to inspire the students & staff members.

RRC (Red Ribbon Club):

The NSS Units collaborate with the RRC to instill a sense of fellow-feeling among all the students and understand the importance of leading a healthy life and thereby encouraging Blood-donation and philanthropic activities. Since the last five years the Institute has collaborated with **Asha Children Blood Bank** and has donated over 100 bottles of Blood specifically meant for the Thalassemia patients. The students and staff have been sincerely volunteering for addressing such national causes.

Tree Plantation and Green Gurukul:

The students are encouraged to plant trees and thereby improve the green ambience of the college. This year with support from Saurashtra Cement a beautiful garden was prepared to add to the ambience of the College. In fact, in a period of five years over 1500 plantations have been added to the landscape of Arya Kanya Gurukul Campus.

Yoga Camp:

Every year the Institute celebrates International Yoga Day/week. The practice helps the students in retaining their composure which in turn assists them in performing better in their studies and examinations. Experts, in and around Porbandar as Patanjali Ashram, SCL, Xtrim Fitness care etc. have been holding week-long camps since 2018-19

Relief work:

The NSS/NCC Units also encourage the students to provide relief by way of food-packet distribution during times of incessant rains in the slum areas. The two NSS Units & NCC platoon have led from the front during the COVID 19 times. Whether it is Counseling the Villagers or spreading awareness in the remote and far-flung areas of Porbandar district or distributing Masks to the poor and needy; or serving specially prepared potions to the ailing and diseased – the students of our Institute have risen to the challenge and left no stone unturned.

Cleanliness Drive:

In keeping with the National mission *Swachch Bharat Shresth Bharat*, the institute conducts Cleanliness drives periodically round the year. Particularly, keeping 2nd of October in mind, the Institute organizes *Maha-Swachchata Abhiyaan* for the entire campus. A chart is prepared by the NSS/NCC Programme Officers and all the teachers and students are given a specific area to clean; following which in order to make **Gandhiji** – the father of the Nation relevant to contemporary times a **Maha-Quiz** has been arranged since the last five years to ensure the application of Gandhian thoughts and principles in our every-day life and living. This has helped the organization in maintaining the campus clean all round the year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Answer:

The following Awards and recognitions were received for extension activities from government / government recognised bodies in the last five years:

Paper Presentation during Association of Indian College Principals' Conference@Goa	Felicitation (Dr. Anupam Nagar)	AICP	2022-23
Successful organization of ISRRSSNKM	Felicitation (Dr. Anupam Nagar)	AKVT	2022-23
Guru-Poornima	Best Teacher Award (Dr. Ketki N Pandya)	Bharat Vikas Parishad	2022-23
Teachers' Day	Best Teacher Award (Dr. Jayesh Bhatt)	Lions' Club	2022-23
Recognition for 20 yrs of dedicated service as NSS Programme Officer	NSS-Felicitation (Dr. Nayan Tank)	Gurukul Mahila College	2022-23
Blood-Donation	Felicitation (Dr. Anupam R Nagar)	Asha Blood bank and Component Centre	2022-23
G20	Felicitation (Dr. Anupam Nagar)	Nehru Yuva Kendra	2022-23

NSS-PFMS-Training	Felicitation (Dr. Nayan Tank)	Bhakta Kavi Narsinh Mehta University	2022-23
Excellence in Planning & organizing NCC Camp	Felicitation (Dr. Sharmistha Patel)	NCC-Officers Training Academy	2022-23
Women's Day	Felicitation	Gurukul Mahila College	2021-22
Guru-Poornima	Felicitation	Bharat Vikas Parishad	2021-22
Awareness Programme - Beat-COVID campaign	Recognition Certificate	MGNCRE	2021-22
Blood-Donation	Recognition Certificate	Asha Blood bank and Component Centre	2021-22
Chairperson	34th International Conference on New Directions in Academic Research	Bhakta Kavi Narsinh mehta University in collaboration with indian Association for Canadian Studies	2021-22
Career-Guidance	Award	Nehru Yuva Kendra, Porbandar	2021-22
COVID Awareness Activity	Award	District Collector	2021-22
Teachers' day Awards	Best Teacher Award	Rotary Club and Inner Wheel Club, Porbandar	2021-22
Felicitation as working during COVID emergency by Indian Red Cross Society, Porbandar	Dedicated NSS officer	Bharat Vikas Parishad	2020-21
Dr Anupam R Nagar	Eminent Teacher Award	Lions Club International Porbandar	2019
Contribution to Society: Dr. Shanti Modhwadia	Best Alumni Award	Dr VRG College	2019
Contribution to Society: Dr. Shanti Modhwadia	Flag-hosting on 26th Jan. 2016	Modhwada School	2019
Contribution to Society: Dr. Jayshee Barot	Nation-Builder Award	Rotary Club	2019
Contribution to Society: Dr. Manhar Goswami	Nation-Builder Award	Rotary Club	2019
Contribution to Society: Dr. Sharmistha Patel	Being awarded with Ph. D	Sandipani Vidyaniketan	2019

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Answer: 78

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
33	16	9	10	10

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration
3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Answer: 11

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.Infrastructure and Learning Resources
4.1 Physical Facilities
4.1.1 The Institution has adequate infrastructure and other facilities for,

- *teaching – learning, viz., classrooms, laboratories, computing equipment etc*
- *ICT – enabled facilities such as smart class, LMS etc.*

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Answer:

The institution has always worked towards enhancing the infrastructural facilities for effective teaching and learning. The institution is well-equipped with a Morning Assembly Hall (Prayer Hall), 16 class-rooms, 02 well furnished staff rooms, Administrative Office, Network (Wi-Fi) connectivity with 05 routers, Campus Wi-fi (GTPL_PRB_11673), 01 Air conditioned Computer laboratory, 01 Air conditioned Beauty & Wellness/Pedicure & Manicure Laboratory, 01 Air conditioned Sewing Machine Operator Laboratory, 01 Air conditioned Digital Education and Learning Laboratory (DELL), 01 Food & Nutrition laboratory, Drinking water facilities, 01 AV Conference Hall with Internet/Wi-Fi Connectivity, Library with Book-Bank Facility and wi-fi connectivity, Hostel, Transport facility, Playground, Parking Area, Canteen facility, UPS etc. The management, every fortnight, discusses with Principal and the Principal in turn with HoDs for the required infrastructural facilities for effective teaching and learning.

In addition, the Institution in keeping with its philosophy of promoting Indian value systems/Vedic culture also has identified spaces for Vedam chanting and performing Havan. Both the spaces for Arya Kanya Gurukul – Gujarati and English Medium and Gurukul Mahila Arts and Commerce College have properly designed **Havan Kunds** wherein the students of the hostel perform *Yagna/Sandhya Havan* every morning and evening. Spaces have also been reserved for NSS and NCC administration. The campus also has on the lines of National Defence Academy set-up an Obstacle Course at the NCC-Playground, a 200 meter running track and Volley-ball court. Furthermore, the College has a separate track & field space, a Cemented Cricket-Pitch with Basket-ball and Volley-Ball courts. Equal weightage is given to both curricular and co-curricular activities. The Arya Kanya Vidyalaya Trust also has a **Bharat Mandir** (Temple of India) that houses, on 64 pillars, the engravings & busts of saints and seers of India since times immemorial; a **Tara-Mandir** (Planetarium) and a state-of-art **Museum** & **Vishwa Gurjari Library** in memory of Dr. Savitaben Mehta (the daughter of Pujya Bapuji), where students undertake educational tours; arrange Open-Classrooms, organize competitions and receive hands-on guidance from their teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Answer: 4.57

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	1.62	1.55

File Description	Document
Institutional data in the prescribed format	View Document

Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Answer:

The Gurukul Mahila Arts and Commerce College Central Library is situated in a separate block within an area of 1500 sq.ft. It has a seating capacity of around 100 students. A special place has been allotted in the library for keeping the belongings of students before they enter the reading section. The Library has provision of 03 huge tables and 50 chairs for reading with good ventilation for the students. The Library has been computerized to access the books easily in the cupboards. Every year the library advisory committee works towards purchasing new titles and strengthening its activities.

This committee recommends the department-wise budget for purchase of books, periodicals and also conducts annual stock verification. The Library also has made provision for the book-bank scheme. Every year new/needy students become the beneficiaries of the facility. The library has also different sections such as Newspaper and journals & magazines; e-books are made available in the library.

- Name of the software-**Library Management Software**;
- Nature of Automation-**Fully Automated**.

In addition, the Library committee also organizes awareness sessions for the use of the Library; Online/ Offline Library-Day celebrations are arranged, Book-Exhibitions on National days as Gandhi Jayanti are organized and various Memory-testing activities are scheduled all around the year to generate greater interest among the students and staff. Furthermore **the** College Central Library has been on the forefront in creating an ecosystem for Innovations among the students and staff. Among others the major **Innovative activities** conducted at and by the GMC-*Pustkalaya* are Quizzes on memorizing the Cover page of Classics; Book-Cover page making competition; One-minute Library-Game competition; Book-review competition; Rare-Books Exhibition; Cross-word Game competition. The Librarian also conducts regular counselling and LMS training sessions for the students to enable easy access to all the books and e-sources in the Library.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Answer:

1. The institution has made provision of internet facility and WiFi connectivity inside the campus.
2. The institution has adopted ICT enabled teaching learning process through LCD projector in as many as 13 classrooms.
3. The Institution has a Digital Education and learning laboratory with internet facility (DELL). It has been established for the benefit of students to develop fluency and accuracy in their communication Skills.
4. The institution has a well equipped Computer laboratory for the needs of students and faculty members.
5. The Administrative office and library are provided with internet connections.
6. Acharya software has been installed in the college office for Student Management & Accounting automation.
7. Administrative Office provides other facilities like Typing, Printing, Scanning and CD/DVD writing.
8. Library is equipped with Library Management Software (LMS) and internet facility.
9. The College Hostel has made provision of as many as 03 (three) Computer-Systems with wi-fi facility.
10. The entire campus is under 24 X 7 CCTV surveillance.In the College more than 40 cameras have been installed at strategic points to ensure the safety and security of all on the campus.

As such, the Institution has always given priority for the upgradation of its IT facilities. The highlight among others include (i) **Internet Connectivity**: The Institute has updated its Internet band-width speed from 30 MBPS to 50 MBPS to 100 MBPS in the last five years. In addition, the Insitute has taken the initiative of introducing 24/07 **Campus wi-fi** for all the students and teachers. (ii) **Computer Systems:** Of the 105 Computer Systems, 25 new systems have been purchased exclusively for SCOPE and Computer-based short-term courses in 2019-2020 (iii) **Licensed Version of TALLY ERP:** The Institution has purchased a licensed version of TALLY-ERP for its internal accounting purposes. (iv) **Printing Devices:** The Institution has as many as 04 Printers/scanners and 01 Photo-copier to address the needs of the students and teachers. (v) **LCD Projectors:** The Institution has installed as many 09 LCD projectors in the classrooms/laboratories to supplement classroom teaching and learning. A mobile LCD projector, a Tablet and a Laptop along with speakers is always available for the students/teachers for conducting seminars/workshops/conferences (vi) **CCTV:** As many 39 Close-circuit cameras have been installed in the classrooms, laboratories and the campus area to address the safety and security aspects for girls.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Answer: 10.57

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Answer: 68

File Description	Document

Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure
4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Answer: 12.02

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
1.11	1.12	2.85	2.42	0.84

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.Student Support and Progression
5.1 Student Support
5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer: 52.06

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
294	342	389	392	289

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Answer: 73.51

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
413	726	561	543	166

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

> *1. Implementation of guidelines of statutory/regulatory bodies*
> *2. Organisation wide awareness and undertakings on policies with zero tolerance*
> *3. Mechanisms for submission of online/offline students' grievances*
> *4. Timely redressal of the grievances through appropriate committees*

Answer: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/ offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/ regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Answer: 54.94

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
88	105	101	58	65

5.2.1.2 **Number of outgoing students year wise during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
209	166	143	137	104

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Answer: 1.17

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years**

(eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities
5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Answer: 13

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/ international level (award for a team event should be counted as one) year wise during the last five years*

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
4	4	2	1	2

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2 *Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)*

Answer: 13.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
21	12	10	18	7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement
5.4.1 *There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services*

Answer:

The Institution had established an Alumni association since the year 2007. However, the College succeeded in registering it formally in the academic year 2023. The Alumni association meetings with parents and staff are annually conducted in the college. Eminent persons holding high positions in the district and talented alumni are invited to college to motivate students and provide counseling for the achieving career opportunities. The Alumni discusses with stake holders on various academic matters and obtains feedback. On the basis of feedback obtained from alumni, the college modifies and updates all other programmes. Many among the Alumni come forward to conduct campus interviews for Banks, IT companies and other organizations for providing job opportunities.

The following significant contributions have been made by the Alumni in the last five years:

- Preparation of a Cricket Pitch: Dr. Ilaben Thanki (an Alumni of the 80s) contributed Rs. 50000/- in memory of her younger brother.
- Academic contribution: Many prominent Alumni as Rtd. Principal Pushpa Joshi, Dr. Ketki Pandya, Prof. Shobhana Vala, Ms. Urvi Modha, Ms. Jyoti Jadav, Ms. Aditi Dave, Ms. Parul Shukla, Ms. Kiran Modhvadiya, Ms. Archana Modhvadiya, Ms. Rupal Bharakhada, Ms. Tanvi Gurjar and many others have contributed academically by serving as Teaching Staff (Contractual) in the very department wherein they had perused their graduation.
- The GMC-Alumni Association was formally registered in the year 2023. Approximate 14156/- (Fourteen Thousand One Hundred and Fifty-Six only) funds were collected. The following are the particulars of the Alumni Association:

1.) Name of the Association:

The name of this association shall be "GMC Alumni Student-Parent Association".

2.) Objectives:

1. To establish and develop meaningful contact with Alumni-Student-Parent.

2. To plan and implement programs which enhance development of Alumni and current students academically.

3. To acquaint members of the Association regarding Gurukul Mahila College & it's Activities.

4. To keep information about Career and professional progress of Alumni and current students.

5. To try to solve FEES related issues affecting Alumni and current students.

6. To boost education welfare activities of Gurukul Mahila College.

7. To co-operate in publishing works of Gurukul Mahila College.

8. To conduct programs that enhance the quality of Alumni-Student-Parents' Association.

9. To inform the Alumni-Student-Parent about the latest trends and changes taking place in the field of education.

10. To accept donations for the infrastructural and academic growth of the Gurukul Mahila College,Porbandar.

3.) Activities:

To achieve above mentioned objective, following activities will be planned and implemented:

1. Organizing programs that enhance the professional development of Alumni-Student-Parent.

2. Organizing Activities related to collecting and compiling information of Alumni-Student-Parent.

3. The fund of the Association will be used for the educational development of the former and present students to carry out the following activities:

a. It will provide financial assistance/loans to alumni-students having financial difficulties.

b. In the Institute, a few set-of-books will be kept for the alumni students. They will read them for a wear and tear fee.

c. Alumni Association's Magazine will be published.

d. Raise necessary funds for the association and install necessary equipment.

4.) Membership:

Former Students, their Parents, Professors can get membership of the association.

5.) Membership fees:

By paying ₹50 one can become Member of Association and by paying ₹1000 one can get membership for life time.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.Governance, Leadership and Management
6.1 Institutional Vision and Leadership
6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Answer:

https://youtu.be/bsg-cFI6s-o

VISION: To uplift girls from their mofussil background and train them smartly enough to meet the fast approaching challenges of global competence.

MISSION : Time-tested traditions + Tide of Talent = Modern India

Objectives:

1. To develop the inherent academic potential of the students;
2. To promote career opportunities for students;
3. To inculcate self reliance among students coming from the rural and weaker sections of the society;
4. To promote the Vedic traditions in keeping with the cultural philosophy of the Arya Kanya Gurukul Trust;
5. To create responsible citizens;
6. To provide a blend of eastern and western value systems in the ambience of AKVT.

The Institution has completed 57 years in higher education. It has been encouraging the enrollment of the first

generation women learners from the nearby rural villages and underprivileged sections of the society. As such, the institute has the following facilities:

Infrastructure: 01 Principal's Chamber; 01 Administrative Office; 16 Classrooms; 01 Digital English Language Laboratory (DELL); 01 Computer Laboratory; 01 Food & Nutrition Laboratory; 01 Beauty & Wellness Laboratory; 01 Clothing & Textile Laboratory; 01 Audio-Visual Conference room; 01 Auditorium (Prarthana Mandir); 02 Common Rooms; 01 Central Library; 08 Store-rooms; 08 Wooden Notice-Boards; 19 Display-Boards; 06 Washrooms; 01 Canteen; 01 Hostel; 01 Sports-Store-Room (Equipment); Playground with Track & Field arena; Volley-Ball, Basket-Ball, Badminton courts; Cricket Pitch (Cement); 01 Obstacle Course; 200 mts. Track etc.

Academic Programmes & Co-curricular Activities: 07 UG academic programmes; 02 PG programmes; 05 UGC (NSQF) add-on courses 13 Short-term courses; UDISHA - a Career Counselling and Placement centre; **07 Study-Circles** (William Shakespeare Study Circle, Premchand Study Circle, Premanand Study Circle, Adam Smith Study Circle, Home-Science Study Circle, Chanakya Study Circle, Ratan Tata Study Circle); **Saptdhara** (07 Societies) as Knowledge Society (**Gyan Dhara**, Yoga-Sports & Games Society (**Khel-kood Yog-Vyayam Dhara)**, Creative-writing Society (**Sarjanatmak Abhivyakti Dhara)**, Fine Arts Society (**Rang-Kala-Kaushalya Dhara)**, Community Services Society (**Samudayak-Seva Dhara)**, Dramatic Arts Society (**Natya Dhara)**, Song, Music and Dance Society (**Geet-Sangeet Nritya Dhara**) that organize their activities every fortnight for promoting talent in various fields.

IQAC Cell & 18 Committees: 07 Active IQAC Members; Admission/Enrollment/Scholarship Committee; Cultural Committee; NCC & NSS Committee; Gandhi-Manan Exam Committee; Research Development Committee; Grievance Redressal Cell/Women's Cell; Anti-Ragging Cell; Examination Committee; Library & Book-Bank Committee, NAAC Committee, Parents'-Alumni Meet Committee, Students' Council Committee, Time-Table & Attendance Committee, Result-Analysis Committee, Discipline Committee and Annual Programme Committee.

Perspective Plan: The Instituion had laid down the **road-map** with the completion of the NAAC-Cycle-02 in 2019. Accordingly, keeping the last five years in perspective, the major Curricular achievements have been the Initiation of Post-Graduate programmes in English and Accounts and Introduction of 23 Add-on/Short-term courses; On the Teaching-Learning Evaluation front the highlight among others is the Introduction of the **hands-on-learning** methodology through **Gurukuliyam**; in the Research-Innovation and Extension criterion the Institute has successfully organized as many as **three International Seminars -** hosting thousands of delegates with over 60 experts from India and abroad and the publication of the seminar proceedings in the form of **three books** published by Creative Books International, New Delhi; a majority of the students are Scholarship beneficiaries of various govt. schemes; while the entire College has prepared an Insitutional Development plan to grow into the first **Arya Kanya Gurukul University** in the birthplace of Mahatma Gandhi.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment
6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and

procedures, etc

Answer:

- https://gurukulmahilacollege.com/wp-content/uploads/2024/03/MoM-Final.pdf
- https://gurukulmahilacollege.com/wp-content/uploads/2023/12/6.1.2-GMC-Org.-Chart.pdf

Yes, the institution has a strategic/perspective plan in place. The college continuously strives hard for ensuring quality improvement and upliftment of students through education. The objectives of the College are driven by felicitating Govt./Institutional scholarships to the students, introducing short-term supplementary courses, introducing innovative teaching and learning resources through ICT and departmental evaluation. Internal committees conduct regular audit of academic activities for quality assurance. The academic programmes, co-curricular activities, sports & games activities, NSS, NCC, Saptadhara & Study Circle etc., contribute to enhancing the quality in all academic and administrative activities. The responsibility of developing and monitoring of quality assurance is entrusted to the Internal Quality Assurance Cell (IQAC) of the college which maintains quality sustenance in the academic, administrative and other activities. However, two activities stand out i.e., the study circle and saptadhara activity that is carried out every fortnight. An Academic calendar is chalked out before the previous term/month comes to a close and then when the new term/month commences the teaching staff ensures that every activity as stated in the calendar (department-wise) is executed with utmost sincerity. Finally during the Institute's Annual Programme the students who have participated outstandingly are felicitated with Gold-Medals/Awards/Shields/Certificates by the Trustees/Chief-Guests/well-known personalities for academic excellence. This integrated activity helps in shaping the students to not merely develop their latent talents and also adds to the development of the student's total personality.

The institution has a long term planning for the growth and development that is reflected in its Perspective Plan. The Internal Quality Assurance Cell (IQAC) of the college takes initiatives in the preparation of the perspective plan. Quintessentially, the following institutional bodies have been set up for the effective functioning of the college:

- Policies: Regarding usage of various laboratories; computer-systems, Library, Sports equipments appropriate Policies have been framed and displayed in the concerned display-boards.
- Administrative setup: The College as a grant-in-aid Institution abides by the Government framework. However, till 2022 in the absence of regular administrative staff, appointments had been made by the Trust. Recently a Junior Clerk has been appointed. He is assisted by 02 Trust appointed Junior Clerks and 01 Accountant.
- Appointment and service rules, procedures: The College adheres to the guidelines framed by the Commissioner of Higher Education (CHE), Government of Gujarat. Post-advertisement, CHE-Portal (https://www.rascheguj.in/) invites online-applications which post the due date are taken-up for scrutiny and verification. Finally Interviews are scheduled and conducted by the host institution. Post Selection the Appointment orders are issued immediately by the concerned Trust. Once the candidate joins, the Principal initiates the process of securing approvals both from CHE and the affiliating University.

The AKG-Organogram has the **Provost** as the Head of the Organization. It is under his supervision that all the other Units function which includes among others the Arya Kanya Gurukul-Gujarati Medium, Arya Kanya Gurukul-English Medium Schools, Gurukul Mahila Arts & Commerce College, the Campus Administration, the Heads of various Tasks Forces, the Trust Office and the Bhojnalaya. The **Provost** works hand-in-hand with the **Financial advisor** for various approvals and budgets. All round the year **zoom-meetings** are held by the **Trustees** for consensus on various academic, curricular, co-curricular and civil projects on the campus.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 Institution implements e-governance in its operations

1. *Administration*
2. *Finance and Accounts*
3. *Student Admission and Support*
4. *Examination*

Answer: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Answer:

(A) Performance Appraisal System (PAS) is an important mechanism to ensure quality orientation and evaluation among the teaching and administrative staff.

- The Arya Kanya Gurukul group of Institutions has also developed its PAS report which forms the basis for increments and promotions.
- Marks are alloted under various categories/sections - Personal Credentials (65); Contribution in Knowledge Production (40); Enhancement in Classroom Learning (75); Participation in Extra-Curricular Activities (57); Degree of Integration to AKG's Vision & Philosophy (63). Out of a total of 300 marks, a minimum of 200 marks would be requirement to be eligible for increment/promotion.

  In addition, the following points are kept in mind:

- Degree of sincerity in implementing the Academic Calendar.
- Confidential reports of Principal and HoDs.
- Quality of teaching learning process.
- AQAR report and IQAC participation in orientation and training programmes.

- Research and publications of articles in journals and books
- Participation in National and International seminars and conferences.
- Students' feedback on Teachers. After receiving the outcome of performance appraisal report of the staff by the Management, the self-appraisal reports are studied through a SWOT analysis. Thus, adequate measures are taken to improve quality of teaching learning process.

(B) The following Welfare measures are effective at Gurukul Mahila Arts & Commerce College:

(i) Faculty Training programmes are periodically conducted for the teaching and administrative staff.

(ii) All leave facilities are provided as per government rules and regulations. Teaching staff is granted duty leave for participating in workshops, seminars and conferences. The visiting staff is also permitted to avail 12 CL in an academic year.

(iii) The Trust provides Uniforms/Winter-wear during Diwali to all its Trust employees and distributes Dates on Holi festival. Mahabhoj is arranged on Navratri for all the employees of the Trust and educational institutions.

(iv) The Trust releases increments to all its employees in the month of July every year.

(v) Scholarships are provided to children of the employees to study in the Akg-Schools or College. However, among others the condition to be eligible for Scholarship is to have a BPL Certificate and be worthy of the same.

(vi) The Institution specially arranges Sandhya Havan to invoke the blessings of the almighty before the commencement of semester end examinations and also takes the opportunity to felicitate its senior lady staff-members on Womens' Day and all teachers on Guru-poornima.

In addition, the Trust felicitates and encourages its employees by arranging special felicitation programmes in the live presence of the senior members of the management and personally awards gifts/coins. The College too on the last day of the term (before Diwali break) organizes the IQAC Term-End Meet and under the watchful care of the IQAC members all the staff members are felicitated with folders and files.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Answer: 5.22

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	1	0	1

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer: 60.71

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development / administrative training programs during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
21	16	18	17	13

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
05	05	05	05	05

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Answer:

(A) The major resources and institutional funding / receipts are: Student's Admission fees, Nibhav Grant, Innovation Grant, Saptadhara, Finishing School grants and Seminar/Conference Registration Fees.

(i) **Student's Admission fees**: The fee-structure of GMC is in keeping with the guidelines of the Government of Gujarat and Bhakta Kavi Narsinh Mehta University, Junagadh.. As the institution is primarily for Girls, no tuition fees are taken from the students. Minimal fees have to be paid at the beginning of each term and the Administrative Office goes up to the classrooms to collect the fees to avoid disruption of academic activity and long Queues.

(ii) **Nibhav Grant**: The Commissioner of Higher Education (CHE) sanctions Nibhav Grant to Grant-in-Aid Colleges. Accordingly the Institution receives around 80 thousand rupees every year.

(iii) **Innovation Grant**: The Knowledge Consortium of Gujarat has sanctioned Rs. 5000/- for encouraging Innovative practices in the College. A Training module too was arranged by KCG in the second half of the year. (iv) **Saptadhara Grant**: The Knowledge Consortium of Gujarat (KCG) used to allot Rs.5000 to Rs. 20000 annually for conducting Saptadhara activities. However these grants have not been released since the last 05 years.

(v) **Finishing School Grants**: The Knowledge Consortium of Gujarat (KCG) allocates grants upto 1 lac for every batch of the Finishing School Programme.

(vi) **Seminars & Conferences Registration Fees**: The institution also organizes seminars, workshops and faculty /student development training programmes. The Institution generates its own fund for the organization of Seminars, Faculty & Student-Development Programmes, and Workshops etc. A token registration fees of Rs. 300/- for students and 1000/- for teachers is kept for Seminar registration and allied expenses.

(B) **Internal and External Audit**:

- The Institution has been conducting Internal and External Audits on a very regular basis since the last five decades. The following are its particulars: The Arya Kanya Vidyalaya Trust management has appointed Ranapara & Co. as Internal Auditor to audit the accounts of the Trust, Schools, College Hostel and Gurukul Mahila College every year.
- The accountant of the office checks the receipts and payments and records the receipts in the Cash Book ledger on a daily basis.
- Receipts and payment vouchers of daily transaction are then checked by the internal auditor who then audits income and expenditure statement under various heads.
- After the Audit is finalized, the Auditor submits the audited statement to the management.
- The Honorary secretary on behalf of the management discusses and approves the audited statement in the General body meeting of the Trust.

- The last audit was done in the year 2022-23.
- On the other hand, External Audit is carried out by the Office of the Commissioner of Higher Education (CHE). External Audits have been completed till 2020 as of date.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Answer:

The institution had formed Internal Quality Assurance Cell (IQAC) in the year 2007 as per guidelines of NAAC. The main aim and policy of IQAC are Quality Enhancement, Quality Encouragement and Quality Sustenance in all academic and administrative activities. IQAC takes care of academic aspects, such as curricular aspects, teaching learning process, evaluation, research, academic audit and extension of community activities.

Review of Teaching Learning Process by IQAC:

1. The IQAC meets the teaching staff and student class representatives periodically to discuss the need for adopting modern and innovative methods in teaching and learning processes.
2. Principal, HoDs, IQAC coordinator evolve strategies to enrich the required and updated curriculum based on the feedback obtained from students, PTA and Alumni interface meets every year.
3. Innovative teaching through audio visual aids has been introduced and adopted by many of the faculty members.
4. The Principal and HoDs get confidential report from CRs and students on the quality of teaching by the teaching staff.

Structures & methodologies of operations:

1. All in all, the 18 core committees have a minimum of two faculty members to a maximum of five members to execute various tasks in coordination with the Students' Council (whose members range from 50 to 60)
2. Only CRs are permitted to visit the Admin Office for various tasks of the students as Bus-Passes, Scholarship etc.
3. Term Fees are collected in the classrooms itself in keeping with the No-Queue policy.
4. Parents' Meet is arranged for the Hostel students every month.
5. The GMC-Hostel too has two Rectors with 12 Hostel Representatives (HRs) who coordinate with Class Representatives (CRs) in the organization of various programmes and events in the Institutions.

Learning Outcomes:

The above structures and methodologies have raised the performance bar of the students who are shining out in the University examinations and many of them have been felicitated at various levels including NGOs and

the Association of Teachers. All the above activities in teaching learning process have had a remarkable impact in improving quality assurance in teaching learning process.

The two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are:

(i) **Gurukuliyam (**Hands-on-learning & Experiential learning Methodology in action): Since 2022, Team GMC has initiated an **Expo-Fest** which includes among others procuring sponsorships, setting up stalls, interacting with probable stakeholders, identifying quality judges, coordinating with respective team-members, assigning stall management roles & responsibilities, working-out the budget, preparation of brochure and promotional marketing. In the year 2022-23, over 20 stalls were installed by the students under faculty guidance and over 3000 parents, girl students (from the district schools & colleges) and citizens of Porbandar visited these stalls from 9.00 in the morning till late 6.00 in the evening. However, the highlight of the entire **Gurukuliyam event** was that everything was **efficiently** managed by the students alone. Right from welcoming the guests to conducting, coordinating & executing all the 20+ stalls, various committees displayed their skills with finesse and precision.

(ii) **Term-End Interface Meets:** Since 2017, IQAC has made it mandatory to have Term-end Interface meets in which all the prominent members of the IQAC committee are present along with the College staff-members and students. This is an occasion wherein term-end report presentations are made by the Principal/coordinator/faculty and administrative staff-members; following which all the faculty members and students share their views one by one. Finally the IQAC members give their feedback and suggestions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. *Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented*
2. *Academic and Administrative Audit (AAA) and follow-up action taken*
3. *Collaborative quality initiatives with other institution(s)*
4. *Participation in NIRF and other recognized rankings*
5. *Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.*

Answer: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Provide Links for any other relevant document to support the claim (if any)	View Document

7.Institutional Values and Best Practices
7.1 Institutional Values and Social Responsibilities
7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Answer:

Gurukul Mahila Arts & Commerce College, Porbandar is a Girls' College that has kept at the core the Vision/ Mission statement of **Women Empowerment** since the last six decades. All possible efforts are made to ensure that fair and equal treatment is meted out to all irrespective of colour, caste, creed, race or religion. Right from the moment a student enters the portals of the College; till the moment she leaves the Institution following her three-year study, a 360 degree integral effort is made through various study-circle (curricular) and *Saptadhara* (co-curricular) activities along with making provisions for ensuring the diligent application of all the facilities made available on the campus. For instance:

Measures for promotion of Gender Equity:

- The institution puts in sincere efforts to empower students on moral and ethical values through daily Prayer, Quiz, Positive News, Thought for the day and Weekly *Havan*.
- The Prayer committee interacts with students & organizes awareness sessions on various grievances related to gender so as to develop sensitization among students and solve their personal-social issues.
- Organization of talks on Anti-Ragging also sensitizes the staff and students. By conducting various awareness programmes like SDPs (Student Development Programmes), Environmental studies, Value Education, Leadership-development Programmes, Formation of Student Council, Faculty development Programmes, Self-defense Training Programmes et al., the staff and students are sensitized towards the issue of gender and socially relevant problems.
- A variety of programmes as Blood-Donation camps are organized in collaboration with various clubs such as Rotary club, Red Ribbon Club, Red Cross Society and NSS to make students understand their strengths and weaknesses.
- As many as 22 Memorandum of Understandings (MoUs) have been signed by the Institution with various NGOs and Educational Institutions/Universities for experiential learning and arrangement of guest/expert lectures to sensitize the students and staff with latest/updated information about teaching-learning methodologies.
- The Institution also arranges **Educational Tours** to various factories, Schools, Colleges and University departments to have a hands-on experience and gather information and statistics on the current gender parity observed in allied institutions.

Curricular Activities for promotion of Gender Equity & Sensitization:

- The Institution has been taking special care to introduce **Skill-based** academic courses under every department in the post noon session. From linguistic competence & proficiency, to experiential/hands-on learning the students are exposed to a range of skills that would empower and provide social equity. Students are provided training among others in the use of Computers, Wellness and Fitness, knitting and weaving to equip them with the necessary skills to face the challenges of life and living. Students are also sensitized to social issues through courses in Personality-Development, Journalism, Online/ Offline expert talks on subjects ranging from Psychology (Mental Health) to Philosophy (Spiritual

health).

Co-Curricular Activities for promotion of Gender Equity & Sensitization:

- The Institution also takes care to ensure the holistic development of the students through the establishment of a number of platforms in the College. For instance, the Educational Movie Club, the Electoral Literacy Club, the Eco-Club among others provides the necessary space for the emotional and intellectual development of the students. Hand-in-Hand every department has been making efforts to encourage the students to participate in the Sports-week events, cultural events (Talent-Morning to Annual Programme); Departmental weeks (English, Hindi and Gujarati); activities organized by the GMC-Incubation Centre; Annual Expo-fest et al.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. *Alternate sources of energy and energy conservation measures*
2. *Management of the various types of degradable and nondegradable waste*
3. *Water conservation*
4. *Green campus initiatives*
5. *Disabled-friendly, barrier free environment*

Answer: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. *Green audit / Environment audit*
2. *Energy audit*
3. *Clean and green campus initiatives*
4. *Beyond the campus environmental promotion activities*

Answer: B. Any 3 of the above

File Description	Document

Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Answer:

A. The following Institutional efforts/initiatives are being made to provide an inclusive environment:

1. **Open-Admission Policy**: The College has an Open-Admission policy irrespective of Caste, Creed, race or religion. AKG's founding father believed in empowering girls through Education.
2. **Cultural activities:** Talent-Morning, Independence & Republic Day and the College Annual Programme are the platforms for exhibiting the latent talent of aspirants. However, the Institution believes in promoting Indian culture and *Hindustani* performances that are in symphony with Vedic Value-systems. As a rule film music/dance performances are not permitted and emphasis is laid upon innovation and topicality.
3. **Celebration of days and festivals:** The students at GMC celebrate not only Independence/Republic Day, Teachers' Day, Gandhi Jayanti, National Youth Day, Womens' Day but the national/regional festivals such as *Janmashtami, Raksha Bandhan*, *Navratri*, *Dusshera, Deepawali, Makar-sankranti, Holi*, which indicate reverence for India's regional and cultural harmony.
4. **Linguistic Diversity**: The celebration of Hindi/Gujarati Week (*Hindi/Gujarati Saptaha*) in GMC is reflective of its linguistic harmony promotion on the campus. Students participate in Skits, News-Reading competitions, Quiz competitions, Poem recitations & Poem-writing competitions, PPT competitions, Memory Game, chart-making and essay writing competitions et.al.
5. **Socio-Economic Diversity:** NCC/NSS volunteers of the institute are instrumental in sensitizing the students about community services. The College has signed an MoU with various NGOs as the **Youth Red-Cross Society, Asha Blood Bank, MIND over MATTER** et al. which provide an opportunity for personality development and social harmony through a framework of friendship and service.
6. **Institutional scholarship schemes:** The institute also takes account of socio-economic diversities among the students and offers scholarships to orphans and students with weak financial backgrounds.

B. Sensitization:

The following practices have been adopted to sensitize the GMC students and employees to our constitutional obligations:

- Every day the staff & the students come together in the Morning-Assembly Hall for a daily unique prayer. The prayer is followed by a daily round of Positive News, Quiz and a Thought for the Day. Secondly every Thurday **Morning Sandhya havan** is conducted in a specially constructed **Yagna**

Kund by the students themselves.

- **LEADERSHIP EMPOWERMENT PROGRAMME:** Every year the Institution reframes the **GMC-Students' Council** in keeping with our democratic value systems. The committee faculty members then arrange a joint meeting to elect and nominate members to the Students' Council.
- *Duties & Responsibilities***:**
    - **ANNUAL PLANTATIONS@AKG CAMPUS:** GMC takes pride in launching the Annual Plantation Programme every year. In this regard, the institute, apart from imparting environmental education to the first-year students, also inculcates a feeling of oneness among the student community through various plantation drives.
    - **INDEPENDENCE/REPUBLIC DAY:** The College celebrates Independence/Republic Day with great fervor and enthusiasm on 15/08. Retd. employees were invited as Chief-Guests to unfurl the tri-colour in the last five years. All the staff and students enthusiastically participated in the celebrations.
    - **AZADI KA AMRUT MAHOTSAV:** In view of the celebration of 75 years of India's Independence over 05 Quiz competitions; 05 Poster-Making competitions, 05 Slogan-writing competitions, 02 Jingle-Making competition, 05 Essay-writing competitions, 05 Debates & 05 Elocution-contests were held on a number of patriotic themes coalescing with *Gandhi-Mahotsav* in the last five years.
    - **CONSTITUTION DAY CELEBRATIONS:** Constitution day- *Samvidhan Divas* is celebrated on 26th November every year. On this day Quizzes are conducted in the Morning Assembly. Team NSS and team NCC coordinate the event.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices
7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Answer:

https://gurukulmahilacollege.com/wp-content/uploads/2017/11/Gurukul-Samachar-Patrika-2019-2024.pdf

Best Practice No. 01:

1. **Title of the Practice**: **Value Education through Study-circle Activity**

2. **Objectives of the Practice**:

- To foster value based education.
- To prepare responsible and committed citizens.
- To encourage practical spirituality

3. **The Context**: In an environment where human values and ethos are taking a backseat it is imperative that institutions of higher learning take the initiative and the responsibility of preparing citizens who understand that value systems alone in the long run would help them to traverse the trials and tribulations of life and living. Again, the founding father of our Institution Raj-Ratna Shreshthi Shri Nanjibhai Kalidas Mehta, a contemporary of Mahatma Gandhi and Rabindranath Tagore had visualized the College as a centre where

women of character and substance would be prepared for the nation. And therefore it is our prime institutional responsibility to ensure that students of this institute remain unfazed and unruffled by the changing winds of time. In addition, the Arya Kanya Gurukul Trust has all these eight decades maintained in its pristine form all the rites and rituals as *Yagnam, Yagnopavit* (Sacred-thread ceremony et.al) for all those who reside in the Hostel.

4. **The Practice**: 18 committees have been constituted for developing skill, knowledge and efficiency. Every fortnight our teachers through the Study-circle activities impart among others practical lessons of Value-based education through their respective subjects. These practices lead to inculcating a positive attitude & awareness about our glorious past; Indian heritage and history; national integration and developing a healthy relationship with our immediate environment. Consequently virtues of self-restraint, self-discipline, contentment, find ample space in their processes of learning. Students as Mentors/Class-representatives are encouraged to take up responsibility, which in turn creates a strong learning environment that enhances academic and curricular attainment and eventually develops students' social, cultural and interpersonal human values in keeping with Indian ethos and value-systems. The avenues for developing and fostering Value-based practices include among others (a) Morning Prayer (b) Yagna (Havan) (c) Veda Mantra recitation and (d) Yoga Meditation.

5. **Evidence of Success**: The Alumni & Parents more than often appreciate during interface meets how they miss Gurukul and its spiritual ambience. Parents too during PTA express their pride as their wards have been former students of Gurukul and that they have been successful in life solely on account of the value education imparted by the institution. Faculty members organize counseling sessions on value education periodically.

6. **Problems Encountered and Resources Required**: All problems were amicably resolved and all necessary resources were made available to the staff & students.

Best Practice No. 02:

1. **Title of the Practice: Saptdhara (Seven Societies for Integral Education)**

2. **Objectives of the Practice**:

- To bring out the latent talent/Skill of the students.
- To develop skills pertaining to Music & dance (*Geet-Sangeet-Nritya dhara*), theatre (*Natya dhara*), service (*Samudayik seva dhara*), knowledge (*Gyana dhara*), Creative writing (*Sarjanatmak abhivyakti dhara*), Yoga (*Khel-kood yog vyayam dhara*), Fine Arts (*Rang-kala-kaushalya dhara*).
- To create greater market value of GMC students.

3. **The Context**: Integral/holistic development of the students is one of the objectives of education. And herein too students need to moulded and well-grounded in Indian value-systems keeping obviously the contemporary needs of the employment market in mind. And therefore, the Institution envisages a balanced growth that incorporates among others an appreciation of the Vedic practices and hand-in-hand, knowledge of Information technology through need-based computer courses. Quintessentially, the Institution offers: (i) The seven societies that conducts activities in keeping with Indian ethos and values (as stated in the Academic Calendar). (ii) 23 Short-term/add-on courses to sharpen among others their computer and linguistic skills.

4. **The Practice**: Every society/dhara has a faculty coordinator and a faculty member to coordinate the activities every term. It is imperative for every student to be a part of at least one society/dhara in every term. The Coordinators of the society/dhara also invite external experts for training and coaching purposes.

5. **Evidence of Success**: The alumni often appreciate during interface meets how they miss Gurukul and its integral approach to education that helped them in becoming successful in their chosen areas of work. Parents

too during PTA express their happiness as their wards have been former students of Gurukul and that they have been successful in life solely on account of the skill development courses imparted by the institution.

6. **Problems Encountered and Resources Required**: Some parents found it difficult to pay nominal fees of the courses and the teachers accordingly came to their aid and sponsored many of them.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Answer:

The Vision of the College is to educate and thereby empower girls. It emphasizes the need to bring to the mainstream the marginalized sections and accordingly ensure justice and equity for girl students in the society. The College is situated on the outskirts of Porbandar. The college offers under graduate programmes both in Arts and Commerce stream to the aspiring girls of the district. At present there are **Six** departments (English, Hindi, Gujarati, Economics, Home-Science and Commerce-Gujarati & English Medium). Besides, the college also offers **05 UGC-NSQF Courses** and **Six Babasaheb Ambedkar Open University Courses** (in the distance mode). Every year a large number of rural girls take admission in different courses and the college makes it sure to provide all the basic facilities to students as per the guidelines of the Trust, the University and the State Government. The College always aspires to help poor students so that they can overcome their academic hurdles. The college has established a **BOOK BANK** Facility for needy students who can avail free books on yearly basis. The college also undertakes several initiatives to sensitize students to gender equity, energy conservation measures, inclusiveness, human values etc. Keeping all these in view, the college organizes several programmes such as lectures, talks, workshops, seminars/webinars, sports week and over 20+ activities under NSS and NCC units. The college always ensures participation of students to sensitize them to social issues.

2. The performance of the institution in one area distinctive to its priority:

The College gives priority to promote education among the rural students of the region. Keeping holistic development of the students in view, the college encourages all to participate in extracurricular activities (NSS, cultural, literary and sports societies) so that they cope up with students of the main stream. Besides, the college also organizes several talks, seminars, workshops etc., to apprise students to the topical national and international issues.

Academic and Research achievements:

I Academic Achievements:

The College attempts to foster diverse all-round growth including teaching, learning and evaluation. The students who excel are felicitated with the **Outstanding student of the year Award (Academic) & Outstanding student of the year Award (Co-curricular)'**. In order to redefine academic excellence, GMC

administrators and faculty members strive for it all round the year and thus go beyond routine teaching. Students are encouraged to align their standards with industry and social demands as part of this process. The well-defined student-centered system has the following goals:

- To establish and maintain state-of-the art teaching facilities.
- To create an eco-system that promotes research and innovation
- To provide training through "Counseling and Placement Cell"
- To empower the student community through "Students Council"

Topper Students in the University examinations are also felicitated with **Gold Medals – Raj-Ratna Shreshthi Shri Nanjibhai Kalidas Mehta Gold Medal (Arts), Smt. Savitaben Nanjibhai Kalidas Mehta Gold Medal (Home-Science) & Shri Dhirendrabhai Mehta Gold Medal (Commerce) and** various other awards as **Best student Library Utilization Award, Most Regular Student of the year Award, Best NCC Volunteer Award, Best NSS Volunteer Award, 07 Dhara Awards for Outstanding performance round the year**.

II Research Achievements:

The College develops the strategies of training students through an inter-disciplinary approach. This form of study enables students to learn by creating connections between ideas and concepts from many disciplines. Students that study in this manner are able to apply what they have learned on one specified field to a new discipline thereby allowing them to broaden their learning experience. Through collaboration with various NGOs and educational Institutes, GMC aspires to consolidate the introduction of an interdisciplinary approach to curriculum. The students are encouraged to submit research papers/ research projects/ field work in a variety of forms. In fact, GMC has implemented an innovative Teaching Pedagogy i.e., ICT equipped classrooms for better understanding of concepts. All the students are informed to actively participate in different activities that allow them to engage with ideas and issues directly.

Few significant research achievements are:

- Over 250 students submitted abstracts during the **First International Seminar on "Henry David Thoreau and Indian Thought"** in 2018-19
  - https://www.youtube.com/@gurukulmahilacollegeporbandar/search?query=henry%20divid
- Over 200 students submitted abstracts during the **Second International Seminar on "The Life and After Life of Mahatma Gandhi"** in 2020-21
  - https://www.youtube.com/watch?v=SLqX8TVj-xA&t=6s
- Over 150 students submitted abstracts during the **Third International Seminar on "The Life and Work of Raj-Ratna Shreshthishri Nanjibhai Kalidas Mehta"** in 2022-23
  - https://www.youtube.com/watch?v=AZY7mdEDtOk&list=PLeKygXh4EGZ4dFTmaGdu9g7LvzlxLoPJl
- The proceedings of the **First International Seminar on Henry David Thoreau and Indian Thought** were published in the form of a book in 2019.
- The proceedings of the **Second International Seminar on The Life and After Life of Mahatma Gandhi** were published in the form of two books (English & Hindi/Gujarati) in 2020.
- The proceedings of the **Third International Seminar on The Life and Work of Raj-Ratna Shreshthishri Nanjibhai Kalidas Mehta** were published in the form of a book (English & Hindi/ Gujarati) in 2023.
- Principal Dr. Anupam Nagar has guided 08 Ph.D/M.Phil theses so far and three are currently in progress.
- Dr. Nayan Tank has guided 02 Ph.D theses so far and three are currently in progress.
- Over 25 papers have been published by the faculty-members in various Journals and books in the last

five years.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

Extended Profile

Students

Number of students year wise during the last five years

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
719	769	678	587	524

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

Teachers

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Answer: 47

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

Number of teaching staff / full time teachers year wise during the last five years

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19
23	23	23	23	23

Institution

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

Answer:

2022-23	2021-22	2020-21	2019-20	2018-19

20.01   14.9   12.2   11.3   11.0

File Description	Document
Upload Supporting Document	View Document

Conclusion

Additional Information :

All students at GMC spend 60% of their time at College on intellectual activities (primarily on their studies). The rest (40%) is spent almost equally on activities related to the Integral education dimensions of Devotional, Cultural, Physical andService, as highlighted below:

The activities of the devotional dimension enable a student to connect to his/her Divine inner Self. This inner connection opens the heart and brings forth the feeling of love, compassion and empathy for fellow human beings.

Independence Day, Navratri, Republic Day, Gandhi Jayanti, Teachers' Day, Birth Anniversaries of Pujya Bapuji , Pujya Didimaa, Pujya Kulbhrataji, Pujya Santokbaa; NCC Band, Talent Morning Programme, Annual Programme, Drama & Dance, Fine Arts: Rangoli, Card making, Debates and Elocution;

From the performing arts to public speaking to the fine arts, the cultural dimension is designed to give students wide opportunities to find an avenue to their individual artistic expression. GMC makes every effort to provide the best possible resources—both material and human—so that students excel at their chosen activity. Festivals and Anniversaries are celebrated, reinforcing the unity among all faiths. Every student is involved in one way or another in the celebration of these festivals.

Sports and games are a part of the daily routine of all students. From yoga classes to fitness training, from team sports to individual sports, students   are encouraged to overcome their limitations and excel in these activities. The Institution has sports facilities– Playground, Obstacle Course etc.

The philosophy of service at AKG- GMC is based on the concept that divinity pervades all of humanity, and hence when you serve others, you are serving the Divine. Students learn to serve without expecting anything in return, other than the deep inner satisfaction of serving The   optional   residential   system, where students live in rooms with other students from totally different backgrounds (for a minimum of two years and up to five years or more), provides an excellent foundation for the service dimension.

These mandatory courses are designed to cultivate a broad view of the human condition in students. The course content (Six-Month Module Course in Environmental Studies, SCOPE) helps trigger self-reflection and enquiry and sensitizes students to the concerns of society, and gets them to think about practical solutions to these problems.

Concluding Remarks:

Arya Kanya Vidyalaya Trust managed **Gurukul Mahila Arts and Commerce College, Porbandar** was founded to foster the culture of India and promote in the students and teachers an awareness and understanding of the social needs of the country; with special focus to the needs of the girls coming from the rural and far-flung sections of the society. It is aimed to inculcate in students a world perspective - an international outlook imbibing human values along with a spiritual and secular education.

EXCLUDED METRICES

No Metrices are Excluded

ANNEXURE

1.Metrics Level Deviations

Metric ID Sub Questions and Answers before and after DVV Verification

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

1.2.1

Answer before DVV Verification :
Answer After DVV Verification :13
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

1.2.2

1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

1.3.2

1.3.2.1. **Number of students undertaking project work/field work / internships**
Answer before DVV Verification : 537
Answer after DVV Verification: 537

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

1.4.1

Answer before DVV Verification : B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies
Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

2.1.1 **Enrolment percentage**

2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Remark : As per the revised data and clarification received from HEI, As Admitted Student
Could not be more than Sanctioned Seats so ,Based on that DVV input is recommended.

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

2.1.2

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**
2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1

2.4.1.1. **Number of sanctioned posts year wise during the last five years**
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

2.4.2

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Pass percentage of Students during last five years (excluding backlog students)

2.6.3

2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years**
2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

3.2.2

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2   3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

3.4.3   3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

3.5.1

Answer before DVV Verification :
Answer After DVV Verification :11
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

4.1.2   4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**
Remark : As in provided Audited Statement no data found for financial year 2019-20 Based on that DVV input is recommended.

Student – Computer ratio (Data for the latest completed academic year)

4.3.2   4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**
Answer before DVV Verification : 68
Answer after DVV Verification: 68

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

4.4.1   *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

       4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and**

academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

5.1.3   5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
5.1.4   4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: C. 2 of the above
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1   5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**
5.2.1.2. **Number of outgoing students year wise during the last five years**
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Percentage of students qualifying in state/national/ international level examinations during the last five years

5.2.2   5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/ GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

5.3.1   **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise*

during the last five years

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2   5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2   6.3.2.1. **Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies year wise during the last five years**

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3   6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
6.5.2   5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

7.1.3   **Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**

3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. Any 3 of the above
Remark : As per the revised data and clarification received from HEI, Based on that DVV input is recommended.

2.Extended Profile Deviations

ID   Extended Questions

Number of students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
713	759	678	587	524

1.1

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
719	769	678	587	524

Number of teaching staff / full time teachers during the last five years (Without repeat count):

2.1   Answer before DVV Verification : 45
          Answer after DVV Verification : 47

Number of teaching staff / full time teachers year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
29	25	29	25	25

2.2

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
23	23	23	23	23

3.1   **Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
30.6	30.5	18.5	14.5	22.7

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
20.01	14.9	12.2	11.3	11.0