YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	GURUKUL MAHILA ARTS AND COMMERCE COLLEGE PORBANDAR
• Name of the Head of the institution	DR. ANUPAMRATANSHANKER R. NAGAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9374129126
• Mobile No:	9979881990
• Registered e-mail	gurukulmahilacollege@gmail.com
• Alternate e-mail	gurukulac@yahoo.co.in
• Address	Arya Kanya Gurukul Tapobhumi, Bokhira Vistaar, Jubilee
• City/Town	Porbandar
• State/UT	Gujarat
• Pin Code	360579
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Women
• Location	Rural

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Bhakta Kavi Narsinh Mehta University Junagadh**	
• Name of the IQAC Coordinator	**Prof. Rohiniba Jadeja**	
• Phone No.	**9426817979**	
• Alternate phone No.	**7990617283**	
• Mobile	**9374129126**	
• IQAC e-mail address	**gurukulmahilacollege@gmail.com**	
• Alternate e-mail address	**gurukulac@yahoo.co.in**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://gurukulmahilacollege.com/wp-content/uploads/2023/08/GMC-AQAR-2022-23-Apprroved-11.08.2023.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gurukulmahilacollege.com/wp-content/uploads/2023/12/AC-2019-20-to-2023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**76.10**	**2007**	**31/03/2007**	**30/03/2012**
Cycle 2	**B**	**2.38**	**2019**	**15/07/2019**	**14/07/2024**
Cycle 3	**B++**	**2.99**	**2024**	**21/09/2024**	**20/09/2029**

6.Date of Establishment of IQAC	**16/06/2008**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UDISHA PLACEMENT FAIR GRANT	UDISHA	KNOWLEDGE CONSORTIUM OF GUJARAT, GOVERNMENT OF GUJARAT, GOG	2023 - ONE YEAR	50000
DEDF GRANT	CAMPUS WI-FI	KNOWLEDGE CONSORTIUM OF GUJARAT, GOVERNMENT OF GUJARAT	2023 - ONE YEAR	500000
FINISHING SCHOOL GRANT	PLACEMENT	KNOWLEDGE CONSORTIUM OF GUJARAT, GOVERNMENT OF GUJARAT	2023 - ONE YEAR	255500
AAZADI KA AMRUT MAHOTSAV GRANT	MAHOTSAV GRANT	KNOWLEDGE CONSORTIUM OF GUJARAT, GOVERNMENT OF GUJARAT	2023 - ONE YEAR	12000
PANCH PRAKALP GRANT	NSS	KNOWLEDGE CONSORTIUM OF GUJARAT, GOVERNMENT OF GUJARAT	2023 - ONE YEAR	12000
NSS UNIT-1 CENTRAL GOVERNMENT	NSS-UNIT-01	KNOWLEDGE CONSORTIUM OF GUJARAT, GOVERNMENT OF GUJARAT	2023 - ONE YEAR	71000
NSS UNIT-2 CENTRAL GOVERNMENT	NSS-UNIT-02	KNOWLEDGE CONSORTIUM OF GUJARAT, GOVERNMENT OF GUJARAT	2023 - ONE YEAR	71000
NSS UNIT-1 STATE	NSS-UNIT-01	KNOWLEDGE CONSORTIUM	2023 - ONE YEAR	25000

GOVERNMENT		OF GUJARAT, GOVERNMENT OF GUJARAT		
NSS UNIT-2 STATE GOVERNMENT	NSS-UNIT-02	KNOWLEDGE CONSORTIUM OF GUJARAT, GOVERNMENT OF GUJARAT	2023 – ONE YEAR	25000
SARDAR VALLABHBHAI PATEL ESSAY COMPETITION GRANT	SAPTADHARA	KNOWLEDGE CONSORTIUM OF GUJARAT, GOVERNMENT OF GUJARAT	2023 – ONE YEAR	3000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) The Institution has appointed qualified 03 Permanent Teaching and 01 Non-Teaching Staff 2) The College has applied for BCA Affiliation and State-Approval 3) Appropriate steps have been taken for total automation of the Office and the Library 4) Sincere efforts have been made to encourage/promote Research culture through 10 Online &

Offline International Seminars & Workshops. 5) Alumni and Parents association has been registered and annual Inter-face meetings are conducted regularly every year.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Initiation of New Courses/ Programmes	1. The Institute had secured affiliation for the BCA - Bachelor of Computer Application from Bhakta Kavi Narsinh Mehta University and is awaiting the State-Approval from the Government of Gujarat. 2. The College has continued with the 23 capacity-building and skill-development courses introduced since 2019.
2. Introduction of Intership & Field-work as a medium of Continuous Internal Assessment.	2. The Institute successfully Introdcued Internship & Field-Work in the Department of Commerce (English-Medium) & Home-Science respectively.
3. Initiation of Incubation Centre for Research	3. As a part of the efforts being made to promote research among the students, the Institute initiated the establishment of an Incubation Centre in the Central Library. Many Ph.D. scholars since then have immensely benefitted from the Centre.
4. Colour work (Inside & Outside) of the College Building	4. All the rooms, lobbies, laboratories were properly repaired and coloured this year along with the building facade.. 2. NSS & NCC Store-rooms were built and handed-over to the Programme Officers.
5. To Continue with Gurukuliyan-Trade Expo.	5. The Gurukuliyam Trade-Expo that commenced in 2022 continued this year too with over 9000

	people visiting the 17 stalls prepared by the students under the guidance of their respective Department Heads.
6. To Continue with the fortnight schedule of Saptadhara and Study-Circles ability enahnacement activities.	6. The Best Practices of the Institute - Saptadhara (Co-Curricular) and Study-Circle (Academic) continued with the same vigour and enthusiasm with students participating in over 100 activities round the year.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	10/10/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	11/03/2024

15.Multidisciplinary / interdisciplinary

The Institution encourages the students to participate in various inter-departmental activities that are multidisciplinary/Interdisciplinary in nature as Quiz competition, Theatre performance, Spoken English course, Elocution, Sports, Music, Dance and Creative writing competitions; Webinars & Symposium. Since its inception the Study-Circle (William Shakespeare Study Circle, Premchand Study-Circle, Premanand Study-Circle, HomeScience Study-Circle, Adam Smith Study-Circle, Chanakya StudyCircle) and Saptadhara (Geet-Sangeet-Nrutya-dhara, Natya-dhara, Sarjanatmak Abhivyakti dhara, Gyan dhara, Vyayam Khel-Kood-Yogdhara, Rang-Kala-Kaushalya dhara, Samudayik Seva dhara) Acitivities have been addressing issues that are interdisciplinary in nature. Students irrespective of their enrolled faculties actively participate in all the academic, curricular and co-curricular events of the institution. In fact, it would not be an exaggeration to say that both the Study-Circle activities and Saptdhara activities have

contributed immensely in bringing forth the latent skills of the students. Furthermore three Departments of English, Hindi & Gujarati stand out in particular as they organize week-long multidisciplinary literary events titled as Literary fest, Hindi Pakhvada and Matrubhasha Gaurav Saptah (International MotherTongue Week) in which students perform and participate from every department/faculty. And to top it all, this year the Institution had continued with the organization of "Gurukuliyam" a trade-expo festival that aimed at giving a hands-on experience to the students. Over 9000 people from the town bore witness to the event.

16. Academic bank of credits (ABC):

As a Higher Education Institution (HEI) affiliated with Bhakta Kavi Narsinh Mehta University (BKNMU), Junagadh, we adhere strictly to the university's prescribed guidelines for curriculum development and implementation. Each academic year, the university provides directives that we are required to follow to ensure uniformity and maintain the standards of higher education across all affiliated institutions. This year, one of the significant initiatives introduced by BKNMU is the "Academic Bank of Credits" (ABC), a government initiative designed to promote flexibility in higher education by allowing students to earn, transfer, and accumulate academic credits. In compliance with this directive, we have diligently compiled and submitted all relevant student data and academic records in the BKNMU-ABC Portal. This portal facilitates the efficient management of students' academic credits and contributes to enhancing the overall academic experience by promoting greater transparency and flexibility in the pursuit of their academic goals. The submission process was thorough, involving the collection, verification, and uploading of comprehensive student information to ensure that our institution remains in line with the university's expectations and the broader goals of the National Education Policy (NEP).

17. Skill development:

The Institution in order to encourage the students organises various skill-development programmes all round the year. During 2023-24 Quizzes and various competitive activities were organised to test the multifaceted skills of the students. Apart from these hands-on-training sessions, the students of GMC are offered as many as 23 add-on/skill-based courses to harness their latent talents. For e.g., Department of English offered Spoken English, English Proficiency Programme as Short-term courses and SCOPE as an Add-on Programme; Department of Hindi offered a six-month module course as a Preparatory for Competitive Examinations; Department of Gujarati

offered a Short-term course in Journalism and Gujarati Grammar; Department of Economics offered an Add-on Programme in Organic farming along with a Course in Entrepreneurship; Department of Commerce offered a Short-term Certificate Course in Computing (CCC) and the Department of Home-Science offered Add-on programmes in Beauty & Wellness, Sewing Machine Operator and Pedicure and Manicure. Furthermore, a six-month capsule Environment course is also offered for all the first year students along with a week long Workshop on Health & Hygiene; the Cultural Committee of GMC also offers Training in Music, Dance and Theatre all around the year. Accordingly, the qualifying students, among others, display their talents in the GMC-Talent-Morning Programme & Annual Programme.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution is deeply rooted in Indian Knowledge Systems (IKS), reflecting its strong cultural heritage since its establishment in 1966. From its inception, the institution has prioritized the integration of IKS into its daily curriculum, ensuring that students and faculty alike remain connected to India's rich intellectual traditions. The faculty members are well-versed in Indian languages, culture, and philosophy, enabling them to effectively incorporate these elements into their teaching practices. Each day, the Morning Assembly includes a unique blend of IKS-related questions, a Thought of the Day, and Positive News, fostering intellectual curiosity and cultural pride. On special occasions, the institution organizes skits, mimes, and character performances that deliver profound messages, reinforcing the values of Indian culture. The institution's adherence to Arya traditions is further evident in its dress code, the weekly Sandhya Havan every Thursday, and the recitation of Vedic hymns, all of which help create a spiritual and disciplined atmosphere. These practices not only promote the values of the Arya culture but also ensure that students are grounded in the timeless wisdom of Indian Knowledge Systems, preparing them for holistic personal and academic growth.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Arya Kanya Vidyalaya Trust managed Gurukul Mahila Arts and Commerce College has been rooting for Outcome Based Education since its very inception. Over 30000 students have imbibed the spirit and thought of Indian Culture and Tradition in this organisation and are today placed in highly respectable positions all around the world. The yearning of Pujya Bapuji to prepare strong, committed and responsible students has found execution in the last five and a half decades. The Mahamantra of reaching out to the remotest and far-

flung unprivileged sections of the society, specifically the girls, has been in the process of realization 'here' and 'now'. In addition, since 2017, the Institution has been offering Add-on and Skill-based courses to ensure the holistic development of the student. The courses, among others, include Spoken English, English Proficiency Programme (EPP), Society for Creation of Opportunity through Proficiency in English (SCOPE), Hindi Grammar, Gujarati Grammar, Sanskrit Grammar, Journalism, Organic Farming, Sewing Machine Operator, Data-Entry Operator, Beauty and Wellness, Pedicure and Manicure, Tally ERP-09, CCC, Music, Dance and Theatre Training. These courses have helped the students to perform better in their graduate & post-graduate programmes and there are many instances when many of our Alumni (following the completion of their PG programme) have come and donned the mantle of a teacher in their own departments. There are also others who have excelled in competitive examinations on account of the strong base they received at Gurukul.

20.Distance education/online education:
The institution offers a wide range of six courses in the distance learning mode, providing flexibility and accessibility to students. Affiliated with Dr. Babasaheb Ambedkar Open University, Ahmedabad, the institution has been offering these courses since 2020, making education more inclusive for those who are unable to attend regular classes. During the pandemic, Gurukul Mahila College (GMC) seamlessly transitioned to online education across all streams, ensuring that learning continued uninterrupted. The institution's dedicated team, TEAM-GMC, demonstrated remarkable adaptability, ensuring students received the same quality education as they would have in the traditional offline mode. In addition to regular academic activities, GMC also organized over 250 curricular and co-curricular competitions and activities online. These events were designed to foster holistic development, ensuring students remained engaged and motivated despite the challenging circumstances. GMC's proactive approach during this period reflects its commitment to innovation and student welfare, positioning it as a forward-thinking institution in the field of education.

Extended Profile

1.Programme

1.1   09

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **200**

Number of students during the year

File Description	Documents
Data Template	[View File]

2.2   **130**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3   **308**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1   **23**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2   **03**

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	

1.1 Number of courses offered by the institution across all programs during the year	**09**

File Description	Documents
Data Template	[View File](#)

2.Student	

2.1 Number of students during the year	**200**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**130**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**308**

File Description	Documents
Data Template	[View File](#)

3.Academic	

3.1 Number of full time teachers during the year	**23**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	03

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	16
4.2 Total expenditure excluding salary during the year (INR in lakhs)	24,88,030.45
4.3 Total number of computers on campus for academic purposes	65

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Yes, the Institution ensures effective curriculum delivery through a well planned and documented process. As such, the institution adopts the curriculum provided by the Bhakta Kavi Narsinh Mehta University. Accordingly in keeping with the University guidelines, the TimeTable and Academic Calendar is prepared towards the close of the ongoing academic year for the next academic year after receiving inputs from the heads & teachers of the departments. The plan includes the papers to be taught along with the number of credits/hours to be taught. Emphasis is given to submission of online assignments, project work, presentation, group-discussion and seminars. The institution provides necessary infrastructure to encourage the students to employ innovative techniques apart from traditional teaching. Educational visits and tours are also organized. Subject-experts & professionals are also invited to guide the students on the latest developments in their respective areas. Each department sets its programme objectives and outcomes that match with the Institution's vision and and mission

statement.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/1.1.1-AI-To-Upload_11zon.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Department of Higher Education, Govt. of Gujarat circulates a Common Academic Calendar at the beginning of each session. The College too in keeping with the Govt. & University guidelines has also its own academic calendar. The College publishes an admission brochure and adheres to its schedule. Academic activities are always given priority and all other activities are performed without disturbing the classes. The Assignment/presentation and Written-Test Examinations are conducted as per the academic calendar and evaluation process too follows in a transparent manner. The College Prospectus, Notice-Boards (of both Teachers & Students), GMC-Website, BKNMUWebsite are the platforms where in the students can access the Academic-Calendar much before the term begins. The framework also helps the Hostel students in particular for preparing methodically for their internal examinations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/1.1.2-CInternal-Exaination-To-Upload_11zon.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development	A. All of the above

of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

23

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1373

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

454

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes, the Institution effectively integrates crosscutting issues through various activities that are organized throughout the year as part of the curriculum that help in this endeavour. (i) Gender Sensitivity: Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Gender sensitization camps are organized in slums and rural areas of Porbandar district that include, women's rights and gender equality. The College also annually organizes seminars, conferences, guest lectures, exhibitions, and literary activities that help in gender sensitization. (ii) Environment and Sustainability: The Institution's strong community orientated work culture is based on the Arya Kanya Gurukul sustainable way of life, that involves integration of water quality, air quality, education and healthcare, agriculture and dairy practices, innovation and human values. GMC has pioneered vocational and skill development education by introducing NSQF courses.Water, Sanitation, Waste Management, Environmental and Green Campus are the thrust areas. A Certificate course on Environment studies is included in all UG programmes at the First-year. (iii) Human Values and Professional Ethics: GMC specially focuses on the development of human values and professional ethics: 1. Cultural Education (through weekly Havan Sandhya). 2. Daily Quizzes 3. Village Adoption 4. Social Service 5. Co-curricular Activities 6. Environment Studies. The Institute also has a Model Code of Research Ethics to curb various malpractices.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

171

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/1.4.1-Feedback-To-Upload_11zon.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

380

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

149

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students on the basis of their HSc results. Short-term Courses including a Preparatory Course for Competitive Examinations are conducted at the departmental/Institutional level for the Advanced learners to better their employment value. The Department of English runs the SCOPE & EPP programmes to enable Gujarati medium students to cope with the course. The Department of Home-Science offers greater scope to the students by offering Short-term courses in Beauty & Wellness, Pedicure and Manicure & Sewing Machine Operator under the NSQF module. Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. Bilingual explanation and discussions are imparted to the slow learners for better understanding. In addition, the following efforts are made - Provision of standard lecture notes; Assignments and Student Seminars on contemporary topics are provided to enable students to develop an aptitude for research; Students are encouraged to participate and present papers in Seminars/ Conferences/ Workshops/ Inter-Collegiate Competitions; Participation in the Saptdhara competitions such as Debate, Group Discussion and Quiz Programmes is also encouraged. The academic achievements of the students are highlighted during Parents, Alumni Meet and Annual Programmes every year and the toppers of the College are felicitated with Gold Medals.

File Description	Documents
Link for additional Information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/2.2.1-Result-Analysis-2023-24.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
615	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning etc. The Teaching -learning activities are made effective through illustration and audio-visual lectures. Lessons are taught through Power point presentations to make learning interesting besides lecture methods. (a) Lecture method: This conventional method is commonly adopted by all the teachers, especially language teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners. (b) Interactive method: The faculty members make learning interactive with students by motivating students to participatein group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs. (c) ICT Enabled Teaching: ICT enabled teaching includes guest lectures of career counselors and educationists. (d) Regular practical sessions. (e) Use of LCD projectors for seminars and workshops. (f) Use of educational videos (g) Office Automation and Accounting software. (h) English proficiency skills training is provided to students during Language lab sessions. As such, all the departments provide instructional materials to the students for easy follow-up /understanding the concepts. Learning resources and

useful websites are made available in the college website. 2. Experiential learning: The faculty members foster learning environment by engaging in teaching through experience, Teaching through demonstration, Periodic industrial visits, Organizing exhibitions and conducting Quizzes. 3. Student Seminars: The Student seminars are organized where in papers are presented by students on contemporary topics to enrich their learning experience.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/2.3.1-To-Upload.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At GMC, the classrooms and laboratories are ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. The faculty at GMC use various ICT enabled tools to enhance the quality of teaching-learning. Teams Microsoft, Google-Classroom, Google-Meet, Zoom etc. are used to manage and post course related information- learning material, quizzes, lab submissions and evaluations, assignments, etc. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process. The online and offline learning environments are designed to train students in open problem solving activity. Media lab facility is used to create video lectures and upload it on the College Youtube channel for students to use as extra learning resources. Online quizzes and polls are regularly conducted to record the feedback of the students. To teach subjects in online mode, teachers through FDPs have learnt the use of various online tools like whiteboard in Microsoft teams, jamboard in Google meet, etc. As of today the Institution has as many 08 LED Projectors installed in laboratories and classrooms. The Prarthana Mandir too has a (mobile) high-definition LED Projector for conducting various seminars, workshops and conferences. 02 Mobile blue-tooth speakers are also available for large classes.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/2.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

57

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File]()
Circulars pertaining to assigning mentors to mentees	[View File]()
mentor/mentee ratio	[View File]()

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]()
Any additional information	[View File]()
List of the faculty members authenticated by the Head of HEI	[View File]()

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

205

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Comprehensive Continuous Evaluation (CCE) Internal System: Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Comprehensive Continuous Evaluation (CCE) Internal System as per Bhakta Kavi Narsinh Mehta University guidelines. Students are made aware of the evaluation process during the Induction programmes at the beginning of the semester. In addition the Institute insists on a systemic approach and hence the following practices have been adopted: Academic Calendar with CCE Internal Exam dates. Teaching Plan contains evaluation procedures of the college. Display of important dates on the College Notice Board. Result Analysis is done by the Department after every CCE Test. The performance of the students is monitored by the Head of the Department and the necessary feedback is given to the concerned faculty members. The Principal conducts department wise meetings to give necessary feedback for

improvement of students' performance. Students should fulfill the eligibility criteria of 75% attendance in each semester to appear for University Examination. External examination of 2.5 hours duration is conducted at the end of every semester for all the theory papers. The students are informed about their failure/ATKT in any one of the semester theory papers relating to completion of her degree. Reappearing/Reassessment scheme is available to them as per University guidelines.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has established a comprehensive Transparency Policy to ensure fairness and clarity in its evaluation processes. First, the basic eligibility criteria for the evaluation process are clearly communicated to students through notice boards and classroom counseling sessions. At the start of each semester, schedules for internal assessments are shared with both students and faculty, ensuring ample preparation time. The evaluation process, along with all related documentation, is also made available through College Brochures and University Circulars. To further enhance the review process, periodic staff meetings are held to evaluate and improve these procedures. Internal test marks are promptly displayed on the College Notice Board and shared via the official GMC-WhatsApp groups. In case of any discrepancies in the mark sheets, a formal procedure is followed in accordance with University guidelines, ensuring corrections are made swiftly. Updated marksheets are then issued on time, allowing students to pursue their higher education without delay. All records are computerized and shared with the University as needed. Importantly, the institute addresses all grievances in a transparent, efficient, and time-bound manner, fostering a positive academic environment for students and staff alike.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/2.5.2-Internal-Exam-Grievance-Policy.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, the teachers and students are well-informed about the Programme and Course Outcomes offered by the institution. The following structured mechanism is employed to effectively communicate these learning outcomes:

1. Syllabi Access: Hard copies and e-copies of the syllabi and learning outcomes are made readily available to all departments. This ensures that teachers can easily access and refer to them whenever necessary. 2. Website Access: The institution has also uploaded soft copies of the curriculum and learning outcomes for both programmes and courses on the official website. This enables both students and teachers to access these documents at their convenience.

3. Internal Communication: The importance of adhering to and understanding learning outcomes is emphasized during IQAC (Internal Quality Assurance Cell) meetings and departmental meetings. Teachers are consistently reminded of these expectations and encouraged to incorporate them into their teaching methodologies.

4. Student Awareness: Students are made aware of the learning outcomes through study circle meetings and activities. These sessions help in clarifying the goals and expectations of each course and program, ensuring a comprehensive understanding of the learning path ahead.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/2.6.2-POs-COs-To-Upload_11zon.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes, for every degree programme offered by the institution, career opportunities are clearly outlined under the Programme Outcomes. This enables stakeholders, especially students, to identify and select the subjects that align with their career aspirations. Subjects like Languages, Commerce, and Economics equip students with problem-solving skills that address the cultural, societal, and environmental needs of society. Modern tool and technique usage, as seen in Computer Science, enables students to select and apply appropriate technologies, enhancing their problem-solving abilities while considering societal and environmental impacts. Through the study of languages and literature, students develop a strong sense of ethical principles and realize the importance of teamwork in multidisciplinary settings. Effective communication skills are fostered, enabling students to comprehend, write reports, make presentations, and exchange clear instructions. Furthermore, they gain an understanding of the value of critical thinking, social interaction, responsible citizenship, ethics, and environmental sustainability. Ultimately, these programs ensure that students acquire the essential skills needed for independent learning and are prepared for lifelong personal and professional development. The holistic education approach equips them with the tools to adapt and succeed in a rapidly changing world.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/2.6.2-POs-COs-To-Upload_11zon.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

222

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/2.6.3-To-Upload-14.09.2024.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gurukulmahilacollege.com/wp-content/uploads/2024/09/2.7.1-To-Upload-14.09.2019-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1024500

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

4

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/3.1.1-AI-To-Upload-2.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To impart and sensitize students to social issues and to move social responsibility from theoretical foundation to practical implementation, we have NSS, NCC, YRC & Samudayik Seva Dhara - which consists of 02 faculty members and 5 Class representatives. This committee acts as a facilitator to organize programmes in the village to create awareness among the nearby villages. Thus, through an organized & strong mentoring process many social activities as Health Awareness, Blood Donation Camps etc. are arranged.

NSS Special camp: The Institution has adopted a village named as Palakhada/Kuchhadi and the government elementary school situated in the Village. The adopted school is provided assistance in the form of notebooks, pen and pencils.

Study-Circle and Saptadhara Activities: To sensitize students to social issues through subject-based group orientation, students are provided a platform to stage performances by way of Skits, OneAct plays, Mimicry, Music, Dance, Essay-writing and Quiz

Competitions.

Tree Plantation and Green Gurukul: The students are encouraged to plant trees and thereby improve the green ambience of the college.

Yoga Camp: Every year the Institute celebrates Yoga Day. The practice helps the students in retaining their composure which in turn assist their in performing better in their studies and examinations.

Cleanliness & Vaccination Drive: In keeping with the National mission Swachch Bharat Shresth Bharat, the institute conducts Cleanliness drives periodically round the year.

File Description	Documents
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/08/3.3.3-3.3.4-To-Upload-2.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

15

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

73

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has always worked towards enhancing the infrastructural facilities for effective teaching and learning. The institution is well-equipped with a Morning Assembly Hall (Prayer Hall), 17 class-rooms, 02 well furnished staff rooms, Administrative Office, Network (wi-fi) connectivity with 05 routers, 01 Air conditioned Computer laboratory, 01 Air conditioned Beauty & Wellness/Pedicure & Manicure Laboratory, 01 Air conditioned Clothing & Textile Laboratory, 01 Air conditioned 01 Digital Education and Learning Laboratory (DELL), Drinking water facilities, 01 AV Conference Hall with Internet/Wi-Fi Connectivity, Library with Book-Bank Facility and wi-fi connectivity, Hostel, Transport facility, Playground, Parking Area, Canteen facility, UPS etc. The management, every fortnight, discusses with Principal and the Principal in turn with HoDs for the required infrastructural facilities for effective teaching and learning. In addition, the Institution in keeping with its philosophy of promoting Indian value systems/vedic culture, also has identified spaces for Vedam chanting and performing Havan. Spaces have also been reserved for NSS and NCC administration. The campus also has on the lines of NDA an Obstacle Course, a 200 meter running track and Volley/Basket-ball courts. Equal weightage is given to both curricular and co-curricular activities. Among others, the Trust has a Bharat Mandir (Temple of India), Tara-Mandir (Planetarium) and a state-of-art Museum & Akhil Gurjari

Library in memory of the founding daughter Dr. Savitaben Mehta, where students undertake educational tours and recieve hands-on guidance from their teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/02/4.1.1-FINAL.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has all necessary facilities for sports and games. A spacious play ground with indoor (Carrom, Chinese-checker, Chess, Table-Tennis) and outdoor (Badminton, Basket-ball/Volleyball, Cricket, Discus-throw, Shot-put, Javelin-Throw, Cycling, Khokho) games facilities is provided. Within an area of 2 acres various courts and Running Tracks are provided. The Yoga-VyayamKhel-kood dhara organizes every fortnight various sports & games activities through-out the year and conducts Sports-Week twice in a year. We have 01 coordinator who assists in conducting various events. The Geet-Sangeet-Nrutya Dhara & Natyadhara also conducts cultural activities periodically. In addition, the institution has adequate facilities like dance costumes, ornaments and all other requirements for folk dance, Bharat-Natyam etc. 17 Classrooms, One Principal's chamber, 01 Admin Office, 07 store rooms, 01 Photocopier, 04 Printers, 02 Parking Areas, 01 telephone, 01 Mobile Phone & 05 Internet points are available. For all academic activities, NSS, Alumini Meet, cultural events, career counselling etc. the Assembly Hall with a 700 seating capacity and an AudioVisual Conference room with 150 seating capacity are available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/01/4.1.2_11zon.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/4.1.3-ICT-LED-Projector_11zon.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24,88,030.45

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

(a) Library is situated in a separate block within an area of 1500 sq.ft. It has a seating capacity of around 100 students. A special place has been allotted in the library for keeping the belongings of students before they enter the reading section. Library has provision of 03 huge tables and 50 chairs for reading with good ventilation for the students. Library has been Computerized to

access the books easily in the cupboards. Every year the library advisory committee works towards strengthening its activities.

This committee recommends the department-wise budget for purchase of books, periodicals and also conducts annual stock verification. The Library also contains book bank scheme. The library is fully automated and digitalized. The library has also different sections such as Newspaper and journals and magazines. To motivate the students for utilizing the library collection, e-books are made available in the library. (b) Name of the software-Library Management Software; (c) Nature of Automation-Fully Automated. In addition, the Library committee also organizes awareness sessions for the use of the Library; Online/Offline Library-Day celebrations are arranged, Book-Exhibitions on National days as Gandhi Jayanti are organized and various Memory-testing activities are scheduled round the year to generate greater interest among the students and staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

16.3

File Description	Documents
Any additional information	[View File]
Audited statements of accounts	[View File]
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File]

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	[View File]
Details of library usage by teachers and students	[View File]

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has implemented comprehensive internet and WiFi connectivity across the entire campus, providing seamless access to both students and staff. In its commitment to modernize the teaching and learning process, the institution has embraced ICT-enabled learning, utilizing LCD projectors for interactive and engaging sessions. A dedicated Digital Education and Learning Laboratory (DELL) with internet access has been established, aimed at enhancing students' fluency and accuracy in communication skills. This laboratory serves as a crucial resource for skill development and digital literacy. Additionally, the institution boasts a well-equipped computer lab, catering to the academic and research needs of both students and faculty members. The administrative office and library are also integrated with internet connections to support efficient operations. To further streamline administration, Acharya software has been installed, automating student management and accounting tasks. The office is also equipped with modern amenities such as typing, printing, scanning, and CD/DVD writing services. The library, on the other hand, utilizes Library Management Software (LMS) and provides internet access to support academic research and facilitate easy

management of resources. These advancements reflect the institution's commitment to leveraging technology for enhancing educational and administrative processes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://gurukulmahilacollege.com/wp-content/uploads/2024/02/4.3.1.-IT-Facilities-Link.pdf](#)

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24,88,030.45

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, there are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The details are as follows: Programmer maintains equipments and other computer accessories. Daily Cleaning is done by Grade IV staff. All class rooms, lobbies and college premises and the infrastructural materials are maintained by the non teaching/Grade IV staff. The ashram electrician maintains all the electrical instruments and generators and does all other electrical works. Ashram Sweepers regularly clean the washrooms on a daily basis. Stock verification is done once in a year. Availability of UPS and photocopier. Two bore wells are available in the college premises for constant and regular water supply. The water purifier has been established in the premises to supply purified drinking water. The college library consists of 58322 books, 100 e-Journals, 27 magazines and 647 e-books. Library is maintained by Librarian and Peons. Play-ground is maintained by the Gardener/Maintenance Officer/Sports teacher. All HoDs, faculty members maintain their academic records on a daily basis. Principal supervises all academic and co-curricular activities of the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/4.4.2-Policies-Systems-Procedures-To-Upload.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

330

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

330

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/5.1.3-Capacity-Building-Initiatives-Link.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

894

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

894

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

108

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The office bearers of the Gurukul Mahila College students' council for students are selected unanimously by HoDs, staff, CRs and students every year. The college students' council consists of: 1. President - TY 2. Secretary – TY 3. Treasurer - TY 4. Vice President - TY 5. Joint secretary - TY 6. Assistant secretary - SY 7. 01 Secretary each for 07 Dharas 8. 01 Secretary each for 07 Study-Circles. The office bearers gather grievances and requirements from students and they represent to Principal to solve the problems and redress the grievance of students. GMC students' council organizes various programmes inside the campus

as Teachers' Day, Saree day, Induction Programme, Annual-Day Programme, National days as 15th August, 26th Jan. 2nd October and State/District festivals. The Morning Assembly committee and class representatives are unanimously selected. Students represent in various academic and administrative committees of the college as: 1. Study Circles (Subject-wise); 2. SCOPE; 3. Sports & Games committee; 4. Eco Club (Environmental Studies); 5. Career Counselling & Development cell (CCDC); 6. NSS & NCC; 7. All Seven Societies (Saptadharas); 8. College magazine committee; 9. IQAC; 10. Quiz club; 11. Gandhi Pariksha Committee etc. NSS/NCC/Youth Red Cross student members also actively participate in Clean and green committee, Waste management, rally and awareness programmes round the year.

File Description	Documents
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/5.3.2-GMC-Prospectus-AI-To-Upload.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

The Institution has established an Alumni association since the year 2007. Alumni association meetings with parents and staff are annually conducted in the college. Eminent persons holding high positions and talented alumni are invited to college to motivate students and provide counseling for the achieving career opportunities. The Alumni discusses with stake holders on various academic matters and obtains feedback. On the basis of feedback obtained from alumni, the college modifies and updates all other programmes. Many among the Alumni come forward to conduct campus interviews for Banks, IT companies and other organizations for providing job opportunities. The following significant contributions have been made by the Alumni in the last five years: Preparation of a Cricket Pitch: Dr. Ilaben Thanki (an Alumni of the 80s) contributed Rs. 50000/- in memory of her younger brother. Academic contribution: Many prominent Alumni as Rtd. Principal Pushpa Joshi, Dr. Ketki Pandya, Prof. Shobhana Vala, Ms. Jyoti Jadav, Ms. Aditi Dave, Ms. Parul Shukla, Ms. Kiran Odedra, Ms. Rupal Bharakhada, Ms. Tanvi Gurjar, Dr. Namrata Samani and many others have contributed academically by serving as Contractual Teaching Staff in the very department wherein they had perused their graduation. The GMC-Alumni Association was formally registered in the year 2023. Approximate funds were collected.

File Description	Documents
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/5.4.1-A-Alumni-Contribution.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs** |

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION: To uplift girls from their mofussil background and train them smartly enough to meet the fast approaching challenges of global competence. MISSION : Time-tested traditions + Tide of Talent = Modern India Objectives: To develop the inherent academic potential of the students; To promote career opportunities for students;To inculcate self reliance among students coming from the rural and weaker sections of the society; To promote the Vedic traditions in keeping with the cultural philosophy of the Arya Kanya Gurukul Trust; To create responsible citizens; To provide a blend of eastern and western value systems in the ambience of AKVT. The Institution has completed 58 years in higher education. It has been encouraging the enrollment of the first generation women learners from the nearby rural villages and underprivileged sections of the society. As such, the institute has well-equipped infrastructure facilities; 07 UG academic programmes; 02 PG programmes; 05 UGC (NSQF) add-on courses 13 Short-term courses; a CCD centre; 07 Study-Circles (William Shakespeare Study Circle, Premchand Study Circle, Premanand Study Circle, Adam Smith Study Circle, Home-Science Study Circle, Chanakya Study Circle, Ratan Tata Study Circle); 07 Saptdhara (07 Societies) as Knowledge Society, Yoga-Sports & Games Society, Creative-writing Society, Fine Arts Society, Community Services Society, Dramatic Arts Society, Music Society and Dance Society that organize their activities every fortnight for promoting talent in various fields.

File Description	Documents
Paste link for additional information	https://gurukulmahilacollege.com/tag/featured/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution delegates authority and operational autonomy in all areas of academic performance, decision taking and implementation of academic plans and policies in curricular programmes. The Principal provides freedom to all the departments, librarian, and college Administrative office, 18 academic & curricular committees (Admission Committee; Geet-Sangeet-Nritya Dhara; NatyaDhara; Gandhi-Vichar-Manan Committee; NCC Committee; Sarjanatmak-AbhivyaktiDhara; Research/Seminar committee; NSS/Samudayik-Seva Dhara; Khel-Kood-Vyayam-Yog Dhara; Rang-kalaKaushalya Dhara; CCDC/CCPC/Udisha; Grievance Redressal

Cell/Women's Cell/Anti-ragging Cell; Examination Committee; Gyan Dhara/Library Committee; NAAC/IQAC Committee/ Parents-Alumni Committee; Mentor-Mentee Committee; Time-table/Attendance Committee; Result-Analysis Committee; Discipline Committee; Annual Programme & Prize-Distribution Committee) and Class Representatives. The Principal permits the HoDs and staff members to perform independently in the academic activities such as departmental study-circle activities, allotment of workload, conducting departmental Internal tests, teaching methodology etc. The college provides autonomy to organize competitions, guest lectures, seminars/webinars, conferences, workshops and faculty development programmes by inviting external experts and also through Online sessions.

The HoDs of the departments execute the academic programmes in coordination with the faculty members and student class representatives. The college promotes participative management. The participative management consists of the Class representatives, the Principal, HoDs of departments, teaching and Administrative staff members.

File Description	Documents
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/6.1.2-Decentralization-and-Participative-Management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the institution has a strategic/perspective plan in place.The college continuously strives hard for ensuring quality improvement and upliftment of students through education. The objectives of the College are driven by felicitating Govt./Institutional scholarships to the students, introducing short-term supplementary courses, introducing innovative teaching and learning resources through ICT and departmental evaluation. Internal committees conduct regular audit of academic activities for quality assurance. The academic programmes, co-curricular activities, sports & games activities, NSS, Saptadhara & Study Circle etc., contribute to enhancing the quality in all academic and administrative activities. The responsibility of developing and monitoring of quality assurance is entrusted to the Internal

Quality Assurance Cell (IQAC) of the college which maintains quality sustenance in the academic, administrative and other activities. However, two activities stands out i.e., the study circle and saptadhara activity that is carried out every fortnight. An Academic calendar is chalked out before the previous term/month comes to a close and then when the new term/month commences the teaching staff ensures that every activity as stated in the calendar (department-wise) is executed with utmost sincerity. Finally during the Institute's Annual Programme the students who have participated outstandingly are felicitated with Gold-Medals/Awards/Shields by the Trustees for academic excellence. This integrated activity helps in shaping the students to not merely develop their latent talents and also adds to the development of the student's total personality.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/6.2.1-Perspective-Plan-and-Deployment-To-Upload.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Teaching & Administrative staff prepares an Academic Calendar for all academic and administrative activities in coordination with the Principal for the whole academic year. The IQAC (Internal Quality Assurance Cell) monitors all the development activities of the college, the new academic (Short term) courses and Saptadhara programmes, the Faculty & Student development programmes etc. The teaching staff is primarily responsible for academic matters, executing courses on time and conducting the Internal Exams as per University guidelines. The members of the Board of Studies (BoS) participate in meetings at the University level and give their suggestions and feedback. The IQAC is responsible for quality enhancement and sustenance in all academic/administrative activities and therefore appropriate recommendations are made from time to time to cater to the needs of the students. The college has also established a Grievances Redressal Cell comprising of two senior staff members. The cell meets and interacts with students periodically. Students grievances are redressed immediately and

effectively. A suggestion box is also installed in the campus.

In addition, among others, the Central Library, the Digital English Language Laboratory, the Computer Laboratory prominently displays the Department's Policy and rules to be implicitly followed. Similarly the Administrative Office's Notice-Board exhibits the Admission policy. The teaching staff follows the Code of Conduct as laid down by the Trust/Institution keeping the Government/University's framework in mind. All government procedures regarding recruitment and appointment are sincerely adhered to.

File Description	Documents
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/6.2.2-GMC-Policies-2.pdf
Link to Organogram of the Institution webpage	https://gurukulmahilacollege.com/wp-content/uploads/2023/12/6.1.2-GMC-Org.-Chart.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following Welfare measures are effective at Arya kanya Gurukul Group of Institutions:

(i) Training programmes are periodically conducted for the teaching and non-teaching staff.

(ii) All leave facilities are provided as per government rules and regulations. Teaching staff is granted duty leave for participating in workshops, seminars and conferences.

(iii) The Trust provides Uniforms/Winter-wear during Diwali to all its Trust employees and distributes Dates on Holi festival. Mahabhoj is arranged on Navratri for all the employees of the Trust and educational institutions.

(iv) The Trust releases increments to all its employees on the basis of their performance in the preceeding year.

(v) Scholarships are provided to children of the employees to study in any of the Schools or College. However, among others the condition to be eligible for Scholarship is to have a BPL Certificate and be deserving of the same.

(vi) The Institution specially arranges Havan ceremony to invoke the blessings of the almighty before the commencement of semesterend examinations and also takes the opportunity to felicitate its senior lady staff-members on Womens' Day. In addition, the Trust felicitates and encourages its employees by arranging a special felicitation programme in the live presence of the senior members of the management and personally awards gifts/coins. The College too on the last day of the term (before Diwali break) organizes the IQAC Term-End Meet and under the watchfull care of the IQAC members all the staff members are felicitated with folders and files.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System (PAS) is an important mechanism to ensure quality orientation and evaluation among the teaching and administrative staff. The Arya Kanya Gurukul group of Institutions has also developed its PAS report which forms the basis for increments and promotions. Marks are alloted under various categories/sections - Personal Credentials (65); Contribution in Knowledge Production (40); Enhancement in Classroom Learning (75); Participation in Extra-Curricular Activities (57); Degree of Integration to AKG's Vision & Philosophy (63). Out of a total of 300 marks, a minimum of 200 marks would be requirement to be eligible for icrement/promotion. In addition, the following points are kept in mind: (a) Degree of sincerity in implementing the Academic Calendar. (b) Confidential reports of Principal and HoDs. (c) Quality of teaching learning process. (d) AQAR report and IQAC participation in orientation and training programmes. (e) Research and publications of articles in journals and books (f) Participation in National and International seminars and conferences. (g) Students' feedback on Teachers. After receiving the outcome of performance appraisal report of the staff by the Management, the self-appraisal reports are studied through a SWOT analysis. Thus, adequate measures are taken to improve quality of teaching learning process.

File Description	Documents
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/6.3.5-Self-Appraisal-Report-To-Upload.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has been consistently conducting both internal and external audits for the past five decades, ensuring a robust financial and administrative oversight. The following are the key details regarding its audit process:

(i) The Arya Kanya Vidyalaya Trust management has appointed Ranapara & Co. as the Internal Auditor. This firm audits the accounts of the Trust, including those of the Schools, College Hostel, and Gurukul Mahila College on an annual basis.

(ii) The office accountant maintains financial transparency by verifying receipts and payments daily, accurately recording them in the Cash Book ledger.

(iii) The Internal Auditor then meticulously reviews the receipts and payment vouchers, auditing the income and expenditure statements under various heads.

(iv) Upon completion, the Auditor finalizes and submits the audited financial statements to the management.

(v) The Honorary Secretary, representing the Trust's management, discusses and approves the audited statements during the General Body Meeting.

(vi) The latest internal audit was completed for the financial year 2022-23.

(vii) Additionally, external audits are conducted by the Office of the Commissioner of Higher Education (CHE). The most recent external audit completed covered accounts until the year 2017.

This regular audit practice upholds financial accountability and institutional integrity.

File Description	Documents
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/6.4.1-Profit-Loss-Statement-To-Upload.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3070282

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major resources and institutional funding / receipts are:

(i) Student's Admission fees, Nibhav Grant, Innovation Grant, Saptadhara & Finishing School grants.

(ii) Student's Admission fees: The fee-structure of GMC is in keeping with the guidelines of the Government of Gujarat and Bhakta Kavi Narsinh Mehta University, Junagadh.. As the institution is primarily for Girls, no tuition fees are taken from the students. Minimal fees have to be paid at the beginning of each term and the Administrative Office goes up to the classrooms to collect the fees to avoid Queues.

(iii) Nibhav Grant: The Commissioner of Higher Education (CHE) sanctions Nibhav Grant to Grant-in-Aid Colleges. According the

Institution receives around 80 thousand rupees every year.

(iv) Innovation Grant: The Knowledge Consortium of Gujarat has sanctioned Rs. 5000/- for encouraging Innovative practices in the College. A Training module too was arranged by KCG in the second half of the year.

(v) Saptadhara Grant: The Knowledge Consortium of Gujarat (KCG) used to allot Rs.5000 to Rs. 20000 annually for conducting Saptadhara activities. However these grants have not been released since the last 05 years.

(vi) Finishing School Grants: The Knowledge Consortium of Gujarat (KCG) allocates grants upto 1 lac for every batch of the Finishing School Programme.

(vii) The institution also organizes seminars, workshops and faculty /student development training programmes. The Institution generates its own fund for the organization of Seminars, Faculty & Student-Development Programmes, Workshops etc. A token registration fees of Rs. 500/- is kept for Seminar registration and allied expenses.

File Description	Documents
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/6.4.3-Utilization-of-Funds-To-Upload-2.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The institution had formed Internal Quality Assurance Cell (IQAC) in the year 2007 as per guidelines of NAAC. The main aim and policy of IQAC are Quality Enhancement, Quality Encouragement and Quality Sustenance in all academic and administrative activities.

2. IQAC takes care of academic aspects, such as curricular aspects, teaching learning process, evaluation, research, academic audit and extension of community activities.

3. As many as 18 committees have been established to support IQAC activities and to maintain and enhance the quality encouragement and assurance in the institution.

4. Every year the IQAC members are invited to overview and inspect the Repairs/Renovations that have taken place in various parts of the Campus as Bhojnalaya, GMC-Hostel, AKG-01, AKG-02, BharatMandir, Tara-Mandir and NCC-Playground among others. The inputs of the IQAC members are minuted and shared with the AKG-Management.

5. Parents-Alumni Interface meet are arranged every year. This year the Parents-Alumni Association has been formally registered. Efforts are being made to raise donations for new projects.

6. Every year the IQAC prepares Annual Quality Assurance Report (AQAR) and submits Online to the NAAC, Bengaluru.

In addition, IQAC has significantly contributed in improving the facilities in the area of teaching facilities & students progression through introduction of as many as 10 LED Projectors; Over 13 NSQF, Add-on and short-term courses; Computerization of the library; Introduction of Academic Calendar; Appointment of Administrator; Chief-Supervisor (HR); Media-Manager; Chief-Rector and provision of internet facilities in the computer laboratory,library & English Medium Block and wi-fi facility at GMC-Hostel.

File Description	Documents
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/6.5.2-AI-Incremental-Improvement-2.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review of Teaching Learning Process by IQAC:

1. The IQAC meets the teaching staff and student class representatives periodically to discuss the need for adopting modern and innovative methods in teaching and learning processes.

2. Principal, HoDs, IQAC coordinator evolve strategies to enrich the required and updated curriculum based on the feedback obtained from students, PTA and Alumni interface meets every year.

3. Innovative teaching through audio visual aids has been introduced and adopted by many of the faculty members.

4. The Principal and HoDs get confidential report from CRs and students on the quality of teaching by the teaching staff. Structures & methodologies of operations:

1. All in all, the 18 core committees have a minimum of two faculty members to a maximum of five members to execute various tasks in coordination with the Students' Council (whose members range from 50 to 60)

2. Only CRs are permitted to visit the Admin Office for various tasks of the students as Bus-Passes, Scholarship etc.

3. Term Fees are collected in the classrooms itself in keeping with the No-Row policy.

4. Parents' Meet is arranged for the Hostel students every month.

5. The GMC-Hostel too has two Rectors with 12 Hostel Representatives (HRs) who coordinate with Class Representatives (CRs) in the organization of various programmes and events in the Institutions.

Learning Outcomes:

The above structures and methodologies have raised the performance bar of the students who are shining out in the University examinations and many of them have been felicitated at various levels including NGOs and the Association of Teachers.

File Description	Documents
Paste link for additional information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/6.5.2-AI-Incremental-Improvement-2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the | A. All of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.youtube.com/watch?v=xXGLDF7F14U
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gurukul Mahila Arts & Commerce college, Porbandar is a Girls' College and hence the question of gender equity does not arise. Nevertheless within the same gender all efforts are made to ensure that fair and equal treatment is meted out to all irrespective of their colour, caste, creed, race or religion.

(i) The institution puts in sincere efforts to empower students on moral and ethical values.

(ii) The Prayer committee interacts with students on various gender related issues so as to develop the sensitization of students and solve the social issues.

(iii) Organization of talks on Anti-Ragging also sensitizes the staff and students. By conducting various awareness programmes like SDPs (Student Development Programmes), Environmental studies, value education and women empowerment training, staff and students are sensitized towards the issue of gender and socially relevant

problems.

(iv) A variety of programmes as Blood-Donation camps are organized in collaboration with various clubs such as Rotary club, Red Ribbon Club, Red Cross Society and NSS to make students understand their strengths and weaknesses.

As such, the college is a girls' college and so far no sexual harassment has been reported by any student. Staff members too offer suggestions to solve the psychological and social problems. Students are encouraged to learn self defense methods and promote social awareness and women safety by organizing awareness programmes on the subject of harassment.

File Description	Documents
Annual gender sensitization action plan	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/7.1.1-A-Action-Plan_11zon.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/7.1.1-B-To-Upload_11zon.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The following practices have been adopted towards Waste management: Solid waste interms of waste material, fallen-leaves,

pieces of paper etc. are collected in easily accessible dust-bins. Liquid-waste in terms of dirty water from the washrooms has let outs into the drainage, while the liquid waste of the Department of Home-Science has a separate dust-bin which is then carried to the compost pit. The Institution has entered into an Annual Maintenance Contract with a local agency for the maintenance and upgradation of all the computer systems/printers/UPS in the College campus. Say No to Plastics - awareness programmes are conducted. Waste management department with an office- staff coordinator and class representatives take care of maintaining cleanliness. The Institution has provison of Rain water harvesting. As many as 03 employees have been appointed for maintaining cleanliness in the entire college campus. Ever-day all the Classrooms, Computer, Home-Science and language laboratories along with the Office, Assembly hall, Common room are properly dusted, swept and the lobbies are mopped. In addition, every saturday the cobwebs are removed and the covered water tanks are periodically cleaned every alternate month. The Institution under the aegis of NSS/NCC and Samudayik Seva Dhara conducts Shram-daan programmes on National days as 15th August, 26th Jan., 2nd October along with Cleanliness drives arranged as per the NSS calendar. Staff and students are instructed not to waste water unnecessarily.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://gurukulmahilacollege.com/wp-content/uploads/2024/09/7.1.3-Waste-Management-To-Upload.pdf
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	A. Any 4 or all of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Policy documents and information brochures on the support to be provided	[View File]()
Details of the Software procured for providing the assistance	[View File]()
Any other relevant information	[View File]()

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following Institutional efforts/initiatives are being made to provide an inclusive environment: 1. Admission irrespective of Caste, Creed, race or religion. Education is for all. The institute, through its various initiatives and efforts, tries to create an inclusive environment. 2. Cultural activities: Talent-Morning is the platform for exhibiting the latent talent of new aspirants and be ready to take on the challenges of the years ahead. GMC also organizes a Literary and cultural fest to provide a unique and conceptual learning opportunity to the students. 3. Celebration of days and festivals: The students at GMC celebrate not only the popular local festivals such as Holi, Deepawali, but also festivals like Navratri, which indicates their respect for regional and cultural harmony. Celebration of Hindi Divas in GMC is reflective of its linguistic harmony promotion in the campus. Students participate in poem recitation, Chart-Making and essay writing competitions et.al on Hindi Divas, English Literary fest & Int'l Mother-Tongue Day. 4. NSS and Red-Cross Society at GMC: NSS volunteers of the institute are instrumental in creating sensitization about community services. There is also a Youth Red-

Cross Society to provide an opportunity for personal development and to address the physical and social needs of communities, to promote better relations between all people worldwide through a framework of friendship and service. 5. Institutional scholarship schemes: The institute also takes account of socio-economic diversities among the students and offers scholarships to fatherless children and students with weak financial backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The following practices have been adopted to sensitize the GMC students and employees: ANNUAL PLANTATIONS@AKG CAMPUS & DAILY HAVAN: G M College takes pride in launching the Annual Plantation Programme. In this regard, the institute, apart from imparting environmental education, inculcates a feeling of oneness among the student community through various plantation drives and Daily-Havan. LEADERSHIP EMPOWERMENT PROGRAMME: Every year the Insitution reframes the Student Council in keeping with our democratic value systems. INDEPENDENCE DAY CELEBRATIONS: The College celebrated Independence Day with great fervor and enthusiasm on 15/08/2023. Shri Lakhabhai Garchar was invited as Chief-Guest to unfurl the tri-colour. All the staff and students enthusiastically participated in the celebrations. AZADI KA AMRUT MAHOTSAV In view of the celebration of 75 years of India's Independence - 'Azadi Ka Amrut Mahotsav', a Quiz competition, conducted by Principal Dr. Nagar was held in our college premises on 02/10/2023. CONSTITUTION DAY CELEBRATION 2023 Constitution day Samvidhan Divas was celebrated on 26th November 2023 at GM College. On this day quiz was conducted in the Morning Assembly. NSS Programme Officer and Associate Prof of English Dr. Nayan D. Tank coordinated the event. REPUBLIC DAY CELEBRATIONS 2023 Republic Day is celebrated in the College on January 26 every year. On the occasion, Chief Guest Bhikhubhai B. Kher Hoisted National tricolor flag. Honorary Provost & Principal Dr. Anupam R. Nagar, Heads of the department and NSS Programme Officers Dr. Nayan D. Tank and Dr. Ketki N. Pandya and over 200 participants have attended the celebrations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution takes pride in organizing and celebrating a wide array of national and international commemorative days, events, and festivals. These celebrations foster a sense of unity, cultural awareness, and patriotism among the students and staff. Key national and international days observed include: (a) International Yoga Day, promoting health and wellness, (b) Independence Day, honoring India's freedom, (c) Teachers' Day, recognizing the contribution of educators, (d) Gandhi Jayanti, celebrating the legacy of Mahatma Gandhi, (e) Sardar Patel Jayanti, (f) Swami Vivekananda Jayanti, (g) Republic Day, marking

the adoption of the Indian Constitution, (h) International Mother-
Tongue Day, celebrating linguistic diversity, (i) International
Sanskrit Day, and (j) International Women's Day, highlighting
gender equality.

In addition to these significant days, the institution also hosts
a variety of events and festivals, including (a) Hindi Pakhvada,
(b) Literary Fest, (c) Gujarati Saptah, (d) Guru Purnima, (e) Gita
Jayanti, and commemorative events for revered figures such as (f)
Pujya Kulpitaji Raj-Ratna Shreshthi Shri Nanjibhai Kalidas Mehta,
(g) Pujya Savita Didimaa, (h) Pujya Shri Dhirendrabhai Mehta, and
(i) Pujya Santokba. The vibrant celebrations of (j) Navratri and
(k) Holi further reflect the rich cultural traditions upheld by
the institution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No. 01: Value Education through Study-circle
Activity

Objectives:

Foster valuebased education

Prepare responsible citizens

Encourage practical spirituality

Context:

In an era where values are often neglected, it is essential for
educational institutions to focus on developing ethical citizens.
Our institution, inspired by its founder RajRatna Shreshthi Shri

Nanjibhai Kalidas Mehta, emphasizes value education, following traditions such as Yagnam and Yagnopavit for hostel residents.

Practice:

Eighteen committees conduct studycircle activities biweekly, incorporating valuebased lessons through various subjects. Students develop selfdiscipline, contentment, and an appreciation of India's heritage through morning prayers, Yagna, and yoga. Mentorship programs enhance academic and personal growth.

Evidence of Success:

Parents and alumni frequently praise the institution's spiritual and valuebased education, which they believe has led to their success.

Best Practice No. 02: Saptdhara (Seven Societies for Integral Education)

Objectives:

Develop students' talents and skills

Focus on music, theatre, service, knowledge, writing, yoga, and fine arts

Increase students' market value

Context:

Holistic development, balancing Indian values with modern needs, is key. The seven societies foster traditional values while shortterm courses sharpen IT and language skills.

Practice:

Each society has a coordinator, and participation is mandatory. External experts provide training, enhancing students' holistic growth.

Evidence of Success:

Alumni and parents express satisfaction, attributing students' professional success to the integral education and skill development provided at Gurukul.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To substantiate the vision of the college - to promote rural women empowerment, the Institution adopts the following systems: The college facilitates government post-matric scholarship for reserved category of students so that they could pursue their higher education in the college. The management inspires the Principal, all the HoDs, staff and students to realize the vision and mission of our founding father Shreshthi Shri Nanjibhai Kalidas Mehta. The Management discusses in the fortnightly/Monthly meetings the academic and administrative requirements of all the departments like infrastructure, library and extension. The college management implements all the decisions taken in the IQAC meetings with stake holders for the enhancement of quality assurance and sustenance in all areas of Academic performance of the institution. The decisions with regard to the academic curricular programmes in tune with vision and mission of the Institution taken by various committees are communicated effectively to all students, teaching and Administrative staff members of the college through the Academic Calendar. The Institution through its faculties provides great personal care and attention to every student coming from the farflung sections of the society irrespective of caste, creed, colour, race, region or religion. In effect, the vision, mission, objectives and programmes of the College are displayed on the notice board for visual/mental engagement and execution at all times.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The following strategic goals are set to enhance institutional growth and development:

(i) Initiate New UG/PG/Add-on Programs: We aim to expand academic offerings by introducing new undergraduate, postgraduate, and add-on programs to meet the evolving educational demands and interests of students.

(ii) Continue Short-Term and NSQF Courses: The continuation of short-term and National Skills Qualification Framework (NSQF) courses will remain a priority, ensuring students acquire practical skills relevant to the job market.

(iii) Innovative Teaching Methodologies: Faculty will be encouraged to adopt and experiment with innovative teaching methods to foster a more dynamic and engaging learning environment.

(iv) International Seminar on Dr. Savita N. Mehta: In 2025, we plan to organize an international seminar on "The Life and Work of Dr. Savita N. Mehta (Didiji)," to honor her contributions and inspire academic discourse.

(v) Strengthen Institutional Linkages: We will work to solidify our partnerships with other institutions and increase collaborations with NGOs through effective Memoranda of Understanding (MoUs).

(vi) Infrastructural Development: A continued focus on following up and enhancing infrastructural projects will support academic and co-curricular activities.

(vii) Blood Donation Camps: We aim to organize at least two blood donation camps annually to contribute to societal welfare.

(viii) Study-circle and Saptdhara: These initiatives will be pursued with renewed zeal, fostering holistic development.

(ix) Gandhi-Pakhvada: As part of our distinctiveness, we will launch Gandhi-Pakhvada, aligning with our institution's Gandhian values and philosophy.